

**FINANCE/CLAIMS COMMITTEE MEETING**

**Thursday September 12, 2013 7:30P.M.**

CITY HALL

Room 101

125 East Avenue

Norwalk, Connecticut

AGENDA

1. Approve the Minutes of the following Finance Committee Meeting:  
August 8, 2013
2. Claims Committee: receive the monthly Claims report; review and approve claims as required for Claims Report dated:  
September 12, 2013
3. Narrative on Tax Collections dated September 12, 2013- Receive Report and discuss.
4. Monthly Tax Collector's Report Dated August 31, 2013 - Receive Reports and discuss.
5. Resolution, authorizing a Special Capital Appropriation in the amount of \$1,276,580 for the Naramake School Improvement Project, representing the anticipated State of Connecticut share for this project(Account No. 09145010-5799-B0321).
6. Receive Board of Estimate and Taxation Appropriations dated September 3, 2013.

**CITY OF NORWALK  
FINANCE/CLAIMS COMMITTEE  
REGULAR MEETING  
AUGUST 8, 2013**

**ATTENDANCE:** Carvin Hilliard, Chair; Matthew Miklave, David McCarthy, Douglas Hempstead; Warren Peña, Bruce Kimmel

**STAFF:** Thomas Hamilton, Finance Director; Fred Gilden, Comptroller; Lisa Biagiarelli, Tax Collector

**OTHERS:** Michael Mocciae, Recreation and Parks; Karen DelVecchio, IT Director; Lt. Paul Resnick, Norwalk Police Department.

**CALL TO ORDER.**

Mr. Hilliard called the meeting to order at 7:32 p.m. A quorum was present.

**Approve the Minutes of the following Finance Committee Meeting: July 11, 2013.**

**\*\* MR. MCCARTHY MOVED THE MINUTES OF THE JULY 11, 2013 MEETING.**

The following correction was noted:

Page 1, under **ATTENDANCE**: please change Warren Peña (6:41 p.m.) to Warren Peña (7:41 p.m.).

**\*\* THE MOTION TO APPROVE THE MINUTES OF THE JULY 11, 2013 MEETING AS CORRECTED PASSED UNANIMOUSLY.**

**Claims Committee: Receive the monthly Claims Report; Review and approve claims as required for Claims Report dated: August 8, 2013.**

**\*\* MR. HEMPSTEAD MOVED THE ITEM.**

Ms. Biagiarelli pointed out that there was one spelling error on the Claims Committee Report. "People's Unites Bank" will be corrected to "People's United Bank" before it is presented to the Common Council. She indicated that there was one Special Request for Winston Preparatory. Mr. McCarthy asked about the reasons why there was an exemption. Mr. Hamilton said that it was a school and there was some confusion regarding when the exemption started. This was taken to the Board of Assessment Appeals and the Board ruled in the school's favor. Discussion followed about the details.

**\*\* THE MOTION TO APPROVE THE CLAIMS AS REQUIRED FOR THE AUGUST 8, 2013 CLAIMS REPORT PASSED UNANIMOUSLY.**

**Narrative on Tax Collections date August 8, 2013- Receive Reports and discuss.**

Ms. Biagiarelli presented her report to the Committee. She said that the City would be issuing Demands for Payment notices in the next month to the taxpayers who are in arrears. The use of the phrase "Demands for Payment" is required by State law. The collection went well and the department is on track for where they expected to be.

**Monthly Tax Collector's Report Dated July 31, 2013 - Receive Reports and discuss.**

Ms. Biagiarelli reviewed her report with the Committee.

**Combined Dispatch Radio Console: Authorize the Purchasing Agent to issue purchase orders for the supply of 1 HP server with software and 9 HP Z420 workstations for an amount not to exceed \$15,916.00, account 09140600-5777-C0375 (budgeted IT capital expense; no special appropriation required).**

**Combined Dispatch Radio Console: Authorize the Purchasing Agent to issue purchase orders to Northeastern Communications, a sole source provider, for the supply, installation, configuration, testing and training of CentraCom Gold Software Refresh Package, per quotation dated May 21, 2013, for an amount not to exceed \$26,220.00, State Contract CA10ITZ0018, account 09140600-5777-C0375 C0375 (budgeted IT capital expense; no special appropriation required).**

**\*\* MR. MIKLAVE MOVED THE ITEMS.**

Ms. DelVecchio said that Lt. Resnick had put together a cover letter on the request for the equipment. Lt. Resnick explained that the 911 dispatchers would be able to link the phone caller to the various radio frequencies for the first responders. The current equipment is eight years old and should be replaced before it starts to fail. The consoles are basically at the end of their lifespan and Motorola will be discontinuing this brand on September 6th of year. The new software will be good for the next five years and then the City will be required to replace the system. The main server is running on Windows 2000 and the individual computers are running Windows XP.

Mr. Kimmel asked about the routing of the 911 calls from cell phones. Lt. Resnick explained that the routing was done via the towers, but the request was focused the software for the dispatch center. He added that if someone calls from a state road, you should get the State Police and if you are on local roads you should get the Norwalk Police. However, he cautioned everyone that each service provider had their towers in different locations, so in an area like Cranbury, the call could go directly to the State Police first rather than the Norwalk Police. That is not something the Norwalk Police have control over.

**\*\* THE MOTION TO APPROVE THE FOLLOWING ITEMS:**

**COMBINED DISPATCH RADIO CONSOLE: AUTHORIZE THE PURCHASING AGENT TO ISSUE PURCHASE ORDERS FOR THE SUPPLY OF 1 HP SERVER WITH SOFTWARE AND 9 HP Z420 WORKSTATIONS FOR AN AMOUNT NOT TO EXCEED \$15,916.00, ACCOUNT 09140600-5777-C0375 (BUDGETED IT CAPITAL EXPENSE; NO SPECIAL APPROPRIATION REQUIRED).**

**COMBINED DISPATCH RADIO CONSOLE: AUTHORIZE THE PURCHASING AGENT TO ISSUE PURCHASE ORDERS TO NORTHEASTERN COMMUNICATIONS, A SOLE SOURCE PROVIDER, FOR THE SUPPLY, INSTALLATION, CONFIGURATION, TESTING AND TRAINING OF CENTRACOM GOLD SOFTWARE REFRESH PACKAGE, PER QUOTATION DATED MAY 21, 2013, FOR AN AMOUNT NOT TO EXCEED \$26,220.00, STATE CONTRACT CA10ITZ0018, ACCOUNT 09140600-5777-C0375 C0375 (BUDGETED IT CAPITAL EXPENSE; NO SPECIAL APPROPRIATION REQUIRED).**

**PASSED UNANIMOUSLY.**

**Resolution, authorizing a Special Capital Appropriation in the amount of \$208,469 to complete the Fishing Pier Project. (Account No. 09146030-5777-C0365).**

**\*\* MR. MIKLAVE MOVED THE ITEM.**

Mr. Hamilton said that Mr. Mocciae was present to answer any questions on the pier. The Council has an approved contract. The contract was broken into two pieces. The intention is to get the project done this calendar year. FEMA provides generally about 75% reimbursement FEMA notified the City earlier in the day that they would be reimbursing the City for the seawall, excluding mitigation expenses. This exclusion will be appealed by the City. The appropriation will cover the repair of the items that FEMA excluded.

Mr. Mocciae said that the work should start in two weeks. Mr. Bloom will be marking an area for the barge to anchor in order to avoid the shellfish beds. Since there is not that much water in the area, there is a limited window that the pile work can be done. The contract is looking for a 100 day working period, barring storms or other weather issues. Once the piles are in place, the remaining work can be done from the landward side.

**\*\* THE MOTION TO APPROVE THE RESOLUTION, AUTHORIZING A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$208,469 TO COMPLETE THE FISHING PIER PROJECT (ACCOUNT NO. 09146030-5777-C0365) PASSED UNANIMOUSLY.**

**ADJOURNMENT.**

**\*\* MR. PEÑA MOVED TO ADJOURN.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Sharon L. Soltes  
Telesco Secretarial Services.

**AGENDA**

SEPTEMBER 12, 2013

**CLAIMS COMMITTEE MEETING**

**REFUNDS PROCESSED  
CLAIMS COMMITTEE**

**APPROVED BY  
TAX COLLECTOR**

**REPORTED TO  
CLAIMS COMMITTEE**

ANDERSON BERNARD W OR MARGARET C	12-MV-301545 (\$37.00)	PRORATION
BASSETT RICHARD	09-MV-400691 (\$47.34)	INTERLOCAL VOL FF TAX CREDIT
	11-MV-303844 (\$91.65)	INTERLOCAL VOL FF TAX CREDIT
BAUM MERLE	12-MV-303944 (\$307.75)	PRORATION
BEGIAN RACQUEL H	12-MV-304167 (\$18.66)	PRORATION
BELLOS CHRISTOS	12-MV-304329 (\$48.08)	ABATEMENTS
	12-MV-304333 (\$19.92)	ABATEMENTS
BIGOSINSKI JACEK L	12-MV-304967 (\$44.88)	PRORATION
	12-MV-304968 (\$16.17)	PRORATION
BODENSTAB PHILLIP M	12-MV-305383 (\$102.02)	ABATEMENT
BODENSTAB SARAH RICHARDSON	12-MV-305384 (\$204.01)	ABATEMENT BILLED TO RIDGEFIELD
BREDICE ERNEST R	11-MV-401246 (\$15.82)	PRORATION
CABLING TECH LLC	12-MV-308124 (\$209.46)	PRORATION
CEBRIAN JENNIFER L	11-MV-309822 (\$28.20)	PRORATION
CADOTTE MARYBETH OR RICHARD	12-MV-308220 (\$70.87)	PRORATION
CORBETT BENJAMIN D	11-MV-312646 (\$58.65)	PRORATION
DGR LEASING INC	12-MV-313937 (\$19.16)	ABATEMENT-TRANSPORTATION PLATES NOT TAXED
DECARLO ROCCO W	12-MV-315017 (\$15.43)	PRORATION
DICERTO ANTHONY R	12-MV-316230 (\$28.70)	PRORATION
DUVVURI SRIRAM N	12-MV-317787 (\$66.09)	PRORATION
EBT CARRIER SERVICE LLC	11-MV-403763 (\$17.02)	PRORATION
	12-MV-318273 (\$14.23)	PRORATION
ELIAS JORGE	12-MV-318643 (\$93.01)	PRORATION
ESTIME BENITA	11-MV-319096 (\$14.90)	PRORATION
FERRARA MICHAEL T	12-MV-320214 (\$243.19)	PRORATION

**CLAIMS COMMITTEE MEETING**

**REFUNDS PROCESSED  
CLAIMS COMMITTEE**

**APPROVED BY  
TAX COLLECTOR**

**REPORTED TO  
CLAIMS COMMITTEE**

FRANCOIS JEAN L	11-MV-321737 (\$132.29)	PRORATION
FREITAG SHEILA	12-MV-322119 (\$22.99)	ABATEMENT
GARCIA RAUL A	12-MV-322960 (\$271.54)	ABATEMENT
GEOGHEGAN KEVIN P OR TIPLES-GEOGHEGAN SHI	12-MV-323554 (\$61.70)	PRORATION
GONZALEZ MANUEL	12-MV-324675 (\$21.92)	PRORATION
GRANICERU SILVIUS	12-MV-325091 (\$44.06)	PRORATION
HAFFEY LYNN P	11-MV-325982 (\$29.81)	PRORATION
HAITIAN BAPTIST CHURCH OF NORWALK INC	12-MV-326173 (\$68.00)	LAA EXEMPTION
HIGGINS JOHN F	12-MV-327900 (\$91.24)	PRORATION
HITACHI CAPITAL AMERICA CORP	11-MV-405917 (\$928.42)	PRORATION
HONDA LEASE TRUST	12-MV-328452 (\$46.30)	PRORATION
INICIARTE HIMILCON	11-MV-329946 (\$245.75)	ABATEMENT
INCANTALUPO TODD V	11-MV-329931 (\$77.91)	PRORATION
JORGO MONIQUE A	12-MV-331500 (\$17.85)	PRORATION
KATHRAKIS GEORGE	12-MV-332207 (\$37.60)	PRORATION
KIPP SUSAN C INC	12-MV-332983 (\$31.50)	PRORATION
KLEIN JONATHAN C OR KLEIN CHARLES L	12-MV-333160 (\$14.88)	PRORATION
KOUSIDIS PANAGIOTIS	12-MV-407187 (\$1,127.31)	ABATED/SENT TO DARIEN
KUBAN DAVID OR ARLENE	12-MV-333895 (\$27.88)	PRORATION
LAMP ROBERT OR LAMP JEANNE	11-MV-334165 (\$69.05)	OVERPAYMENT
LONG SANDRA L	12-MV-336338 (\$18.67)	PRORATION
LOPRESTI TERESA A	11-MV-3363117 (\$43.08)	ABATEMENT
M RONDANO INC	12-MV-337229 (\$19.16)	ABATEMENT-TRANSPORTATION PLATES NOT TAXED
MACIAS-GARCIA LINDA Y	12-MV-337349 (\$58.67)	PRORATION
	(\$69.15)	PRORATION
MANGANIELLO RONALD J	12-MV-338019 (\$204.88)	PRORATION

**CLAIMS COMMITTEE MEETING**

**REFUNDS PROCESSED**  
**CLAIMS COMMITTEE**

**APPROVED BY**  
**TAX COLLECTOR**

**REPORTED TO**  
**CLAIMS COMMITTEE**

MAPES RICHARD M. JR		11-MV-337826 (\$178.06)	ABATEMENT
	(\$574.58)	12-MV-338138 (\$396.52)	ABATEMENT
MARINO ERNEST J OR JANET M		12-MV-338331 (\$112.06)	PRORATION
	(\$172.51)	12-MV-338330 (\$60.45)	PRORATION
MCDERMOTT MICHAEL J JR		12-MV-339600 (\$29.33)	PRORATION
MEJIA MERCEDES		11-MV-340092 (\$60.46)	PRORATION
MORONTA WENDY M		12-MV-342518 (\$84.04)	PRORATION
MOTORLEASE CORPORATION		12-MV-342718 (\$220.01)	PRORATION
MULHEARN MEREDITH C		11-MV-342553 (\$640.64)	PRORATION
NEWMAN PAMELA		12-MV-343922 (\$141.26)	PRORATION
NISSAN INFINITI LT		11-MV-343961 (\$196.08)	PRORATION
	(\$472.06)	11-MV-344450 (\$275.98)	PRORATION
NISSAN INFINITI LT		12-MV-344309 (\$744.19)	PRORATION
PALLARINO SUSAN L		11-MV-346411 (\$91.72)	PRORATION
PEREIRA NORBERTO N		12-MV-348135 (\$38.90)	PRORATION
PURDOM DANIEL MAURICE		12-MV-350110 (\$19.26)	PRORATION
REAVES MARVA H		12-MV-350970 (\$25.54)	PRORATION
RODRIGUEZ MARIA E		12-MV-352623 (\$98.07)	PRORATION
ROGIENSKI ALAN E		12-MV-352778 (\$48.35)	PRORATION
ROSS JAMES M		12-MV-353289 (\$372.57)	ABATEMENT
ROTANTE MICHELLE C		11-MV-353004 (\$180.08)	PRORATION
SAUNDERS JERMAIN P		11-MV-354615 (\$52.24)	PRORATION
SHANKMAN MARTIN A		12-MV-356225 (\$11.11)	PRORATION
STEW LEONARDS		12-MV-358836 (\$19.16)	ABATEMENT-TRANSPORTATION PLATES NOT TAXED
STEWART GREGORY MICHAEL		12-MV-358871 (\$64.83)	PRORATION
TALL PAUL CONSTR LLC		12-MV-359818 (\$19.16)	ABATEMENT-TRANSPORTATION PLATES NOT TAXED
TARCZALI KATHERINE Q		11-MV-359639 (\$23.56)	PRORATION



**CLAIMS COMMITTEE MEETING**

**REFUNDS PROCESSED**  
**CLAIMS COMMITTEE**

**APPROVED BY**  
**TAX COLLECTOR**

**REPORTED TO**  
**CLAIMS COMMITTEE**

TELO STEVEN OR TELO STEVENSON	12-MV-360346 (\$120.60)	PRORATION
TERZIAN TRUCKING CO INC	12-MV-360452 (\$19.16)	ABATEMENT-TRANSPORTATION PLATES NOT TAXED
TOSCANO JAMES A OR STEVEN TOSCANO	12-MV-361431 (\$17.24)	PRORATION
USB LEASING LT	12-MV-363172 (\$630.60)	PRORATION
VALDIVIA CARLOS R	12-MV-363458 (\$30.95)	PRORATION
VW CREDIT LEASING LTD	12-MV-365348 (\$181.02)	PRORATION
VW CREDIT LEASING LTD	11-MV-365005 (\$168.30)	PRORATION
	11-MV-365014 (\$406.46)	PRORATION
	11-MV-365082 (\$175.60)	PRORATION
WARGO STEVE J	12-MV-365966 (\$40.69)	PRORATION
WILLIAMS FRANTZ	12-MV-366909 (\$113.29)	PRORATION
YANKEE AUTO MANAGEMENT	12-MV-367723 (\$239.64)	PRORATION
EC SCOTT GROUP	10-PP-201030 (\$33.29)	COC/ASSESSOR
	11-PP-201052 (\$289.20)	COC/ASSESSOR
GACESA PETER & STEVANOVICH GACESA VIOLETA	09-RE-109794 (\$250.00)	ABATE SEWER FEE/ON SEPTIC
	10-RE-109774 (\$275.00)	ABATE SEWER FEE/ON SEPTIC
	11-RE-109734 (\$285.00)	ABATE SEWER FEE/ON SEPTIC
LEBLANC MARK	12-RE-115187 (\$2,287.72)	SELLING PROP / PAID FULL YR IN ERROR

(\$750.36)

(\$322.49)

(\$810.00)

**SPECIAL REQUEST**

JOHN H WELSH TRUSTEE	99-RE-8282 (\$12185.06)	COURT STIP JUDGEMENT
	00-RE-7752 (\$20,823.70)	COURT STIP JUDGEMENT
	01-7827 (\$27,250.98)	COURT STIP JUDGEMENT

(\$60,259.74)

**TAX COLLECTOR'S REPORT  
AUGUST 31, 2013**

FISCAL YEAR 2013-2014 (2012 GRAND LIST)	<u>ORIGINAL LEVY</u>	ADJ. TAX COLLECTIONS <u>JUN 13 - AUG 13</u>	<u>COLLECTION %</u>	<u>CORRECTED LEVY*</u>	<u>COLLECTION %</u>
AUTOMOBILE-REGULAR	\$15,711,222.28	\$12,361,799.34	78.68%	\$15,559,666.52	79.45%
PERSONAL PROPERTY	\$15,339,628.48	\$7,939,042.94	51.76%	\$15,321,271.44	51.82%
REAL ESTATE	<u>\$249,768,582.86</u>	<u>\$123,326,334.68</u>	<u>49.38%</u>	<u>\$249,662,709.26</u>	<u>49.40%</u>
<b>TOTAL TAX</b>	<b><u>\$280,819,433.62</u></b>	<b><u>\$143,627,176.96</u></b>	<b><u>51.15%</u></b>	<b><u>\$280,543,647.22</u></b>	<b><u>51.20%</u></b>
SEWER USE	\$13,257,264.00	\$6,425,348.03	48.47%	\$13,233,424.00	48.55%
IPP FEE	\$230,750.00	\$165,976.43	71.93%	\$229,500.00	72.32%
FISCAL YEAR 2012-2013 (2011 GRAND LIST)		<u>JUN 12 - AUG 12</u>			
AUTOMOBILE-REGULAR	\$15,053,085.96	\$11,933,235.46	79.27%	\$14,875,750.76	80.22%
PERSONAL PROPERTY	\$14,792,059.96	\$7,573,668.95	51.20%	\$14,746,687.84	51.36%
REAL ESTATE	<u>\$240,532,073.44</u>	<u>\$118,454,360.35</u>	<u>49.25%</u>	<u>\$240,203,607.35</u>	<u>49.31%</u>
<b>TOTAL TAX</b>	<b><u>\$270,377,219.36</u></b>	<b><u>\$137,961,264.76</u></b>	<b><u>51.03%</u></b>	<b><u>\$269,826,045.95</u></b>	<b><u>51.13%</u></b>
SEWER USE	\$13,356,387.00	\$6,508,813.25	48.73%	\$13,313,129.00	48.89%
IPP FEE	\$250,000.00	\$185,333.70	74.13%	\$245,750.00	75.42%
TAX DIFFERENCE 2012 G.L. vs. 2011 G.L. INCREASE/(DECREASE)	<u>\$10,442,214.26</u>	<u>\$5,665,912.20</u>	<u>0.12%</u>	<u>\$10,717,601.27</u>	<u>0.07%</u>
SEWER DIFFERENCE 2012 G.L. vs. 2011 G.L. INCREASE/(DECREASE)	<u>(\$99,123.00)</u>	<u>(\$83,465.22)</u>	<u>-0.27%</u>	<u>(\$79,705.00)</u>	<u>-0.34%</u>
IPP DIFFERENCE 2012 G.L. vs. 2011 G.L. INCREASE/(DECREASE)	<u>(\$19,250.00)</u>	<u>(\$19,357.27)</u>	<u>-2.20%</u>	<u>(\$16,250.00)</u>	<u>-3.09%</u>
<u>BACK TAXES COLLECTED</u>	FISCAL YR 2013-2014 (JUL 13 - AUG 13)	FISCAL YR 2012-2013 (JUL 12 - AUG 12)	CUR YR vs. PRIOR YR INC/(DEC)		
PRIOR TAXES	\$450,113.29	\$892,467.17	(\$442,353.88)		
PRIOR SEWER USE FEE	\$47,559.83	\$85,468.80	(\$37,908.97)		
PRIOR IPP FEE	<u>\$2,000.00</u>	<u>\$500.00</u>	<u>\$1,500.00</u>		
<b>TOTAL PRIOR TAX, SEWER &amp; IPP</b>	<b><u>\$499,673.12</u></b>	<b><u>\$978,435.97</u></b>	<b><u>(\$478,762.85)</u></b>		
CURRENT INTEREST	\$51,099.78	\$62,287.07	(\$11,187.29)		
PRIOR INTEREST	\$201,004.08	\$239,973.99	(\$38,969.91)		
SEWER USE FEE INTEREST	\$12,100.46	\$21,581.42	(\$9,480.96)		
IPP FEE INTEREST	<u>\$784.41</u>	<u>\$382.50</u>	<u>\$401.91</u>		
<b>TOTAL INTEREST COLLECTED</b>	<b><u>\$264,988.73</u></b>	<b><u>\$324,224.98</u></b>	<b><u>(\$59,236.25)</u></b>		
PRIOR LIEN FEE	\$4,539.69	\$6,484.92	(\$1,945.23)		
CURRENT LIEN FEE	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>		
<b>TOTAL LIEN FEE COLLECTED</b>	<b><u>\$4,539.69</u></b>	<b><u>\$6,484.92</u></b>	<b><u>(\$1,945.23)</u></b>		
MISC FEES COLLECTED	\$8,283.23	\$81,756.34	(\$73,473.11)		
<b>TOTAL PRIOR TAX, ALL INTEREST &amp; ALL FEES</b>	<b><u>\$777,484.77</u></b>	<b><u>\$1,390,902.21</u></b>	<b><u>(\$613,417.44)</u></b>		

\* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION

**TAX COLLECTOR'S REPORT  
AUGUST 31, 2013**

<b>FISCAL YEAR 2012-2013 (2011 GRAND LIST)</b>	<b>ORIGINAL LEVY</b>	<b>ADJ. TAX COLLECTIONS JUN 12 - AUG 13</b>	<b>COLLECTION %</b>	<b>CORRECTED LEVY*</b>	<b>COLLECTION %</b>
AUTOMOBILE-REGULAR	\$15,053,085.96	\$14,080,096.91	93.54%	\$14,706,893.43	95.74%
AUTOMOBILE-SUPPLEMENTAL	\$2,221,140.61	\$1,971,824.52	88.78%	\$2,187,824.57	90.13%
PERSONAL PROPERTY	\$14,792,059.96	\$14,177,916.86	95.85%	\$14,588,860.50	97.18%
REAL ESTATE	<u>\$240,532,073.44</u>	<u>\$237,988,955.09</u>	<u>98.94%</u>	<u>\$239,705,558.92</u>	<u>99.28%</u>
<b>TOTAL TAX</b>	<b>\$272,598,359.97</b>	<b>\$268,218,793.38</b>	<b>98.39%</b>	<b>\$271,189,137.42</b>	<b>98.90%</b>
<b>SEWER USE FEE</b>	<b>\$13,356,387.00</b>	<b>\$13,143,584.74</b>	<b>98.41%</b>	<b>\$13,276,905.00</b>	<b>99.00%</b>
<b>IPP FEE</b>	<b>\$250,000.00</b>	<b>\$218,595.09</b>	<b>87.44%</b>	<b>\$242,750.00</b>	<b>90.05%</b>
<b>FISCAL YEAR 2011-2012 (2010 GRAND LIST)</b>	<b>ORIGINAL LEVY</b>	<b>JUN 11 - AUG 12</b>			
AUTOMOBILE-REGULAR	\$13,785,227.95	\$12,943,749.80	93.90%	\$13,479,140.13	96.03%
AUTOMOBILE-SUPPLEMENTAL	\$2,016,234.17	\$1,808,221.33	89.68%	\$1,968,781.47	91.84%
PERSONAL PROPERTY	\$14,512,277.02	\$13,854,885.16	95.47%	\$14,295,786.82	96.92%
REAL ESTATE	<u>\$233,976,144.84</u>	<u>\$231,678,720.48</u>	<u>99.02%</u>	<u>\$232,780,936.92</u>	<u>99.53%</u>
<b>TOTAL TAX</b>	<b>\$264,289,883.98</b>	<b>\$260,285,576.77</b>	<b>98.48%</b>	<b>\$262,524,645.34</b>	<b>99.15%</b>
<b>SEWER USE FEE</b>	<b>\$13,158,490.00</b>	<b>\$13,047,717.89</b>	<b>99.16%</b>	<b>\$13,155,375.00</b>	<b>99.18%</b>
<b>IPP FEE</b>	<b>\$182,250.00</b>	<b>\$167,709.96</b>	<b>92.02%</b>	<b>\$183,250.00</b>	<b>91.52%</b>
TAX DIFFERENCE 2011 G.L. vs. 2010 G.L. INCREASE/(DECREASE)	<u>\$8,308,475.99</u>	<u>\$7,933,216.61</u>	<u>-0.09%</u>	<u>\$8,664,492.08</u>	<u>-0.24%</u>
SEWER DIFFERENCE 2011 G.L. vs. 2010 G.L. INCREASE/(DECREASE)	<u>\$197,897.00</u>	<u>\$95,866.85</u>	<u>-0.75%</u>	<u>\$121,530.00</u>	<u>-0.19%</u>
IPP DIFFERENCE 2011 G.L. vs. 2010 G.L. INCREASE/(DECREASE)	<u>\$67,750.00</u>	<u>\$50,885.13</u>	<u>-4.58%</u>	<u>\$59,500.00</u>	<u>-1.47%</u>

\* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION



OFFICE OF THE MAYOR

RICHARD A. MOCCIA

**MEMORANDUM**

DATE: August 30, 2013

TO: The Members of the Board of Estimate and Taxation  
The Members of the Planning Commission  
The Members of the Common Council

FROM: Richard Moccia, Mayor 

RE: Special Capital Appropriation

---

Attached is a special capital appropriation from the Building and Facilities Manager for the Naramake School Improvement Project in the amount of \$1,276,580.

The purpose of this special appropriation is to formally appropriate the State share of funds for this school improvement project. This project has been in the design and development stage for some time, and we are now at the point where the project is ready to go out to bid. The project scope includes a new 4 classroom addition. Bid alternates include replacing the existing boilers and floor tiles in the hallways.

As indicated in the Finance Director's statement, this appropriation will be financed from anticipated State reimbursement

Cc: Dr. Manuel Rivera, Superintendent of Schools  
Richard Rudl, CFO, Board of Education  
Alan Lo, Building and Facilities Manager



DEPARTMENT OF FINANCE  
OFFICE OF THE DIRECTOR

MEMORANDUM

DATE: August 30, 2013

TO: Richard A. Moccia, Mayor  
The Members of the Board of Estimate and Taxation  
The Members of the Planning Commission  
The Members of the Common Council

FROM: Thomas Hamilton, Director of Finance

A handwritten signature in black ink, appearing to read "Thomas Hamilton", is written over the "FROM:" line.

RE: Special Capital Appropriation

---

Attached is a special capital appropriation request from Alan Lo, the City's Building and Facilities Manager and staff to the Norwalk Facilities Construction Commission (NFCC), which is overseeing the Naramake School Improvement Project.

As is the City's customary practice, when the appropriation for this project was first approved in the City's capital budget, we only included the "local" share of the project cost, or the amount that we expect to finance through the issuance of City bonds. We typically wait to appropriate the portion of the project which will be financed through State grants, until such time as we can make a reasonably accurate projection of the amount of that reimbursement. Because certain project expenses are eligible for reimbursement and others are not, it is best to wait until the specific project scope has been defined before we seek authorization for the appropriation of the State share of the project.

We are now at the point where a reasonable estimate of the State share can be determined, and are requesting that a special capital appropriation in the amount of \$1,276,580 be approved for the Naramake School Improvement Project, representing the anticipated State share of this project.

This appropriation will be financed from the anticipated receipt of State reimbursements. Because the State pays these reimbursements after the expense has been incurred, the City's overall cash balance in the Capital Projects Fund will be used to temporarily meet the project's cash flow requirements.

Cc: Richard A. Moccia, Mayor  
Dr. Manuel Rivera, Superintendent of Schools  
Richard Rudl, CFO, Board of Education  
Alan Lo, Building and Facilities Manager



DEPARTMENT OF PUBLIC WORKS

TO : TOM HAMILTON, FINANCE DIRECTOR

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER *ll*

**RE : NARAMAKE SCHOOL IMPROVEMENT PROJECT –  
STATE REIMBURSEMENT**

DATE: AUGUST 14, 2013

\*\*\*\*\*

The City of Norwalk, in conjunction with Norwalk Public Schools, is proceeding with the implementation of the Naramake School Improvement Project. The current project scope consists of the construction of a new 4 classroom building addition near the corner of Strawberry Hill Avenue and King Street. The lower level will be used for Norwalk Public Schools central storage. As bid alternate items to the project, we are incorporating the replacement of existing boilers and abatement of existing asbestos floor tiles (VAT) in the hallways. The acceptance of these items will depend on the bid results.

Following a lengthy State review process, the City has received initial confirmation from State Bureau of School Facilities (BSF) to proceed with bidding (formal notice forthcoming). As part of the approval process, attached project cost estimates were provided to BSF. Please note that due to various reasons, the City will not be applying for reimbursement for the central storage space in the lower level. City of Norwalk’s reimbursable rate is 32.14%. Therefore, the “projected” reimbursement amounts are as follows based on identified eligible items:

<b>Base Work:</b>	\$3,743,625	x	32.14%	=	\$1,203,201
<b>Alt. – Boiler:</b>	\$ 119,445	x	32.14%	=	\$ 38,390
<b>Alt. – Replace hallway VAT:</b>	\$ 108,864	x	32.14%	=	\$ 34,989
-----					
<b>Total Project State Reimbursement =</b>					<b>\$1,276,580</b>

Capital Budget funds in the amount of \$3,145,856 are available from recent Capital Budget allocations.

At this time, AP Construction, our Construction Manager, is working closely with City's Purchasing Department to complete the construction bid documents. The project is scheduled to be advertised around August 27, 2013 and bid opening on September 19, 2013. Common Council approval is scheduled for early October and work to begin in November.

In order to carry the total construction cost, a Special Capital Appropriation is required in the amount not to exceed \$1,276,580 as "bridge funds" to cover the State reimbursement share.

Thank you for your consideration of this matter.

Cc: Mayor Moccia, Chairman, NFCC  
Dr. Manuel Rivera, Superintendent, NPS  
John Ireland, Silver/Petrucci Architects  
Frank Fazekas, AP Construction  
Rita Galbo, NPS



**A. P. CONSTRUCTION COMPANY**

707 Summer Street, Stamford, CT 06901 Phone: (203) 359-4704 Facsimile: (203) 359-0202

Prepared by:

**Paul J. Shamas, CPE** | Vice President of Estimating  
 A.P. Construction Company | [www.ashforth.com](http://www.ashforth.com)  
 707 Summer Street, Stamford, CT 06901  
 v 203.388.1157 f 203.428.1129  
[pshamas@apconst.com](mailto:pshamas@apconst.com)

**NARAMAKE SCHOOL**

**PROJECT ESTIMATE**

April 30, 2013

PROJECT ESTIMATE	BASE WORK		ADD ALTERNATE		ADD ALTERNATE		BASE + ALTS		
	ADDITION & CODE UPGRADES ONLY	IN-ELIGIBLES	BOILERS REPLACEMENT	IN-ELIGIBLES	HALLWAYS "VAT" REPLACEMENT	IN-ELIGIBLES			
4/30/2013	4/30/2013	4/30/2013	4/30/2013	4/30/2013	4/30/2013	4/30/2013	4/30/2013		
<b>CONSTRUCTION ESTIMATE</b>									
TRADES ESTIMATE	\$2,675,610	\$0	\$96,120	\$384,480	\$85,750	\$0	\$3,241,960		
ESTIMATING/DESIGN CONTINGENCY	\$80,268	\$0	\$2,884	\$11,534	\$2,573	\$0	\$97,259		
CM CONSTRUCTION CONTINGENCY	\$82,676	\$0	\$2,970	\$11,880	\$2,650	\$0	\$100,177		
CM GENERAL CONDITIONS	\$375,000	\$0	\$2,000	\$8,000	\$3,000	\$0	\$388,000		
CM FEE	\$65,107	\$0	\$2,107	\$8,426	\$1,904	\$0	\$77,543		
PRECONSTRUCTION FEE	\$20,500	\$0	\$200	\$800	\$1,000	\$0	\$22,500		
APC BOND	\$33,409	\$0	\$1,076	\$4,305	\$981	\$0	\$39,772		
CM LIABILITY INSURANCE	\$41,776	\$0	\$1,352	\$5,407	\$1,222	\$0	\$49,756		
<b>TOTAL CONSTRUCTION ESTIMATE</b>	<b>\$3,374,347</b>	<b>\$0</b>	<b>\$108,708</b>	<b>\$434,833</b>	<b>\$99,079</b>	<b>\$0</b>	<b>\$4,016,966</b>		
<b>CITY OF NORWALK "SOFT" COSTS</b>									
OWNER CONTINGENCY		5%	\$168,717	\$0	\$5,435	\$21,742	\$4,954	\$200,848	
ARCHITECT FEE			\$108,699	\$0	\$3,502	\$14,007	\$3,192	\$129,400	
ENVIRONMENTAL INVESTIGATION			\$14,700	\$0	\$474	\$1,894	\$432	\$17,500	
ENVIRONMENTAL MONITORING			\$16,800	\$0	\$541	\$2,165	\$493	\$20,000	
PERMIT FEE (assume 1.6%)		1.6%	\$0	\$53,990	\$0	\$8,697	\$0	\$1,585	\$64,271
SITE SURVEY			\$6,000	\$0	\$0	\$0	\$0	\$6,000	
TESTING			\$6,720	\$0	\$216	\$866	\$197	\$8,000	
SPECIAL INSPECTIONS			\$4,200	\$0	\$135	\$541	\$123	\$5,000	
FF&E			\$30,000	\$0	\$0	\$0	\$0	\$30,000	
AS-BUILT SURVEY			\$2,520	\$0	\$81	\$325	\$74	\$3,000	
INSURANCE - BUILDERS RISK			\$5,880	\$0	\$189	\$758	\$173	\$7,000	
PRE-OCCUPANCY CLEANING			\$2,520	\$0	\$81	\$325	\$74	\$3,000	
YANKEE GAS SERVICE			N/A	N/A	N/A	N/A	N/A	N/A	
PRINTING OF BID PACKAGES			\$2,520	\$0	\$81	\$325	\$74	\$3,000	
<b>TOTAL SOFT COST ESTIMATE</b>	<b>\$369,278</b>	<b>\$53,990</b>	<b>\$10,737</b>	<b>\$51,644</b>	<b>\$9,786</b>	<b>\$1,585</b>	<b>\$497,020</b>		
<b>TOTAL PROJECT ESTIMATE</b>	<b>\$3,743,625</b>	<b>\$53,990</b>	<b>\$119,445</b>	<b>\$486,477</b>	<b>\$108,864</b>	<b>\$1,585</b>	<b>\$4,513,986</b>		





**A. P. CONSTRUCTION COMPANY**

707 Summer Street, Stamford, CT 06901 Phone: (203) 359-4704 Facsimile: (203) 359-0202

Prepared by:

Paul J. Shamas, CPE | Vice President of Estimating  
 A.P. Construction Company | [www.ashforth.com](http://www.ashforth.com)  
 707 Summer Street, Stamford, CT 06901  
 v 203.388.1157 f 203.428.1129  
[pshamas@apeconst.com](mailto:pshamas@apeconst.com)

**NARAMAKE SCHOOL**

**PROJECT ESTIMATE**

April 30, 2013

	BASE WORK	
	Basement Items	INELIGIBLE
	4/30/2013	4/30/2013
<b>CONSTRUCTION ESTIMATE</b>		
TRADES ESTIMATE	\$40,259	\$0
ESTIMATING/DESIGN CONTINGENCY	\$1,208	\$0
CM CONSTRUCTION CONTINGENCY	\$1,244	\$0
CM GENERAL CONDITIONS	\$10,000	\$0
CM FEE	\$1,068	\$0
PRECONSTRUCTION FEE	\$0	\$0
APC BOND	\$545	\$0
CM LIABILITY INSURANCE	\$685	\$0
<b>TOTAL CONSTRUCTION ESTIMATE</b>	<b>\$55,009</b>	<b>\$0</b>
<b>CITY OF NORWALK "SOFT" COSTS</b>		
OWNER CONTINGENCY	\$2,750	\$0
ARCHITECT FEE	\$0	\$0
ENVIRONMENTAL INVESTIGATION	\$0	\$0
ENVIRONMENTAL MONITORING	\$0	\$0
PERMIT FEE (assume 1.6%)	\$0	\$880
SITE SURVEY	\$0	\$0
TESTING	\$0	\$0
SPECIAL INSPECTIONS	\$0	\$0
FF&E	\$0	\$0
AS-BUILT SURVEY	\$0	\$0
INSURANCE - BUILDERS RISK	\$0	\$0
PRE-OCCUPANCY CLEANING	\$0	\$0
YANKEE GAS SERVICE	N/A	N/A
PRINTING OF BID PACKAGES	\$0	\$0
<b>TOTAL SOFT COST ESTIMATE</b>	<b>\$2,750</b>	<b>\$880</b>
<b>TOTAL PROJECT ESTIMATE</b>	<b>\$57,759</b>	<b>\$880</b>



DEPARTMENT OF FINANCE  
OFFICE OF MANAGEMENT & BUDGETS

Date: September 3, 2013  
To: Members of the Board of Estimate & Taxation  
From: Robert Barron, Director of Management and Budgets  
Re: Special Appropriations

---

**FISCAL YEAR 2012-13:**

**Item 1:**

**\$329,707 from Contingency to various Fire Department wage accounts to cover retro payments for the settled Fire Union contract.**

This old year appropriation is to cover the retro payments from the 2.5% wage increase that was part of the recently settled Fire Union Contract. Please see the table below for a breakdown of payments by account.

<u>Account #</u>	<u>Retro Amount</u>
01-3120-5175	\$307,237
01-3130-5175	14,613
01-3140-5175	2,939
01-3152-5175	4,918
	\$329,707

Finance recommends approval.