

**Minutes**  
**TREE ADVISORY COMMITTEE MEETING**  
**September 24, 2013**

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Attendance:        Gay MacLeod, Acting Chairperson  
                      Peter Viteretto  
                      Rob Frazier

Absent:             Rich Whitehead, Chairman  
                      Christine Names

Staff:                Hal Alvord, Tree Warden  
                      Paul Sotnik, Deputy Tree Warden  
                      Dilene Byrd, Secretary

Norwalk Tree Alliance:    Dan Landau (Absent)

Neighborhood Liaisons:    John Moeling  
                                  Ron Muller  
                                  John Jinishian

Guest:              Ray Rumer

**1. CALL TO ORDER**

Acting Chairperson MacLeod called the meeting to order at 7:02 P.M.

**2. APPROVE MINUTES OF THE TREE ADVISORY COMMITTEE MEETING OF  
AUGUST 27, 2013**

**\*\* MR. FRAZIER MOVED TO APPROVE THE MINUTES**  
**\*\* MOTION PASSED UNANIMOUSLY**

**3. REPORT - INCIDENTS OF ILLEGAL CUTTING**

Mr. Sotnik said that there were no new illegal cuttings to report and provided an update on the illegal cuttings from previous months.

a. 41. Bayne Street

Mr. Sotnik said that the approved planting plan calling for the planting of two replacement trees is due to be completed by October 15, 2013.

b. 4 Lincoln Avenue

Mr. Sotnik said that the police are actively investigating and that he has received a case number from them.

#### **4. TREE PLANTING PROGRAM**

a. Main Street – 2 trees with planters

Mr. Sotnik said that he will be meeting with Ms. Fossella next week to stake the potential locations for a fall planting.

b. Highland Avenue

Mr. Frazier said that he and Mr. Sotnik will be meeting next Tuesday to stake the locations for a fall planting.

c. Fort Point Street

Mr. Sotnik said that Mr. Almstead is having a difficult time locating good quality columnar English Oaks for a fall 2013 planting. Mr. Frazier said that the area at the Liberty Square site needs to be cleared of invasive species and suggested that work should be done in the fall and the planting should be done as a spring 2014 planting. He also said that there is some clearing that needs to be done at the northwest corner and that it needs to be determined who owns the property. Mr. Sotnik said that he will check the right-of-way in that area.

d. Village Creek - Dock Road at Outer Road

Mr. Muller said that the locations have been staked and are ready to be planted.

e. Marvin Beach

Mr. Sotnik said that Mr. and Mrs. Jinishian provided an updated replacement plan and depending on the availability of funds may be done as a spring 2014 planting. After further discussion it was decided that the planting may be done in the fall of 2013 in lieu of the Fort Point Street planting being postponed to a spring 2014 planting.

f. Fox Run at Fallow Street

Ms. MacLeod said that she and Mr. Viteretto had met with Mr. Hughes on September 5, 2013, and showed him the planting plan and measured the locations. She said that she had requested 7 trees, but that Mr. Moccia confirmed that there is only enough funds for 6 trees. She said that it will be done as a fall 2013 planting and that it will be a mixture of Oak trees and that Mr. Hughes will be placing the order with Almstead tree. Mr. Sotnik said that he will follow up with Mr. Hughes on the order and asked if the locations have been staked. Mr. Viteretto said that once the order has been placed the locations will be staked.

- g. East Avenue  
Mr. Frazier said he had met with representatives from Collins Funeral home and they have identified locations for 6 Sugar Maples to be installed along the frontage of their property. Mr. Viteretto suggested that due to the location of this particular property, that one of the trees be a Sugar Maple and the rest be London Plane trees. After further discussion it was decided that Mr. Frazier and Mr. Viteretto will further discuss and determine the species and that they will get the information to Mr. Sotnik for a fall 2013 planting.
- h. Woodward Park  
Mr. Alvord said the he will contact Mr. Mocciae regarding a potential replanting plan at Woodward Park.

#### **5. INFORMATION:**

- a. Arbor Day September/October 2013  
Mr. Alvord distributed.
- b. TAC Marketing Flyer  
Mr. Alvord distributed.

#### **6. ROSA PARKS ARBORETUM**

Mr. Muller circulated the sign templates and said that the vendor for the signs has been chosen, but are on hold until the location and species of the trees have been identified conclusively. Ms. MacLeod said that she thought that a majority of that work has been done. After further discussion it was decided that Mr. Muller will coordinate with Mr. Sotnik on the tree species and locations before finalizing the order.

#### **7. REPORT - STATÉGIC TREE CANOPY ENHANCEMENT SUBCOMMITTEE**

This item was discussed under Items 4c and 4g of the agenda.

#### **8. DISCUSSION - NTA ACTIVITIES AND RECRUITING**

Mr. Muller said that the sign for the tree farm will be installed tomorrow and that the dedication will be held on Friday, September 27, 2013 at 3:30 P.M.

#### **9. NEW BUSINESS**

- a. NTA Tree Farm Dedication

Mr. Alvord said that the dedication will be held on Friday, September 27, 2013, at 3:30 P.M.

- b. Public Works/Fire Department Open House  
Mr. Alvord said that the Open House will be held on Saturday, September 28, 2013, from 10:00 A.M. - 1:00 P.M. at the Public Works Center.
- c. Partners in Community Forestry Convention  
Mr. Alvord said that the Community Forestry Convention will be held on November 6<sup>th</sup> and November 7, 2013.
- d. Copper Beech - 124 East Avenue  
Mr. Rumer noted that the Copper Beech at 124 East Avenue is in distress and asked that staff check the condition of the tree.

## **10. ADJOURNMENT**

**\*\* MR. FRAZIER MOVED TO ADJOURN**

**\*\* MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 8:04 P.M.