

**CITY OF NORWALK  
HEALTH, WELFARE AND  
PUBLIC SAFETY COMMITTEE  
OCTOBER 25, 2012**

ATTENDANCE: Joanne Romano, Chair; Carvin Hilliard; Michelle Maggio;  
Jerry Petrini; David Watts

OTHERS: Bruce Kimmel, Common Councilmember;  
Lieutenant Susan Zecca, Norwalk Police Department

**WELCOME AND ROLL CALL**

Ms. Romano called the meeting to order at 7:32 p.m.

**APPROVAL OF MINUTES** – September 27, 2012

**\*\* MR. PETRINI MOVED TO ACCEPT THE MINUTES AS PRESENTED  
\*\* MOTION PASSED WITH TWO (2) ABSTENTIONS (MR. HILLIARD  
AND MR. WATTS)**

**PUBLIC PARTICIPATION**

There were no members of the public present this evening.

**NEW BUSINESS** – Police Department

**FIRE DEPARTMENT**

Nothing to submit

**HEALTH DEPARTMENT**

Nothing to submit

**POLICE DEPARTMENT**

**The Purchasing Department solicited proposals for the development and administration of the Police Sergeant and Lieutenant promotional testing, project #3248. Proposals were received from Industrial/Organizational Solutions, Inc. (I/O solutions) and Resource Management Associates (RMA). The proposals were presented to the Police Commission for review. At the October 15, 2012 Police Commission meeting, the Commissioners selected Resource Management Associates to develop and administer the promotional testing for the ranks of Sergeant and Lieutenant.**

**The authorization requests are as follows:**

**\*\* MR. PETRINI MOVED TO AUTHORIZE THE MAYOR, TO EXECUTE AN AGREEMENT WITH RESOURCE MANAGEMENT ASSOCIATES TO CONDUCT POLICE PROMOTIONAL TESTING FOR THE RANK OF SERGEANT AND LIEUTENANT, FOR A SUM NOT TO EXCEED \$24,000, FROM ACCOUNT # 013040-5258**

Lieutenant Zecca explained the item. She said that the current list expires in November and they are looking for new testing in early February. They received two responses and the difference in cost was very dramatic.

Mr. Petrini asked if this testing is only open to Norwalk Police Officers. Lieutenant Zecca said that it was open to Norwalk Police Officers and she described the criteria that must be met. Mr. Hilliard asked if they have Resource Management Associates before. She said that they have done multiple tests for the City.

Mr. Watts asked if there was an oral part of the exam. Lieutenant Zecca said that there will be an oral part of the exam as well as a written test. She explained that the testing will be more interactive than the standard test. Mr. Watts said that he needed more information around the oral portion, because some people have difficulty with oral testing. She said that there are going to be at least three different exercises. In addition, Resource Management will bring in their own assessors to conduct the testing. No one from the Norwalk Police Department will be involved in conducting the tests.

Lieutenant Zecca explained that the industry standard is that the assessment center is the best way to test. She said that the assessment center is dramatically different from the oral board.

Mr. Watts said that this is a great way to go and this is a step in the right direction.

Mr. Petrini asked how many Officers are eligible to take the test. Lieutenant Zecca said that 73 are eligible to take the Sergeant's test and 18 eligible to take the Lieutenant's test.

**\*\* MOTION PASSED UNANIMOUSLY**

### **ADJOURN**

**\*\* MS. MAGGIO MOVED TO ADJOURN  
\*\* MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 7:50 p.m.

Respectfully submitted,

Rosemarie Lombardi  
Telesco Secretarial Services