

**CITY OF NORWALK
PLANNING COMMITTEE OF THE COMMON COUNCIL
REGULAR MEETING
SEPTEMBER 5, 2013**

ATTENDANCE: Nicholas Kydes, Chair; Michael Geake, David McCarthy, Matthew Miklave; Douglas Hempstead (7:32 p.m.); Carvin Hilliard (7:32 p.m.)

STAFF: Timothy Sheehan, Redevelopment Agency Director

CALL TO ORDER.

Mr. Kydes called the meeting to order at 7:30 p.m.

ROLL CALL.

Mr. Kydes called the roll. A quorum was present.

PUBLIC PARTICIPATION.

There was no one present from the public.

I. APPROVAL OF MINUTES – JULY 15, 2013 SPECIAL MEETING.

**** MR. MCCARTHY MOVED THE MINUTES OF THE JULY 15, 2013 SPECIAL MEETING.**

Mr. Hempstead and Mr. Hilliard joined the meeting at 7:32 p.m.

Mr. Miklave said that he was not clear about whether the Committee had taken action on the Academy Street Extension and said he wanted to present a resolution to the Council. Mr. Kydes agreed with Mr. Miklave and said that he would like to have a resolution prepared for the Committee to debate. Mr. Sheehan said that he would like some direction on how the resolution should be prepared.

**** THE MOTION TO APPROVE THE MINUTES OF THE JULY 15, 2013 SPECIAL MEETING AS SUBMITTED PASSED UNANIMOUSLY.**

**** MR. MIKLAVE MOVED TO SUSPEND THE RULES TO AMEND THE AGENDA TO ADD AN ITEM REGARDING THE ACADEMY STREET EXTENSION.**

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Miklave said that he recollected that there was a fairly high cost associated with the project. Mr. Hempstead pointed out that the project had changed in size and scope and the traffic study

was no longer accurate. He said that there would need to be more discussion by the Committee and updated information. Discussion followed.

Mr. Sheehan said that the resolution could start with the fact that the Agency was starting with seeking guidance from the Committee, and lay out both the positive and negative points. This was agreeable to all.

II. BUSINESS.

A. CDBG -

1. Proposed Amendment to PY39 Annual Action Plan to Account for Greater than Anticipated PY39 CDBG Funding.

(a) Approve advancing Proposed Substantial Amendment to the full Common Council for its review and consideration of approval.

Mr. Sheehan said that the Committee members had spent substantial time on the amendment and that a public comment period had been held. There had been no comments submitted during the comment period.

**** MR. MCCARTHY MOVED TO APPROVE THE FOLLOWING:**

1. PROPOSED AMENDMENT TO PY39 ANNUAL ACTION PLAN TO ACCOUNT FOR GREATER THAN ANTICIPATED PY39 CDBG FUNDING.

(A) APPROVE ADVANCING PROPOSED SUBSTANTIAL AMENDMENT TO THE FULL COMMON COUNCIL FOR ITS REVIEW AND CONSIDERATION OF APPROVAL.

**** THE MOTION PASSED UNANIMOUSLY.**

2. Status of Sub-recipient Contracts and Entitlement.

Mr. Sheehan said that about 15 contracts had come back in to date and there were two groups that were about to have Board meetings.

He added that there had been a log jam in terms of receiving the funding from Washington. This is causing a delay in signing the contracts, but does not allow the recipient additional time to complete the work. He then reviewed the details concerning the timeline for funding draw downs.

Mr. Sheehan said that the Fair Housing Commission had some concerns about their funding. He then reviewed the details that were included in the memo from the Fair Housing Advisory Commission with the Committee. Discussion followed about the scoring of the application and other issues concerned with this application.

Mr. Miklave said that if the Commission could not do the program that they proposed with the funds allocated, they should consider to do some fund raising. If that doesn't work, then the money should be redirected to another project. Mr. Sheehan said that the Fair Housing Commission had not signed the contract and that no funds had been expended. Further discussion followed about the application and the proposed project.

Mr. Kydes asked Mr. Sheehan if the Redevelopment Agency could do the project. Mr. Sheehan said that the Council would have to vote on allowing the modification to their request. Mr. Miklave said that it was a poor precedent to take this to the Council. The Agency was administering the program after a complicated review.

Mr. Miklave asked about the conflict of interest in the letter. Mr. Sheehan said that there was confusion about the Fair Housing Officer being paid for giving seminars.

Mr. Kydes said that he would support Mr. Miklave's recommendation that the Committee would not take any action because there was no request. Mr. Hilliard asked for clarification on the role of the Agency in this type of situation. Mr. Kydes said that he was in agreement with the letter dated August 21st from Mr. Sheehan to Reverend Ingraham regarding this issue.

3. Request for a Public Hearing regarding the PY39 CAPER to be held on October 3, 2013 at 7:00 p.m.

**** MR. MIKLAVE MOVED TO APPROVE THE REQUEST FOR A PUBLIC HEARING REGARDING THE PY39 CAPER TO BE HELD ON OCTOBER 3, 2013 AT 7:00 P.M.
** THE MOTION PASSED UNANIMOUSLY.**

B. Harbor Loop Trail.

- 1. Reassignment of Contract with Stantec.**
- 2. Proposed Contract Amendment.**

**** MR. MIKLAVE MOVED TO APPROVE THE FOLLOWING:**

ADVANCE TO THE COMMON COUNCIL FOR REVIEW AND APPROVAL THE REASSIGNMENT OF THE STANTEC CONSULTING GROUP CONTRACT FOR WATERFRONT PUBLIC ACCESS DESIGN & CONSTRUCTIONS DOCUMENTS FOR THE YANKEE DOODLE BRIDGE LINK DATED FEBRUARY 1, 2013 FOR A TOTAL AMOUNT NOT TO EXCEED \$45,500 FROM PLANNING AND ZONING COMMISSION ACCOUNT NO. 0912 3310 5777 C0467 TO THE NORWALK REDEVELOPMENT AGENCY CAPITAL BUDGET ACCOUNT NO. 019 09010 5777 C0467.

AND

**ADVANCE TO THE COMMON COUNCIL FOR REVIEW AND APPROVAL
THE PROPOSED AMENDMENT TO THE EXISTING STANTEC CONSULTING
GROUP CONTRACT INCLUDING THE SCOPE OF WORK DETAILED IN THE
STANTEC SCOPE OF WORK AND FEE PROPOSAL DATED AUGUST 26, 2013
FOR AN AMOUNT NOT TO EXCEED \$40,000.**

**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT.

**** MR. MCCARTHY MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Sharon L. Soltes
Telesco Secretarial Services