

**CITY OF NORWALK
HISTORICAL COMMISSION
AUGUST 1, 2012**

ATTENDANCE: Peter Bondi, Chair; Suzanne Betts; Eric Chandler;
Thom Dunlap; Holly Cuzzone; John Kurtzman; David
Westmoreland;

Charles Yost; Latanya Langley (7:05 p.m.);
Bruce Kimmel (7:05 p.m.); Kathryn Martino (7:05 p.m.)

OTHERS: Susan Gilgore, Executive Director and Brian Fischer,
Facilities Coordinator, Lockwood Mathews Mansion

CALL TO ORDER

Mr. Bondi called the meeting to order at 7:00 p.m.

ACCEPTANCE OF MINUTES - June 27, 2012

The following corrections were made to the minutes:

Page 3- great laws should be great lawns and signing should be signage

Under Finance: the sentence should read: Mr. Bondi said that he has been collecting bills and will have the mail switched to City Hall.

Page 4 - correct spelling of Mr. Correnty's name

**** MR. WESTMORELAND MOVED TO ACCEPT THE MINUTES AS
CORRECTED**

**** MR. CHANDLER SECONDED**

**** MOTION PASSED WITH ONE (1) ABSTENTION (MR. DUNLAP)**

CHAIRMAN'S REPORT

Mr. Bondi said that rather than a report, he will discuss each item as they come up on the agenda.

REPORTS - BOARDS

Norwalk Historical Society

Mr. Westmoreland distributed and highlighted his written report dated August 1, 2012. He reported that the Norwalk Historical Society completed a number of successful events during the month of July. He thanked Mr. Chandler for his participation in the July 11th rededication of the recently restored Flax Hill Cannonball monument.

Mr. Westmoreland reported that visitation to their Civil War exhibit has been steady. On August 18th they will have a Civil War Barbeque along with a Civil War reenactment with re-enactors. On September 16th they will host a lecture on the Connecticut 17th Regiment.

Ms. Langley, Ms. Martino and Mr. Kimmel joined the meeting at 7:05 p.m.

Lockwood Mathews Mansion Museum

Ms. Gilgore distributed and reviewed their written report. She reported that their Board of Trustees passed a resolution to apply for a \$200,000 capital matching grant to be applied to the next phase of their plans.

Ms. Gilgore reported that there has been great progress with landscaping on the Great Lawn. She reviewed the building upgrades. She reported that they had a problem with flooding in the bathroom. She thanked Mr. Bondi for responding so quickly and having Mr. Mauro go and make the repair. Mr. Bondi said that he met with someone who is writing the specs for the new roof.

Mr. Bondi read the resolution that the Lockwood Mathews Mansion board approved to apply for \$200,000. Mr. Westmoreland explained that this is the same granting source that the Sixth Taxing District used to restore their community center. He said that it is a very good grant program. Mr. Bondi said that this request will first go before the Land Use and Building Management Committee and then the Common Council.

REPORTS

Buildings

Discuss and Approve Lockwood Mathews Mansion Electrical Service Upgrade Project

Mr. Bondi reported that four bids came back. The Commissioners reviewed the bids. Mr. Westmoreland explained this upgrade will bring additional service to the Mansion and is an upgrade.

- ** MR. CHANDLER MOVED TO APPROVE ELECTRICAL ENERGY SYSTEMS CORPORATION FOR THE LOCKWOOD MATHEWS MANSION ELECTRICAL SERVICE UPGRADE PROJECT FOR THE AMOUNT OF \$182,800**
- ** MS. BETTS SECONDED**
- ** MOTION PASSED UNANIMOUSLY**

Discuss and Approve Painting Project - Little Red Schoolhouse

Mr. Westmoreland explained the project and said that three bids were received. He said that Juliani's did work on the Town House a few years ago and did an amazing job. The Commissioners discussed the roofing only aspect of the project.

- ** MR. WESTMORELAND MOVED TO APPROVE JULIANI'S FOR THE PAINTING PROJECT AT THE LITTLE RED SCHOOLHOUSE FOR THE AMOUNT OF \$4,145**
- ** MR. CHANDLER SECONDED**
- ** MOTION PASSED UNANIMOUSLY**

Discuss Connecticut Restoration Fund Grant - Lockwood Mathews Mansion

This was discussed earlier.

Discuss and Approve Lockwood Mathews Mansion Basement Door Replacement

Two bids were received. The Commissioners discussed the bids.

- ** MR. YOST MOVED TO APPROVE LINDQUIST BUILDER'S SUPPLY FOR THE LOCKWOOD MATHEWS MANSION BASEMENT DOOR REPLACEMENT PROJECT FOR THE AMOUNT OF \$1,840**
- ** MR. CHANDLER SECONDED**
- ** MOTION PASSED UNANIMOUSLY**

Cemetery

Discuss and Approve Cemetery Marker Conservation - Pine Island Cemetery

Mr. Westmoreland reported that an RFP went out to restore 20 tombstones at Pine Island Cemetery. There were two responses. He said that McCormik Masonry and Construction came in at \$13,650, but did not provide references for tombstone work. He said that they did not meet the criteria and that Ageis Restauro was the responsible bidder.

**** MR. YOST MOVED TO APPROVE AGEIS RESTAURO LLC FOR
CEMETERY MARKER CONSERVATION AT PINE ISLAND
CEMETERY FOR THE AMOUNT OF \$15,700
** MS. CUZZONE SECONDED
** MOTION PASSED UNANIMOUSLY**

Finance

Mr. Westmoreland reviewed the financials dated June 30th. He said that they have a total of \$482,000 unspent; however, \$326,000 is allocated to the Lockwood Mathews Mansion project. There is \$28,000 in the Rogers-Ritch-Merritt House fund that won't be released.

Mr. Westmoreland reported that he is working hard to get quotes to do the ADA renovations at the bathroom at Mill Hill.

Norwalk Museum

Mr. Bondi reported that people came to the Museum to retrieve items they had loaned to the Museum for the Oyster Exhibit. He said that Mr. Chandler and Mr. Westmoreland signed off on those returns. He said that only one more person has to come in to retrieve their photographs.

Mr. Bondi reported that he met with the Donohue Group to look at the archives to determine the cost to professionally archive them. The lease on the Museum building was up yesterday. Mr. Bondi said that he believes that the landlord is moving forward with extending the lease on a month to month basis.

OLD BUSINESS

There was no old business discussed this evening.

NEW BUSINESS

Mr. Bondi asked if Ms. Cuzzone would be the point person for cemeteries. Ms.

Cuzzone agreed. Ms. Betts asked if she could help with Finance.

ADJOURNMENT

**** MR. CHANDLER MOVED TO ADJOURN
** MR. WESTMORELAND SECONDED
** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 7:50 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services