

**CITY OF NORWALK
HEALTH, WELFARE, PUBLIC SAFETY COMMITTEE
JUNE 28, 2012**

ATTENDANCE: Joanne Romano, Chairman; Bruce Kimmel, Nicholas Kydes,
Jerry Petrini.

STAFF: Sgt. Susan Lecca, Norwalk Police Department;
Tim Callahan, Director, Norwalk Health Department.

Call to Order

Mr. Bondi called the meeting to order at 7:30 p.m. stating that the above members were in attendance and that a quorum was present.

Approval of Minutes

- ** MR. KYDES MOTIONED TO APPROVE MINUTES FROM
THE MEETINGS OF APRIL 26, 2012 AND MAY 24, 2012 AS
SUBMITTED.
** MOTION PASSED UNANIMOUSLY**

Public Participation – None

New Business

Fire Department – None

Police Department

Sgt. Lecca gave an overview of the item and stated that the Common Council approved funding under FEMA Department of Homeland Security for Port Security Grant Programs, and \$19,000 of that funding is appropriated to the Police Department for scuba equipment.

Mr. Kimmel asked how many times the diving equipment is used, and if there are combined resources from other towns. Sgt. Lecca replied that diving unit needs their own equipment for proper fit and items are not interchangeable. She added that there is mutual aid where possible if needed, but there are boundaries that exist.

Mr. Petrini asked how many units were being purchased, and Sgt. Lecca replied that all of the detail pages of the back up were not available, but explained that this was audio equipment to outfit eight divers in the marine unit. Mr. Petrini asked

about the \$3,000 balance and Sgt. Lecca replied that she would look into how the remaining funds are allocated for purchase of additional items.

Mr. Kydes requested that all supporting documents be included in the Council packet so that questions can be addressed.

**** MR. PETRINI MOVED TO AUTHORIZE THE PURCHASING AGENT, GERALD FOLEY TO ISSUE PURCHASE ORDERS TO HIGH TECH DIVING & SAFETY, INC. FOR SCUBA EQUIPMENT PER RESPONSE TO BID PROJECT #3193 FOR AN AMOUNT NOT TO EXCEED \$16,000 FROM ACCOUNT # TBD.**

**** MOTION PASSED UNANIMOUSLY.**

Sgt. Lecca then explained that part of the budget modification to the COPS Technology grant is for purchase of a Universal Forensic Extraction Device UFED. She explained that this equipment will allow for the retrieval of information from cell phones in investigations and three quotes were reviewed.

Mr. Kimmel asked why this was so complicated when Best Buy or other retail outlets can easily transfer information rapidly and there is no need to send out for high tech equipment downloads. Mr. Kydes explained that those places can only transfer data from the SIM card and that is limited to contacts, where the equipment requested can retrieve call history and much more.

Mr. Kimmel stated that he understood this but wanted to make sure there was not duplication of effort with other departments. Sgt. Lecca added that this particular equipment has been recommended by the state prosecutor's office to be able to access information for court admissibility.

**** MR. PETRINI MOVED TO AUTHORIZE THE PURCHASING AGENT, GERALD FOLEY, TO EXECUTE A PURCHASE ORDER ON BEHALF OF THE POLICE DEPARTMENT TO CELLEBRITE USA, CORP., FOR THE PURCHASE OF THE UFED EQUIPMENT AND SOFTWARE PACKAGE FOR AN AMOUNT NOT TO EXCEED \$9,000. ACCOUNT # 35309A-5769**

**** MOTION PASSED UNANIMOUSLY.**

Health Department

Lead Poison Prevention Program

Mr. Callahan presented an overview on a grant from the CT State Department of Public Health of \$26,140 for a Lead Poison Prevention Program for the period beginning July 1, 2012, through June 30, 2014. He added that the Norwalk Health

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Department staff will screen children for lead poisoning, investigate to determine the source of lead in children with elevated blood lead levels, and provide educational materials to the public and child care providers.

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, RICHARD A. MOCCIA, TO EXECUTE ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT FUNDS FROM THE STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH TO IMPLEMENT A LEAD POISON PROGRAM FOR THE PERIOD JULY 1, 2012 TO JUNE 30, 2013 IN THE AMOUNT OF \$26,140. AND TO AUTHORIZE THE MAYOR, RICHARD A. MOCCIA, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS OR AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT A LEAD POISON PROGRAM FOR THE PERIOD JULY 1, 2012 TO JUNE 30, 2013. ** MOTION PASSED UNANIMOUSLY.**

Sexually Transmitted Disease Program

Mr. Callahan explained that the Department of Health received a five-year grant from the State of Connecticut Department of Public Health in the amount of \$68,655 (\$13,731 per year) for the Sexually Transmitted Disease Program for the period beginning July 1, 2012 through June 30, 2017. He stated that this grant helps offset the cost of operating the Sexually Transmitted Disease (STD) Program and services include confidential examination and treatment of the major STDs in accordance with Centers for Disease Control (CDC).

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, RICHARD A MOCCIA, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT GRANT FUNDS FROM THE STATE OF CONNECTICUT IN THE AMOUNT OF \$68,655 FOR THE SEXUALLY TRANSMITTED DISEASE PROGRAM FOR THE PERIOD JULY 1, 2012 TO JUNE 30, 2017. AND AUTHORIZE THE MAYOR, RICHARD A MOCCIA, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS OR AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT THE SEXUALLY TRANSMITTED DISEASE PROGRAM FOR THE PERIOD JULY 1, 2012, TO JUNE 30, 2015. ** MOTION PASSED UNANIMOUSLY.**

Mr. Kydes requested that all the back up documents be included in the Council packet for the next meeting.

HIV/AIDS Prevention Education Program

Mr. Callahan stated that the Department of Health received a six-month grant contract from the CT Department of Public Health in the amount of \$46,617 to continue to operate the AIDS Prevention Education Program for the period beginning July 1, 2012 through December 31, 2012. He added that this program provides testing for and prevention education through the use of counseling and interventions aimed at reducing high risk practices that might put an individual at

risk for the transmission of HI V/AIDS, Hepatitis C and other sexually transmitted diseases.

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, RICHARD A MOCCIA, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT GRANT FUNDS IN THE AMOUNT OF \$46,617 FROM THE STATE OF CONNECTICUT FOR THE AIDS PREVENTION EDUCATION PROGRAM FOR THE PERIOD JULY 1, 2012 THROUGH DECEMBER 31, 2012.**

AND

TO AUTHORIZE THE MAYOR, RICHARD A MOCCIA, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS OR AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT THE AIDS PREVENTION EDUCATION PROGRAM FOR THE PERIOD JULY 1, 2012 THROUGH DECEMBER 3 2012.

**** MOTION PASSED UNANIMOUSLY.**

Preventive Health Block Grant

Mr. Callahan stated there is a grant from the CT Department of Public Health in the amount of \$11,968 is for a Preventive Health Block Grant for the period beginning July 1, 2012 through June 30, 2013 targeted on reducing the incidence of obesity. He gave an overview of the Obesity Prevention Work Group that includes staff from the Health Department, the Norwalk Public Schools, Norwalk Community College, and other community based organizations.

He added that there is an after-school program with providers including Norwalk Hospital that is sponsored in part by Pepperidge Farms that features increased rigorous physical activity and modified nutrition in the school breakfast program. Mr. Kimmel asked about the schools lunch program and questioned the standards of healthy meals as provided by Whitson's Group. Mr. Callahan replied that the challenge is the cost as items such as fresh fruit and vegetables are more expensive to purchase and store than packaged items.

He added that they hope to track the results of this program for expansion to the district and implementation by the Whitson's Group.

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, RICHARD A. MOCCIA, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT FUNDS FROM THE STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH FOR THE PREVENTATIVE HEALTH BLOCK GRANT PROGRAM FOR THE PERIOD JULY 1, JUNE 30, 2013 IN THE AMOUNT OF \$11,968. AND TO AUTHORIZE THE MAYOR, RICHARD A. MOCCIA, TO EXECUTE ANY AND AGREEMENTS, DOCUMENTS, INSTRUMENTS OR AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT THE PREVENTIVE HEALTH BLOCK GRANT PROGRAM FOR THE PERIOD**

JULY 1, 2012 TO JUNE 30, 2013.

**** MOTION PASSED UNANIMOUSLY.**

Public Health Emergency Preparedness

Mr. Callahan stated that this item is a technical correction to the timing of a preparedness grant with revised wording included in the following proposed motion:

**** MR. KYDES MOVED TO APPROVE THE FOLLOWING TECHNICAL CORRECTION:
AUTHORIZE THE MAYOR, RICHARD A. MOCCIA, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT FUNDS FROM THE STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH FOR A PUBLIC HEALTH EMERGENCY RESPONSE PROGRAM FOR THE PERIOD AUGUST 10, 2011 TO JUNE 30, 2014. AND AUTHORIZE THE MAYOR, RICHARD A. MOCCIA, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS OR AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT A PUBLIC HEALTH EMERGENCY RESPONSE PROGRAM FOR PERIOD AUGUST 10, 2011 TO JUNE 30, 2014.**

**** MOTION PASSED UNANIMOUSLY.**

Norwalk Health Department - Fee Setting Process

Mr. Callahan presented an outline of the proposed fees. Mr. Petrini asked for the details of the specific fees charged and the boiler plate format for the Council. Mr. Callahan provided a copy of the proposed changes to the City Ordinance and the following outline of fees:

City of Norwalk Operating Budget - City Ordinance Section 57-5

The Director of Health shall, with the concurrence of the Board of Health and after a public hearing held jointly with the Board of Health, set fees as may be appropriate for services which are rendered by the Department of Health in accordance with the statutes, rules and regulations of the State of Connecticut and the ordinances of the City of Norwalk. Said public hearing shall be held upon no less than five or more than 15 days' notice of the time and place of such hearing, and said notice shall be published in the form of a legal advertisement appearing in a newspaper having a substantial circulation in the City of Norwalk. Within 30 days of receipt by the City Clerk of notice of the establishment of such fees, the Council may approve or disapprove them.

If the Council takes no action within such 30 days, the fees shall be effective as set

by the Director and agreed to by the Board. If the Council votes to disapprove, it may itself establish such fees the Director and Board may submit additional proposals to the Council Board of Health Fee Policy.

Type	Current Fee	Proposed Fee		
<u>Food Establishments</u>				
<u>License</u>				
Class IV	495	500		
Class III	340	350		
Class II	205	210		
Class I	95	95		
Itinerant Vendor	170	250		
Temp. Event	85	90		
Seasonal	150	175		
Re-inspection	85	90		
<u>Plan Review</u>				
Class IV	130	130		
Class III	85	85		
Class II	65	65		
Class I	40	40		
<u>Lot Testing</u>	210	210		
<u>Septic System</u>				
New/Repair	300	300		
<u>Construction</u>	100	100		
<u>Well</u>	75	75		
<u>Public Pools</u>				
Seasonal	240	240		
Full year	480	480		
			<u>File Search</u>	40
			<u>Rooming House</u>	
			1-10 Rooms	80
			11-20 Rooms	125
			20+ Rooms	170
			<u>CAO</u>	80
			<u>Tenement Reg.</u>	30
			<u>Body Care</u>	
			<u>License & Insp.</u>	170
			<u>Plan Review</u>	40
			<u>Massage</u>	
			<u>Establishment</u>	100
			<u>Therapist</u>	70
			<u>Plan Review</u>	40
			<u>Tanning</u>	
			<u>License</u>	100
			<u>Plan Review</u>	40
			<u>Code Enforcement Hearing</u>	100
			<u>Weights and Measures</u>	
			Gas Meter	50
			Scale	35
			Oil Truck	75
			Taxi	35

Mr. Kimmel asked about the septic test fees and why the Health Department would get involved in this process. Mr. Callahan explained that their inspectors are specially certified to observe and monitor for code compliance and there are fees involved with the site inspections

Mr. Kydes requested that the supporting documents be included in the Council agenda packet. He suggested that footnotes be added to the fees chart to identify the classifications and to include notations on explanations for high increases. He added that there should be a listing of the guidelines used to avoid any potential confusion or question by the Council members.

**** MR. KYDES MOVED TO APPROVE THE PROPOSED AMENDMENTS TO CITY ORDINANCE SECTION 57-5 BOARD OF HEALTH FEES FOR SERVICES RENDERED BY THE DEPARTMENT OF**

HEALTH.

**** MOTION PASSED UNANIMOUSLY.**

Ms. Romano stated that she would like to have fees for costs associated with blighted properties.

ADJOURNMENT

**** MR. KYDES MOTIONED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,
Marilyn Knox
Telesco Secretarial Services