

**CITY OF NORWALK
BOARD OF ESTIMATE AND TAXATION
REGULAR MEETING
DECEMBER 2, 2019**

ATTENDANCE: Edwin Camacho, Chair; Mayor Harry Rilling; Troy Jellerette;
Artie Kassimis; James Paige

STAFF: Angela Fogel, Director of Management and Budgets;
Donna King, City Clerk; Anthony Carr, Chief of Operations and
Public Works

Mr. Camacho called the meeting to order at 6:30 p.m. Ms. King called the Roll and a Quorum was present.

APPROVAL OF MINUTES

November 12, 2019 – Special Meeting

The following corrections were made:

Correct spelling of Mr. Paige’s name throughout
Page 3 – correct spelling of recused and change application to appreciation

**** MR. PAIGE MOVED TO APPROVE THE MINUTES AS AMENDED
** MOTION PASSED WITH ONE (1) ABSTENTION (MR. KASSIMIS)**

SPECIAL OPERATING APPROPRIATIONS AGENDA

There were none this evening.

TRANSFER AGENDA

Ms. Fogel explained the item. The transfer will fund part time wages for legal secretary coverage during an extended leave.

CORPORATION COUNSEL

FROM		TO		AMOUNT
01-0300-5110	REGULAR WAGES	01-0300-5140	WAGES-PART TIME	\$13,500

**** MAYOR RILLING MOVED TO APPROVE THE TRANSFER
** MOTION PASSED UNANIMOUSLY**

OTHER BUSINESS

Ms. King read the following resolution:

RESOLUTION: APPROVING A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$275,000 TO INCREASE THE AVAILABLE FUNDS IN THE PUBLIC WORKS CAPITAL PROJECT, ACCOUNT 9020-4031-5777-C0313, FLEET REPLACEMENT, FOR THE PURCHASE OF TEN FLEET VEHICLES, AND AUTHORIZING THE ISSUANCE OF \$275,000 OF GENERAL OBLIGATION BONDS OF THE CITY OF NORWALK TO MEET SAID APPROPRIATION

Ms. Fogel explained the request to fund ten Hybrid pooled vehicles for city employee use. In addition, the request will fund pool vehicle valet software.

Mayor Rilling said these vehicles will be more cost effective and will provide greater fuel efficiency. The City currently uses this software. It will help make the distribution of vehicles more efficient.

Mr. Kassimis said he is familiar with software maintenance and suggested that a longer contract would result in a savings.

Mr. Jellerette asked if there was a buy vs. lease analysis for this type of purchase. Ms. Fogel said it was a buy only purchase. Mayor Rilling said they received two bids on this item. Mr. Carr said the value of the existing cars is almost the same as what it would cost to repair them. He noted that since his arrival, four brake lines have failed. He is concerned about safety. Mr. Carr said he feels there is room to negotiate the cost of yearly maintenance.

Mr. Carr described how the pool valet software works. Mr. Jellerette asked if they could use this software with the Police fleet. Mayor Rilling explained that the Police designed their own system for assigning the vehicles to the Officers so that the cars are not driven 24 hours a day.

Mr. Carr said the hybrid vehicles will average 41 miles per gallon. Mayor Rilling said this will save a lot of money on fuel.

**** MAYOR RILLING MOVED TO APPROVE THE RESOLUTION AS READ
** MOTION PASSED UNANIMOUSLY**

ADDITIONAL INFORMATION

Special Appropriation

Status of Contingency

Ms. Fogel reviewed the status of the contingency. She said there is \$736,827 left in the contingency. The \$1.4 million for the YMCA was tabled by the Common Council.

Financial Report

- Oak Hills Financial Status – October 2019

Ms. Fogel reported that Oak Hills continues to improve. Their rounds increased by 2%. In addition, they have strong revenues from the restaurant.

Mayor Rilling said he is trying to get the restaurant contract completed quickly. He would like to give them a five year contract with a five year option. Mayor Rilling said the restaurant operator is very responsible.

The following information is in the meeting packet.

- Year-to-Date Capital Budget Report – FY 2019-20
- Year-to-Date Operating Expenditure Report – FY 2019-20
- Year-to-Date Operating Revenue Report – FY 2019-20
- Year-to-Date BOE Operating Expenditure Report – FY 2019-20
- Tax Collector's Narrative – October 2019
- Tax Collector's Report – October 2019

Salary Accounts

- Police – FY 2019-20
- Fire – FY 2019-20
- Public Works – FY 2019-20

ADJOURNMENT

**** MR. PAIGE MOVED TO ADJOURN**
**** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 6:54 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services