

**CITY OF NORWALK
FINANCE/CLAIMS COMMITTEE
MARCH 8, 2012**

ATTENDANCE: Carvin Hilliard, Chair; John Igneri; Matthew Miklave;
Warren Pena; Douglas Hempstead (7:42 p.m.)

STAFF: Fred Gilden, Comptroller; Lisa Biagiarelli, Tax Collector;
Kathryn Hebert, DPW

OTHERS: Bruce Kimmel, Common Councilmember

Mr. Hilliard called the meeting to order at 7:37 p.m.

** MR. MIKLAVE MOVED TO SUSPEND THE RULES TO TAKE THE AGENDA OUT OF
ORDER

** MOTION PASSED UNANIMOUSLY

** **MR. MIKLAVE MOVED THE FOLLOWING:**

**AUTHORIZE A REDUCTION IN THE AMOUNT OF \$49,000 TO THE APPROVED CAPITAL
APPROPRIATION FOR THE SONO RAILROAD STATION STRUCTURAL REPAIRS (ACCOUNT
09114095-5777-C0358), FROM \$952,000 TO \$903,000**

**AUTHORIZE A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$49,000 FOR THE
REPLACEMENT OF THE FLOOR MEMBRANE IN THE MARITIME GARAGE ABOVE THE
COMMERCIAL SPACE (ACCOUNT 09124095-5777-C0464)**

**AUTHORIZE A REDUCTION IN THE AMOUNT OF \$120,000 TO THE APPROVED CAPITAL
APPROPRIATION FOR THE PURCHASE OF AN EMERGENCY GENERATOR FOR THE
NORWALK RAILROAD STATION (ACCOUNT 09124095-5777-C0498), FROM \$300,000 TO
\$180,000)**

**AUTHORIZE A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$120,000 FOR
THE PURCHASE OF AN EMERGENCY GENERATOR FOR THE MARITIME GARAGE
(ACCOUNT 09124095-5777-C0464)**

Mr. Gilden explained that there are all capital projects and there was money left over on two of the projects. He explained the procedure for transferring money from one project to the other.

Mr. Miklave asked if all of the budgeted structural repairs at the railroad station were completed. Ms. Hebert said that the bids came in substantially less and the project is complete. She said that the same is true for the generator.

Mr. Kimmel asked if there would be money left in the accounts after the transfer. Ms. Hebert said that there would be money left. Mr. Kimmel asked how long the money could stay in the accounts. Mr. Gilden said that all of this money has been bonded and is being paid for by the Parking Authority. If there is substantial savings, they can be used for Parking Authority projects or reverted back to the fund balance. If nothing has been spent in two years, the Finance Department can move the money back to the fund balance.

Mr. Hempstead joined the meeting at 7:42 p.m.

Mr. Kimmel asked if there is such a thing as free floating accounts. Mr. Gilden said that does not currently exist. There is an oversight system.

**** MOTION PASSED UNANIMOUSLY**

CLAIMS COMMITTEE: RECEIVE THE MONTHLY CLAIMS REPORT; REVIEW AND APPROVE CLAIMS AS REQUIRED FOR CLAIMS REPORT DATED: MARCH 8, 2012

Ms. Biagiarelli reported that there were no claims above the established threshold amount.

NARRATIVE ON TAX COLLECTIONS DATED MARCH 8, 2012 – RECEIVE REPORT AND DISCUSS

MONTHLY TAX COLLECTOR'S REPORT DATED FEBRUARY 29, 2012 – RECEIVE REPORT AND DISCUSS

Ms. Biagiarelli reviewed her written report dated March 8, 2012. She said that all of the payments taken in during the last cycle have been posted. She said that they ended February slightly ahead of last year.

Ms. Biagiarelli discussed the upcoming Tax Sale that will be held on July 16, 2012. She said that notices were sent to 216 properties and so far 58 properties have been brought current. She said that the boards will go up on May 1st.

Ms. Biagiarelli said she is looking to the Committee for back up. This is the fifth Tax Sale and the collections are as high as they are because they are very strict on following the stated criteria. She said that they do not allow for cherry picking of the list. The only way to get off of the list is to pay the bill or file for bankruptcy.

**** MR. MIKLAVE MOVED TO APPROVE THE MINUTES OF THE FOLLOWING FINANCE COMMITTEE MEETINGS AS SUBMITTED**

- February 9, 2012
- February 16, 2012

The following correction was made to the minutes of February 16, 2012

Add Mr. Kimmel to the attendance, under Others

- February 23, 2012

**** MOTION PASSED UNANIMOUSLY**

**** MR. MIKLAVE MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 7:50 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services