

**CITY OF NORWALK
YOUTH SERVICES ADVISORY BOARD
REGULAR MEETING
MAY 5, 2009**

ATTENDANCE: Shirley Sarkin, Acting Chair; Jessica Fogg, Council Member
Anna Duleep, Candace Mayer, Betty Karkut, Michael
Mocciae (4:28 p.m.)

STAFF: Linda Wilock, Youth Services; Jason Getner, Youth
Service JRB Case Manager

OTHERS: Anthony Alison

CALL TO ORDER

Acting Chair Sarkin called the meeting 4:05 p.m.

APPROVAL OF MINUTES OF APRIL 7, 2009

**** MS. MAYER MOVED THE MINUTES OF APRIL 7, 2009**

The following correction was noted.

Page 1, Header **APPROVAL OF MINUTES OF APRIL 7, 2009**: please change
the header to **APPROVAL OF MINUTES OF MARCH 3, 2009**

Page 1, **MOTION**, under **APPROVAL OF MINUTES OF APRIL 7, 2009** please
change from:

**** MS. MAYER MOVED THE MINUTES OF APRIL 7, 2009 AS
CORRECTED.**

**** MS. FOGG SECONDED.**

**** THE MOTION PASSED WITH THREE IN FAVOR (SARKIN, MAYER
AND FOGG) AND ONE ABSTENTION (BORGES-LOPEZ).**

To:

**** MS. MAYER MOVED THE MINUTES OF MARCH 3, 2009 AS
CORRECTED.**

**** MS. FOGG SECONDED.**

**** THE MOTION PASSED WITH THREE IN FAVOR (SARKIN, MAYER AND FOGG) AND ONE ABSTENTION (BORGES-LOPEZ)**

**** MS. FOGG SECONDED.**

**** THE MOTION TO APPROVE THE MINUTES OF APRIL 7, 2009 AS CORRECTED PASSED UNANIMOUSLY.**

DEPARTMENT ISSUES

Ms. Wilock stated that she was officially retired but working part time for the City. Ms. Wilock explained that there were a number of grant proposals and grants that needed to be administered, which is where her work needs to be focused. She then gave a brief overview of the various grant applications in process. Discussion then followed.

GANG PREVENTION COORDINATION GRANT AND ADVISORY BOARD STRUCTURE

Mr. Getner gave a brief update on the overall plan and explained that there will need to be bylaws for the Gang Prevention Coordination Grant Steering Committee. Ms. Wilock distributed copies of the bylaws for the Early Childhood Council for the Advisory Board to consider. Mr. Daddona, Ms. Sarkin and Ms. Fogg have all agreed to be on the Steering Committee along with Ms. Wilock. The discussion then moved to other possible candidates for the Steering Committee.

Mr. Mocciae joined the meeting at 4:28 p.m.

Mr. Getner then reviewed the goals that have to be accomplished for the grant, such as needs assessment for the community. Ms. Wilock then informed the Board that there were some resources that could be utilized by the Steering Committee.

Ms. Wilock then directed everyone's attention to the bylaws. She said that the workshop that she had attended had recommended the Advisory Board adopt a set of bylaws in order to be more formalized. Ms. Karkut and Ms. Duleep will work on a draft of bylaws for the Youth Services Committee.

UPDATE ON SCHOOL READINESS GRANT

Ms. Wilock distributed copies of the chart that will be sent to the State of Connecticut electronically for the 4 million dollar School Readiness Grant. She then reviewed the details of the various aspects of the grant allocations with the Advisory Board. Ms. Wilock reviewed the various programs, the providers and how the system is reviewed. She said that while the information was ready to send, it must be presented to the Early

Childhood Council on May 20th and the State filing deadline is May 22nd. The information has been approved by the Health, Welfare and Public Safety Committee, also. Discussion followed.

FUTURE MEETING DATE

There was a brief discussion about possibly having a meeting at a different time of day to allow Council Member McQuaid to attend. Ms. Sarkin suggested that the next meeting be scheduled on the first Tuesday at 4 p.m. and Council Member Duleep will contact Council Member McQuaid about his free times.

Mr. Mocciae left the meeting at 5:00 p.m.

OTHER

There was no other additional business.

ADJOURNMENT

- ** MS KARKUT MOVED TO ADJOURN**
- ** MS. MAYER SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 5:01 p.m.

Respectfully submitted

Sharon L. Soltes
Telesco Secretarial Services