

***CITY OF NORWALK PERSONNEL COMMITTEE MINUTES***

**PERSONNEL COMMITTEE**

**JANUARY 23, 2008**

**ATTENDANCE:** Rick McQuaid, Chairman; Michel Geake; Steve Serasis; Richard Bonenfant.

**STAFF:** James Haselkamp, Director; John Schlosser, Assistant Director.

**OTHERS:** Mary Geake.

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 6 p.m. by the Chairman.

**APPROVAL OF MINUTES FROM DECEMBER 19, 2007 MEETING**

Mr. Haselkamp distributed copies of minutes with technical corrections.

**\*\* MR. GEAKE MOVED TO APPROVE THE MINUTES AS DISTRIBUTED.**

**\*\* MOTION PASSED UNANIMOUSLY.**

**AUTHORIZE THE MAYOR TO EXECUTE AN AMENDMENT TO THE  
CONTRACT FOR PHARMACY BENEFITS BETWEEN  
THE CITY OF NORWALK AND MEDCO HEALTH SOLUT**

-

**Mr. Haselkamp said that this contract was from 2005. The original agreement was for three years. The City renegotiated prices and this is the amendment with new pricing, which will save the City app**

-

**\*\* MR. BONENFANT MOVED APPROVAL.**

**\*\* MOTION PASSED UNANIMOUSLY.**

-

**TELECOMMUNICATOR WORK SCHEDULE**

**This item was removed from the agenda.**

-

**\*\* MR. GEAKE MOVED TO SUSPEND THE RULES TO ADD AN ITEM TO  
THE AGENDA.**

**\*\* MOTION PASSED UNANIMOUSLY.**

-

**CONTRACT WITH THE CITY OF NORWALK AND TELESKO  
SECRETARIAL SERVICES**

-

**The Chairman said there had been another firm interested, but that firm chose not to bid. This contract calls for an increase of \$5 over three years.**

-

Mr. Serasis asked if there had been a time line for bids and the Chairman noted that the first bid had been closed in August of 2007.

-

\*\* MR. BONENFANT MOVED APPROVAL.

\*\* MOTION PASSED UNANIMOUSLY.

-

#### OLD BUSINESS

-

Mr. Serasis said when discussing job descriptions, previous descriptions should be included.

-

The Chairman asked that the Ordinance List be on the next agenda for discussion. Mr. Haselkamp said they had discussed giving this Committee a briefing of all of the adjustment; it will be on the ne

-

\*\* MR. GEAKE MOVED TO ADJOURN.

\*\* MOTION PASSED UNANIMOUSLY.

-

The meeting was adjourned at 6:15 p.m.

-

Respectfully submitted,

-

-

-

Cheryl Telesco

Telesco Secretarial Services

