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Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Irene Dixon at idixon@norwalkct.org to provide written public comment prior to the meeting.

Mayor Rilling called the meeting to order at 7:33 p.m. and led the Assembly in reciting the Pledge of Allegiance.

Mayor Rilling asked for a moment of silence in memory of former Mayor of Norwalk, William Collins.

I. ROLL CALL

Ms. Dixon called the Roll:

Council at Large:	Mr. Gregory Burnett	Mr. Joshua Goldstein
	Ms. Dominique Johnson	Ms. Barbara Smyth
District A:	Ms. Nicol Ayers	Mr. David Heuvelman
District B:	Ms. Darlene Young	
District C:	Mr. John Kydes	Ms. Jenn McMurrer
District D:	Ms. Heidi Alterman	Mr. Bryan Meek
District E:	Mr. Thomas Livingston	

At Roll Call there were twelve (12) Council members present and three (3) absent (Ms. Niedzielski Eichner, Ms. Revolus and Ms. Shanahan). A Quorum was present.

Also present were Mayor Harry Rilling, City Clerk, Irene Dixon, Assistant City Clerk, Jordan Schantz and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Regular Meeting: July 12, 2022

**** MS. SMYTH MOVED TO ACCEPT THE MINUTES AS PRESENTED
** MOTION PASSED UNANIMOUSLY**

III. PUBLIC PARTICIPATION

There were no members of the public who wished to participate this evening.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

There were no resignations or appointments this evening.

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

MAYOR'S REMARKS:

Mayor Rilling announced that four pickleball courts were unveiled at the Woodward Avenue Park. He thanked Ms. Young, Mr. Stowers Mr. Hughes and the Recreation and Parks Committee. He said they will be looking for other places with room for pickleball courts. He also thanked Ms. Young and Mr. Goldstein, who were present at the unveiling today.

Mayor Rilling announced tomorrow's groundbreaking of the Safe Routes to School Sidewalks Project on Highland Avenue and remarked how it will improve public safety in Norwalk.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

Mr. Livingston announced that Ms. Smyth would be reading this evening's Consent Calendar.

B. CONSENT CALENDAR:

**** MS. SMYTH MOVED TO APPROVE THE FOLLOWING CONSENT CALENDAR:**

VII.A.1, VII.B.1, VII.B.3, VII.B.4A, VII.B.4B, VII.B.5A, VII.B.5B, VII.B.5C, VII.B.9, VII.C.1

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS & CULTURAL AFFAIRS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO A CONTRACT WITH PETER GISOLFI ASSOCIATES, PROJECT # 4179A, FOR ARCHITECT AND ENGINEERING SERVICES FOR CRANBURY PARK, FEE SCHEDULES ATTACHED. FUNDING PROVIDED THROUGH THE STATE OF CONNECTICUT, OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT, URBAN ACT PROGRAM, 4-66C.

B. FINANCE & CLAIMS COMMITTEE

1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: JULY 14, 2022

3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORT DATED: JUNE 2022

4A. AUTHORIZE THE MAYOR TO EXECUTE A THREE (3) YEAR AGREEMENT WITH TAXSERV CAPITAL SERVICES, LLC, FOR THE 4109 –COLLECTION AGENCY SERVICES.

4B. AUTHORIZE THE TAX COLLECTOR OR DESIGNEE TO ISSUE TWO (2) ONE (1) YEAR CONTRACT EXTENSIONS ON THE TAXSERV CAPITAL SERVICES, LLC CONTRACT.

5A. AUTHORIZE THE MAYOR TO EXECUTE A THREE (3) YEAR AGREEMENT WITH CANON SOLUTIONS AMERICA, INC FOR THE 4181-CITY AND BOE CENTRALIZED MAILROOM SERVICES FOR A TOTAL NOT TO EXCEED \$243,036.00. FUNDING AVAILABLE FROM ACCOUNT 011362-5259

5B. AUTHORIZE THE PURCHASING AGENT TO ISSUES CHANGE ORDERS ON THE CONTRACT FOR A TOTAL NOT TO EXCEED \$24,304.00.

5C. AUTHORIZE THE PURCHASING AGENT OR DESIGNEE TO ISSUE TWO (2) ONE (1) YEAR CONTRACT EXTENSIONS ON THE CANON SOLUTIONS AMERICA, INC CONTRACT.

6. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EXECUTE MEMORANDUM OF UNDERSTANDING REGARDING PAYMENTS IN LIEU OF TAXES BETWEEN THE CITY OF NORWALK AND THE HOUSING AUTHORITY OF THE CITY OF NORWALK. CONSENT TO TABLE

9. RESOLUTION: REQUESTING FOR CITY OF NORWALK'S RECREATION AND PARKS DEPARTMENT AGGREGATING IN THE AMOUNT OF \$2,000,000 FROM THE ARPA (AMERICAN RESCUE PLAN ACT) FUND. ACCOUNTS: 134010-5796-ARP01 PLAYGROUND REPLACEMENTS FOR \$1,400,000; 134010-5796-ARP02 STAFFING AND EQUIPMENT FOR \$380,000 AND 134010-5796-ARP03 PLANNING AND SYSTEM ADMINISTRATION FOR \$220,000.

C. ORDINANCE COMMITTEE

1. APPROVE AMENDMENT TO CITY CODE. CHAPTER 17 (AQUIFER PROTECTION AGENCY), SUBSECTION 1 (DESIGNATION; MEMBERSHIP; TECHNICAL TRAINING).

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS & CULTURAL AFFAIRS COMMITTEE

**** MS. YOUNG MOVED THE FOLLOWING:**

AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO A THREE YEAR CONTRACT WITH ACTIVE NETWORK, LLC FOR THE PURCHASE OF RECREATION MANAGEMENT SOFTWARE IN AN AMOUNT NOT TO EXCEED \$51,475.00 FOR YEAR 1, \$28,875.00 FOR YEAR 2, \$30,319 FOR YEAR 3, \$31,835 FOR YEAR 4 (EXTENSION) AND \$33,427.00 FOR YEAR 5 (EXTENSION). FUNDING FOR YEAR 1 THROUGH THE ARPA ACCOUNT, YEARS 2, 3, 4 AND 5 THROUGH THE RECREATION AND PARKS OPERATING BUDGET.

2A. AUTHORIZE THE DIRECTOR OF RECREATION AND PARKS, OR A REPRESENTATIVE, TO ISSUE YEARLY CHANGE ORDERS IN AMOUNT NOT TO EXCEED \$5,147.00 PER FISCAL YEAR.

2B. AUTHORIZE THE DIRECTOR OF RECREATION AND PARKS, OR A REPRESENTATIVE, TO APPROVE TWO 1-YEAR CONTRACT EXTENSIONS.

Mr. Stowers reviewed the items and said they have an outdated, inefficient scheduling system. He described the proposed system and said it covers everything they want to do and is conducive to the MUNIS system. He said they have first year funds.

Ms. Sandy Korkatzis added that this system will help analyze data to determine success of the programs. In addition, they want to make it easier for Norwalk families to use the system. Mr. Stowers said they are negotiating a joint platform with Norwalk Public Schools which will allow them to have a global view of their scheduling. One person will be dedicated to implementing this system for one year.

Ms. Young said this item speaks to Mr. Stowers and Ms. Korkatzis' commitment to the public.

Mr. Dachowitz, Chief Financial Officer said this sounds good, but why they were asking to approve the contract extension now. Mr. Stowers explained that this is subscription based. It will be looked at and integrated into the system.

Mr. Heuvelman asked if this system can migrate data from the existing system. Mr. Stowers said it can do data migration and allows them to do a more accurate migration from the Mayor's dashboard. He added that it has fantastic accounts payable and accounts receivable.

**** MOTION PASSED UNANIMOUSLY**

B. FINANCE & CLAIMS COMMITTEE

2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED: JULY 14, 2022

Mr. Burnett explained there is no vote required for this item; however, there is valuable information to share. He said he wanted to highlight the work of the Tax Collector's office which exceeded 99% in terms of tax collection.

Ms. Biagiarelli, Tax Collector added that her office provides a monthly report detailing tax collection. They ended the month of June with 99% tax collection, which exceeded what the Chief Financial Officer expected. A high tax collection rate allows the policy makers to set a lower mill rate. As of today, they are at 38% of the tax levy for the current collection period. Mayor Rilling noted that the tax collection rate is extremely high.

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**** MR. BURNETT MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AGREEMENT WITH QUALITY DATA SERVICE. A TOTAL AMOUNT NOT TO EXCEED \$125,000 ACCOUNTS: 011321-5258 TAX ASSESSOR OTHER PROFESSIONAL**

Mr. Burnett explained that this is a request for a soft ware upgrade out of the Tax Assessor's office. Mr. Ford, Tax Assessor explained that Norwalk is the only municipality in the state using their current system. He noted that Quality Data Service is used by over 90% of the municipalities in the state.

Mr. Meek explained that he could not vote in favor of this item, because there were no other bids.

**** MOTION PASSED WITH ONE (1) VOTE IN OPPOSITION (MR. MEEK)**

**** MR. BURNETT MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS AND/OR AMENDMENTS AS MAY BE NECESSARY TO ENTER INTO AGREEMENT WITH RECOVERY NETWORK OF PROGRAMS INC., FOR THE SOLE SOURCE CONTRACTING FOR EMBEDDED SOCIAL WORKERS, AMOUNT NOT TO EXCEED \$216,000.00 ANNUALLY. ARPA FUNDS, ACCOUNT 133010-5796-APD01.**

AND TO AUTHORIZE THE CHIEF OF POLICE, THOMAS KULHAWIK, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS AND AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT THE RECOVERY NETWORK OF PROGRAMS, COMMUNITY RESPONSE INITIATIVE WITHIN THE CITY OF NORWALK.

Mr. Burnett explained that these items were presented to the Finance Claims Committee so they could properly assign the ARPA codes.

Ms. McMurrer reviewed the item and said this is a request to fund a Social Worker and a half time Social Worker.

Chief Kulhawik thanked all for their support and for moving this request forward. He noted that Stamford has had this initiative in place for about eight months and it has been very successful.

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Mr. Daniels, Chief of Community Services said this partnership is uniquely qualified because they provide a lot of regional services to our residents.

Members of the Common Council expressed their support for this initiative. Mr. Daniels said this is another tool and they are also working with the Mayor's office to promote 988. People will either call 911 or 988, which circles back to 911 if it warrants an immediate response. Mr. Daniels explained that 988 is the universal number for national mental health crisis. Connecticut will still use 211 and all 988 calls will be routed to the 211 call center for individuals to get help and support.

Mr. Burnett said this is a great partnership and asked how they will determine the success of this partnership. Chief Kulhawik explained that he and Mr. Daniels will be looking at the program to determine if this is something they want to fund going forward. He added that they will be looking at Stamford's results.

Ms. Ayers said that Norwalk will have to learn from Stamford and there has to be a level of flexibility.

**** MOTION PASSED UNANIMOUSLY**

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were no none this evening.

X. SUSPENSION OF RULES

Mr. Meek shared memories of the late Mayor William Collins and noted he was a hard campaigner. He said he witnessed changes that came about under his leadership and suggested naming North Main Street as Collins Way to honor his legacy

XI. ADJOURNMENT

**** MS. MCMURRER MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:29 p.m.

ATTEST: _____

Irene Dixon, City Clerk

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