

**Five Mile River Commission  
October 22, 2015 Meeting Minutes  
The Boardroom, Rowayton Community Center  
33 Highland Ave., Rowayton, CT 06853**

**Commission members in attendance:**

Matthew Marion, Chairman  
Dirk Leasure, Commissioner  
Wim Jessup, Commissioner  
Ray Meurer, Harbor Superintendent  
David Snyder, Assistant Harbor Superintendent

**Guests:**

Steve Bartush, Norwalk Resident

Matthew Marion took the chair at 7:33 p.m.

At Chairman Marion's request, the Harbour Superintendent confirmed that public notice of the scheduled October 22, 2015 meeting was timely provided and the agenda timely filed with Darien and Norwalk. Chairman Marion reported the Commissioners had reviewed and unanimously approved the October 8, 2015 meeting minutes electronically, subject to confirmation of approval at the Commission's next meeting, and that the minutes had been filed electronically with Darien and Norwalk within the statutory period. By vote, the Commissioners unanimously confirmed their approval of the October 8<sup>th</sup> meeting minutes.

Chairman Marion briefly discussed the applicability of the Freedom of Information Act to the work of the Five Mile River Commission, including requirements related to meeting notices, agendas, minutes, public participation, and executive sessions.

Next, the Commission discussed the proposed ground tackle inspection protocol, which is based upon verified bi-annual inspections. After completing an inspection, marine service providers will be required to sign a form describing each inspection and any required repairs, confirm any repairs actually performed, and submit that executed form to the Harbor Superintendent. The form will then be sent to the mooring permit holder for signature and returned to the Harbor Superintendent. The proposed form and the inspection procedure will be discussed with marine service providers prior to implementation.

The Commissioners discussed their proposed letter regarding delinquent harbor use fee payers. It was agreed that the final version of the letter would be issued by mid-November.

The Harbor Superintendent and Assistant Harbor Superintendent reported to the Commission regarding their survey of the mooring strings in the River, and the proximity of the mooring strings to the federal channel. Chairman Marion directed the Harbor Superintendent to locate

the various river depth charts made by the U.S. Army Corp of Engineers after the last dredging operation in 1999.

The Commission discussed the pending dock application for 215 Rowayton Ave. The Commission noted its objection to the proximity of the dock to the federal channel and will submit comments in that regard to the DEEP.

The temporary storage of floating docks in the designated temporary storage area was discussed. Chairman Marion directed the Harbor Superintendent to remind marine service providers that they must alert him before bringing docks into the river, and that the storage is intended to be available only on a short-term basis prior to winter storage within marinas.

The meeting was adjourned at 9:03 p.m.

The final meeting date for 2015 is December 3<sup>rd</sup>. The meetings are in the Boardroom of the Rowayton Community Center beginning at 7:30 p.m.

Respectively submitted,  
Ray Meurer  
Harbor Superintendent