

**CITY OF NORWALK
FINANCE/CLAIMS COMMITTEE
REGULAR MEETING
DECEMBER 12, 2019**

ATTENDANCE: Greg Burnett, Chair; Ernest Dumas, David Heuvelman, Tom Keegan, John Kydes George Theodoridis

STAFF: Lisa Biagiarelli, Tax Collector; Chisamay Lam, Comptroller

CALL TO ORDER

Mr. Burnett called the meeting to order at 7:02 p.m.

ROLL CALL

Mr. Burnett called the roll. A quorum was present.

Mr. Burnett said that the regular scheduled January meeting will take place, but he said that on January 9th, there would be a joint meeting of the BOE Finance and the Finance/Claims at 6 p.m. He reviewed the upcoming calendar dates for setting the budget cap and turning it over to the BET. The dates are subject to change.

**** MR. HEUVELMAN MOVED TO SUSPEND THE RULES TO REMOVE AGENDA ITEM 8A**

RECEIVE BOARD OF ESTIMATE AND TAXATION FROM DECEMBER 2, 2019:

A. RESOLUTION: APPROVING A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$275,000 TO INCREASE THE AVAILABLE FUNDS IN THE PUBLIC WORKS CAPITAL PROJECT, ACCOUNT 090204031-5777-C0313, FLEET REPLACEMENT FOR THE PURCHASE OF TEN FLEET VEHICLES, AND AUTHORIZING THE ISSUANCE OF \$275,000 OF GENERAL OBLIGATION BONDS OF THE CITY OF NORWALK TO MEET SAID APPROPRIATION.

DUE TO THE FACT THAT THE ITEM MUST BE PRESENTED TO THE PLANNING COMMISSION FOR CONSIDERATION BEFORE IT IS APPROVED BY THE FINANCE/CLAIMS COMMITTEE.

**** THE MOTION PASSED UNANIMOUSLY.**

PUBLIC PARTICIPATION

There was no one present to address the Committee.

Approval of the Minutes of the following Finance Committee Meetings

November 14, 2019 Regular Meeting

**** MR. KYDES MOVED THE MINUTES OF THE NOVEMBER 14, 2019 REGULAR MEETING**

**** THE MOTION TO APPROVE THE NOVEMBER 14, 2019 REGULAR MEETING AS SUBMITTED PASSED WITH THREE IN FAVOR (KYDES, DUMAS, AND BURNETT) AND THREE ABSTENTIONS (KEEGAN, THEODORIDIS, AND HEUVELMAN).**

CLAIMS COMMITTEE:

Receive the monthly Claims Report; review and approve claims as required for Claims Report dated: December 12, 2019

Narrative on Tax Collections dated August 8, 2019 – Receive Report and discuss.

Monthly Tax Collector's Reports dated July 31, 2019 – Receive Report and discuss.

Ms. Biagiarelli introduced herself and said that she had prepared an Executive Summary about what the Tax Collector's Office does and the type of reports that she presents at each meeting.

There were no Claims that required the approval of the Committee at this time.

She said that the bills were mailed out and reminded everyone that the City currently does not have a Tax Assessor or Assistant Tax Assessor.

Ms. Biagiarelli presented her report.

Mr. Burnett asked about an issue where there was change in the State and Local Tax rules and how the residents wanted to pre-pay their taxes. Ms. Biagiarelli gave the Committee members a quick overview of the situation and explained that they are not allowed to accept pre-payments.

Mr. Burnett explained that this month's Claims Report, the Tax Collection Narrative and the Monthly Tax Collector's Reports were for information only.

Receive Oak Hills Authority monthly financial Statement for October 2019.

Mr. Burnett said that last month, Mr. Ruiz had been present to update the Committee on the financial status. He noted that the Authority had ended the month of October with a positive cash flow. They have a loan with the City and are scheduled to start repayment of the loan in July of 2020. He said that the next major review would be presented to the Committee in February.

ADJOURNMENT

**** MR. KYDES MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:28 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services