

FINANCE/CLAIMS COMMITTEE MEETING

Thursday January 14, 2010 7:00 P.M.

CITY HALL
Room 231
125 East Avenue
Norwalk, Connecticut
AGENDA

1. Claims Committee: receive the monthly Claims report; review and approve claims as required for Claims Report dated: January 14, 2010
2. Narrative on Tax Collections dated January 14, 2010 - Receive Report and discuss.
3. Monthly Tax Collector's Report Dated November 30, 2009 and December 31, 2009. - Receive Report and discuss.
4. Resolution Appropriating \$500,000 For Renovations And Improvements At Webster Parking Lot And Authorizing The Issuance Of \$500,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.
5. Authorize the Mayor, Richard Moccia, to execute an Agreement with Andrews Technology (NOVATIME SYSTEM) for a Time and Attendance System for time collection, recording, and reporting as specified in City's RFP #2813 for an amount not to exceed \$100,000.00 (Account 09100600-5777-C0375).
 - b. Authorize the Comptroller to issue change orders on the contract for a total not to exceed \$10,000.00.
6. Authorize the Mayor, Richard Moccia, to execute an Amendment to the Agreement with Innovative Interfaces for:
 - A. the Norwalk Public Library Automated Library Management System Replacement Program, which includes equipment, software, and services, per quotation dated November 3, 2009, at a cost not to exceed \$23,700, account 09100600-5777-C0375 (approved IT capital budget item; no special appropriation required)
 - B. the renewal of the Automated Library Management system Hardware and Software Maintenance Agreement. The amendment periods and costs shall be as follows: 7/1/2010 – 6/30/2011 @ \$37,452.00; 7/1/2011 – 6/30/2012 @ \$39,323.00; 7/1/2012 – 6/30/2013 @ \$41,280.00. Account 010600-5269, budgeted operating item.

7. a: Authorize the Purchasing Agent to issue a Purchase Order to Total Communications Inc., a sole source provider, for the annual renewal of technical support and maintenance services for the telephone and voice mail systems for the following locations: City Hall, Board of Education Central Office, Health Department, South Norwalk Library Branch, Police Department (@ 24x7), Animal Control, Public Works Center, 5 Fire Stations (@24 x 7), Fire Apparatus Maintenance; and voice mail systems for Norwalk High School, Brien McMahon High School, Briggs High School, Ponus Middle School, Nathan Hale Middle Schools, and Roton Middle School; for the period September 30, 2009 to September 29, 2010, for an amount not to exceed \$73,056.69, account 010600-5245 (budgeted operating expense; no special appropriation required).
 - 1 b: Authorize the Purchasing Agent to issue purchase orders to Total Communications Inc for the renewal of such annual equipment and software maintenance for Citywide and Board of Education voice mail and telephone system components, including any technical support and upgrades, subject to the availability of future funds.
8. Authorize the Purchasing Agent to issue purchase orders to ePlus Technologies, an authorized HP reseller, for the purchase of HP storage drives for Police surveillance video storage for an amount not to exceed \$2,109.42, account 09100600-5777-C0375 (budgeted capital item; no special appropriation required).
9. Approve Resolution with respect to the authorization, issuance and sale of City Of Norwalk General Obligation Refunding Bonds not exceeding \$95,000,000. Authorization expires December 31, 2010.
10. Receive Board of Estimate and Taxation Appropriations from December 7, 2009.
11. Receive Comprehensive Annual Financial Report for the year ended June 30, 2009. (sent to all Common Council Members)
12. Receive Federal and State Financial and Compliance Report for the year ended June 30, 2009. (Sent to all Common Council Members)
13. Discussion of Fiscal Year 2010-11 Operating Budget and Operating Budget Cap.
14. Approve the Minutes of the following Finance Committee Meetings:
December 2, 2009