

INVITATION TO BID
RESIDENTIAL REHABILITATION PROGRAM

<u>LOCATION</u>	<u>DATE</u>	<u>TIME</u>
19 Belle Avenue	September 12, 2016	2:00PM

The Norwalk Redevelopment Agency, P.O. Box 5125 - 125 East Ave., Norwalk, CT, will receive sealed general contract bids for the rehabilitation of the above referenced property until the scheduled time of bid openings.

Bid information, including technical specifications may be obtained by calling the Norwalk Redevelopment Agency offices at 854-7810 at which time specific instruction will be given to each general contractor bidding.

Once the bid specification packages are received by bidder, it is mandatory that the bidder visit the site and obtain firsthand knowledge of the conditions of the property.

General contractors will be required to meet all applicable Affirmative Action and Section 3 requirements. The Davis-Bacon Act applies to project. Preferences may be given to local contractors.

No bidder may withdraw a bid for a period of fifteen (15) days after the actual date of opening thereof.

Bids may be held by the Norwalk Redevelopment Agency for a period not to exceed sixty (60) days from the date of the opening of the bids for the purpose of reviewing the bids and investigating the qualifications of bidders prior to awarding a contract.

The owner and Norwalk Redevelopment Agency reserve the right to reject any or all bids or waive any informality in the bidding. Any general contractor seeking further information may contact the Norwalk Redevelopment Agency at P.O. Box 5125 - 125 East Avenue, Norwalk, CT., 06856-5125 or by calling (203) 854-7810.

INSTRUCTIONS TO BIDDERS

GENERAL:

Before submitting the bid, each bidder will examine all documents relating to this work and shall become fully informed as to the extent and character of the rehabilitation of this project. No consideration will be granted for any alleged misunderstanding of the materials to be furnished or the rehabilitation to be done. It being understood that the tender of a bid carries with it the agreement to all items and conditions described herein or indicated on accompanying documents.

All bidders must be in possession of a copy of the Norwalk Redevelopment Agency's Residential Rehabilitation Program's Performance Manual available at the Norwalk Redevelopment Agency's office.

The Norwalk Redevelopment Agency's Rehabilitation Specialist will be the representative to explain the project's rehabilitation and may be contacted at City Hall in room 202 from 8:30 AM to 5:00 PM Monday through Friday or by calling (203) 854-7810. Answers to questions relating to the interpretation of the contract documents, specifications or drawings may be obtained.

Should a bidder find any discrepancy or omission in the specifications or drawings or is in doubt as to the meaning of any portion of them, he shall notify the Norwalk Redevelopment Agency's Rehabilitation Specialist who will then instruct all bidders, if necessary, regarding the points in question.

BID SUBMITTAL:

Bids are to be submitted sealed and addressed as follows: Norwalk Redevelopment Agency Rehabilitation Program 125 East Ave. Norwalk, CT 06851, with job name, job # and "Bid Documents" written in the lower left-hand corner of the envelope.

All bids submitted must be on the bid form accompanying the Contract Documents.

AWARDING OF CONTRACT:

Before the actual award of the contract, the bidder who has been tentatively determined to be the lowest responsible bidder will be required to submit a list of his proposed sub-contractors and material suppliers. A statement of the qualifications of each of these sub-contractors may be required by the Norwalk Redevelopment Agency.

A Section 3 plan, if applicable, may also be required at this time.

Immediately after the award of a contract, the contractor must start work on the rehabilitation within 14 days and he shall do everything within his power to carry forward the work as speedily as possible, consistent with proper construction methods.

The Norwalk Redevelopment Agency reserves the right to accept or reject any and all bids or to waive any defects in same if it is in the best interest of the Agency or owner.

EQUAL EMPLOYMENT OPPORTUNITY:

Attention of bidders is called to the requirement that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

Jabulani Ndlovu & Mariam Diakite
19 Belle Avenue
Norwalk, CT

Case #648
2 Units
Phone: (203) 354-9128

WRITE-UP
Rev. 8-26-16

Interior –

Smoke & CO Detectors –

Install hardwired, battery backed up, interconnected smoke detectors in the following locations:

1st Floor – 3 bedrooms, Hallway (with hush button) Hallway detector will be a combination Smoke & CO detector

Basement – 1 combined smoke & CO detector

2nd Floor – Combination smoke and CO detector in living room (non-interconnected)

First Floor –

Living room - Install 2 new duplex outlet spaced to approximate code requirements.

Rear Bedroom – Install 1 new duplex outlet.

Basement – Install a new outlet for freezer so that an extension cord is not required.

Second Floor –

Bathroom – Replace existing outlet with a GFI outlet.

Replace window over tub with same type window but with tempered glass. Window will have Low-E glass and be Argon filled. Mercury Excelum or equal.

Furnace – Install a new furnace for 2nd floor. Currently 2nd floor is on 1st floor's furnace. Supply and install all necessary electric, controls, duct work, condensate pump and drain line and gas lines for a complete job. Furnace to be a high efficiency (96%) gas fired unit. Submit cut sheets prior to ordering for approval. Modify 1st floor's furnace and duct work as necessary.

Lead Paint Remediation –

All work will be performed by certified RRP workers or trained workers supervised by a certified RRP individual.

Windows-

Remove the following existing windows using Lead Safe Work Practices and dispose of properly:

Note: Windows do contain Lead Paint

Basement windows (5)

First Floor – Rear Bedroom (2)

Middle Bedroom (1)

Kitchen (1)

Living Room (2)

Second Floor – Front Bedroom (2)

Living Room (2)

Rear Bedroom (2)

Kitchen (1)

Install new vinyl replacement windows in above locations. Basement windows are to be Mercury Excelum Hopper type. Low-E glass and Argon filled.

All other windows are to be Mercury Excelum double hung Thermo-Vyne with Low-E glass and Argon filled.

Installation will include installing a urethane foam around double hung jambs, that is, between jamb and framing. Drill a minimum of 8 holes per jamb to insure saturation of foam.

Install as per manufacturer's guidelines.

Clean area as follows:

HEPA vacuum sills, base molding below window and flooring within 6'. HEPA vacuum any visible dust or chips. Wash sill with a TSP solution. Wash hardwood flooring with a TSP solution. Rinse sills and hardwood flooring with clean water, changing often.

HEPA vacuum all surfaces a second time.

Note: Surfaces will be tested for Lead dust concentrations. If tests fail contractor will re-clean failing areas until they pass.

Exterior –

Rear Roof -

Remove and dispose of rear roofing down to the sheathing.

Rear Roof cont. -

Install new white aluminum drip and rake edges.

Install aluminum/neoprene plumbing stack boots.

Install GAF Liberty self adhering base sheet and Liberty self adhering cap sheet.

Alternately Firestone Rubberoid or equal.

Install products as per manufacturer's guidelines.

It is understood by both the owner(s) and the contractor that the preceding write up and any drawings, if applicable, are the basis for the scope of work to be performed. All work listed or implied is to be a part of the contract.

All work performed on this project is to be done according to the Norwalk Redevelopment Agency's Residential Rehabilitation Program's *Performance Manual* unless specifically mentioned in write up.

Any additional work required or requested will be done at an additional cost to the owner only after a fully executed change order has been made.

The owner(s) will make arrangements to have the house open and available to the contractor for a minimum period between 8:30 AM to 4:30 PM daily Monday through Friday. Additional or alternative arrangements may be made between the owner(s) and the contractor with the full knowledge of the Norwalk Redevelopment Agency.

Owner(s)'s Approval

Date

Date

NORWALK REDEVELOPMENT AGENCY
REHABILITATION PROGRAM
BID FORM

Gentlemen:

The undersigned having fully familiarized (himself), (herself), (themselves), with the existing conditions of the premises known as **19 Belle Avenue**, Norwalk, CT, the Rehabilitation Specifications for the premises, the Invitation to Bid, the Instructions to Bidder, Forms of Agreement for Rehabilitation, the Statement of Section 3 Requirements and this Bid Form hereby proposes to furnish all labor, material and equipment and to secure the necessary permits required and meet local and state building, electrical and plumbing codes to perform and complete the rehabilitation of the premises above mentioned, all in accordance with the above listed documents for the lump sum **base bid** of:

_____ \$ _____

In submitting this bid, the bidder understand that the Agency or the owner reserves the right to reject any and all bids. If written notice of the acceptance of this bid is delivered to the undersigned, the undersigned agrees to execute an Agreement for Rehabilitation in the prescribed form. The undersigned further agrees that following the execution of the Contract, Agreement, the work of repair, renovation and rehabilitation, pursuant to the Rehabilitation Specifications will commence within fourteen (14) days thereafter, and shall be completed in no more than _____ () calendar days. The Agency shall supervise the work of rehabilitation to be undertaken by the undersigned on the above mentioned premises.

NOTE TO ALL BIDDERS: Bids may be held by the Norwalk Redevelopment Agency for a period not to exceed sixty (60) days from the date of the bid opening.

THIS BID IS SUBMITTED BY:

NAME OF FIRM: _____

ADDRESS OF FIRM: _____

TELEPHONE #/FAX # _____

FIRM'S EIN: _____

SIGNATURE OF AUTHORIZED AGENT OF THE FIRM

NAME AND TITLE OF AUTHORIZED AGENT

DATE: _____

NON-COLLUSION AFFIDAVIT

State of _____ Ss

County of _____

_____, being first duly sworn, depose and says that:

- (1) He/she is Bidder (or partner, officer, representative, or agent of the Bidder) who has submitted the attached Bid;
- (2) He/she is fully informed respecting the preparation and contents of the attached Bid and all pertinent circumstances respecting such Bids;
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired connived, or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the proposal for which the attached Bid has been submitted or to refrain from bidding in connection with the proposal for which the attached Bid has been submitted or to refrain from bidding in connection with such proposal, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the cost of prices in the attached Bid or of any other Bidder or to fix any cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Norwalk Redevelopment Agency or any person interested in the proposed contract; and
- (5) The amount quoted in the attached Bid is fair and proper and is not obtained by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signed _____ (LS)

Title _____

Commissioner of the Court
Notary Public

Subscribed to before me this _____ day of _____, 2016

SUBCONTRACTORS TO BE USED ON PROJECT

List all the subcontractors proposed to be used on project. Contract will not be signed until subcontractor information is supplied. Use additional sheets as needed.

Full Name of Principal: _____

Name of Company: _____

Address of Company: _____

Trade(s): _____

.....

Full Name of Principal: _____

Name of Company: _____

Address of Company: _____

Trade(s): _____

.....

Full Name of Principal: _____

Name of Company: _____

Address of Company: _____

Trade(s): _____

.....

Full Name of Principal: _____

Name of Company: _____

Address of Company: _____

Trade(s): _____

If changes are made contact Redevelopment Staff ASAP! Subcontractor may not start work until they have been screened.