



CITY OF NORWALK  
Anthony R. Carr, PE, CFM  
Chief of Operations & Public Works

15 S. Smith St.  
Norwalk, CT 06855

P: 203-854-3241

[www.norwalkct.org](http://www.norwalkct.org)

June 9, 2021

Dear Commercial Solid Waste Account Holder:

### 2020-2021 Solid Waste Registration & License Renewals

***Current Solid Waste Licenses and Vehicle Registrations expire on June 30, 2020.***

A valid solid waste license and vehicle/container registration is required to collect, transport and/or dispose of solid waste within the City of Norwalk and **MUST be renewed no later than July 12, 2021. No exceptions or extensions will be made.**

All Commercial Solid Waste Accounts must complete the following:

- Solid Waste License & Vehicle Registration Application Form - **Commercial Customer MUST include all Truck Numbers and Container Numbers and COMPLETE THE FORM**
- Application for Solid Waste Commercial Permit **with Tare Weight completed by Weighmaster at the Norwalk Transfer Station** (Blue Form) - **COMPLETE THE FORM**
- Credit Card Authorization Form for License & Registration payment - Payment for license and registration fees
- Recurring Payment Authorization Form - To authorize Credit Card stored on file
- Vehicle Registration - Provide a copy of ALL vehicle registrations clearly showing each vehicle license plate information
- Vehicle Insurance - Provide a copy of the certificate of insurance for EVERY vehicle with endorsement naming the "City of Norwalk" as additional insured
- Connecticut Department of Energy and Environmental Protection's Annual Solid Waste Reporting Form: Reporting period July 1, 2020 to June 30, 2021 is due at renewal before July 31, 2021; all others are past due

Commercial haulers that do not submit annual reports by the deadline (July 12, 2021) will be placed on **"No Dump" Status**, and will not have access to the City of Norwalk facilities until the report is submitted and will be reported to the CTDEEP for noncompliance.

**Checks are NOT accepted for the License and Registrations or at either the Transfer Station or Yard Waste Site.**

## HOW TO SUBMIT APPLICATION

All applications must be **COMPLETE** and can be submitted via U.S. Mail or by a scheduled in-person appointment.

If applications are **INCOMPLETE**, Applications will be sent back or appointments will be rescheduled.

**IF APPLICATIONS ARE NOT RECEIVED OR ARE INCOMPLETE; COMMERCIAL ACCOUNTS WILL BE PLACED IN “NO DUMP” STATUS ON JULY 12, 2021 AND WILL NOT HAVE ACCESS TO THE NORWALK TRANSFER STATION OR YARD WASTE SITE.**

### By U.S. Mail

Send **ALL** documents to:

City of Norwalk DPW  
Solid Waste Renewals  
Attention: Jessica Paladino  
15 South Smith St., 2<sup>nd</sup> Floor  
Norwalk CT 06855

### In-Person Appointment

Please schedule an appointment by calling Jessica Paladino or Dilene Byrd at **(203) 854-3241** (Please Note New Phone Number).

**APPOINTMENTS MUST BE SCHEDULED; walk-ins will NOT be accepted at this time due to COVID-19.**

**Appointments will be held at the Yard Waste Scale window, located at 15 S. Smith St, Norwalk CT - across from the DPW gas pumps.**

**If documents are incomplete, you will be required to make a new appointment and bring all completed documents.**

### RECURRING PAYMENT

Commercial Accounts are able to store a credit card on file with the City of Norwalk, for payment of each transaction. Please complete the Recurring Payment Authorization Form.

If Commercial Accounts do not wish to store a credit card on file, they will be required to pay for each transaction at the time of completion.

### VIOLATION

**ANY vehicles collecting or transporting solid waste in the City of Norwalk without current license/registration(s) will be subject to \$250/day fines outlined in Chapter 94 of the City’s Solid Waste Ordinance. The Regulations are strictly enforced.**

All Information and Forms can be found at on the City’s website: [www.norwalkct.org](http://www.norwalkct.org)