

**CITY OF NORWALK
TRAFFIC AUTHORITY
REGULAR MEETING
OCTOBER 21, 2019**

ATTENDANCE: Commissioner Charles Yost; Commissioner Fran Collier-Clemmons

STAFF: Chief Thomas Kulhawik; Deputy Chief Susan Zecca; Deputy Chief James Walsh; Kathryn Hebert, Director, TMP Mike Yeosock, Assistant Director TMP

OTHERS: Michael Galante, Frederick P. Clark Associates

CALL TO ORDER

Commissioner Yost called the meeting to order at 4:05PM. A quorum was present.

PUBLIC PARTICIPATION

There was no public participation.

1. APPROVE THE MINUTES OF THE TRAFFIC AUTHORITY MEETING OF MONDAY, SEPTEMBER 16, 2019.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE MINUTES OF AUGUST 26, 2019 AS SUBMITTED.**

**** THE MOTION PASSED UNANIMOUSLY.**

2. APPROVE THE LIGHT UP ROWAYTON SPECIAL EVENT ON SUNDAY, DECEMBER 1, 2019.

Mr. Yeosock said that it is an annual event and there have been no issues in the past. He said that the route is on a state road, so if approved will be sent to the state for their concurrence.

Mr. Collier-Clemmons said the special event forms need to be updated to include Anthony Carr, the Chief of Operations and Public Works.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE LIGHT UP ROWAYTON SPECIAL EVENT ON SUNDAY, DECEMBER 1, 2019.
** THE MOTION PASSED UNANIMOUSLY.**

3. APPROVE THE REMOVAL OF PARKING AS SHOWN FOR THE CONSTRUCTION OF 111 ROWAYTON AVENUE.

Mr. Galante presented and said the project has been approved by Planning & Zoning. He said that a five unit condominium development will be constructed, and there is no parking currently on the street but beyond the intersection to the south they are requesting the removal of four parking spaces to provide a sightline to the south. Mr. Yeosock said he has reviewed the plan and has no objections. Commissioner Collier-Clemmons asked if once the proposed site has been completed if the site access will still be needed and if they will get the four parking spaces back. Mr. Galante said “no” it will be permanent for the residents of the new building so that there is a sightline from both the north and the south of the driveway. Commissioner Collier-Clemmons asked how many parking spaces will be available in the parking lot. Mr. Galante said approximately ten. Commissioner Yost asked if the adjoining property owners have been notified. Mr. Galante said the neighbors would have been notified through the Planning & Zoning approval process and the public hearing was held three weeks ago and no one had attended.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO TABLE THE REMOVAL OF PARKING FOR THE CONSTRUCTION OF 111 ROWAYTON AVENUE UNTIL THE NEIGHBORS ARE CONTACTED AND ADVISE THEM THAT THE PARKING SPACES WILL BE PERMANENTLY REMOVED.**

**** THE MOTION PASSED UNANIMOUSLY.**

4. APPROVE THE REMOVAL OF PARKING AS SHOWN FOR THE CONSTRUCTION OF 9 LEONARD STREET.

Mr. Galante presented and said the project has not yet gone to public hearing and will be replacing a six unit building with a 26 unit building, and that 34 parking spaces will be provided on-site and access to the parking area which will be located under the proposed building. He said the proposal is to provide one access drive to serve an at-grade parking area for the proposed development, and due to the location of the proposed access drive it is recommended that only right turn movements be permitted into and out of the property, and to further enhance traffic operations along Leonard Street site frontage it is recommended that “No Parking Anytime” signs be installed on both sides of Leonard Street. Commissioner Collier-Clemmons asked if any parking spaces will be removed that are currently being used. Mr. Galante said “no” he does not believe so.

**** COMMISSIONER COLLIER-CLEMMON MOVED TO APPROVE THE REMOVAL OF PARKING FOR THE CONSTRUCTION OF 9 LEONARD STREET.**

**** THE MOTION PASSED UNANIMOUSLY.**

5. RECOMMEND TO THE CONNECTICUT DEPARTMENT OF TRANSPORTATION THE REMOVAL OF PARKING AS SHOWN FOR THE CONSTRUCTION OF 320 WILSON AVENUE.

Mr. Galante reported and said the proposal is to install a manufacturing warehouse with a two way driveway and a one way entrance. He said in order to allow sightlines from the driveway that eight parking spaces will need to be removed and as far as they can see the spaces are currently only being used by the school bus drivers rather than them parking in the lot. Commissioner Collier-Clemmons said that is a problem and will be a hardship for them. Commissioner Collier-Clemmons asked if anyone has reached out to the bus company. Mr. Yeosock said 'no'. Commissioner Collier-Clemmons asked if the bus company is aware of the proposal. Mr. Galante said they have gone before Planning & Zoning so there was a public notice issued but he does not recall anyone attending the hearing. Commissioner Collier-Clemmons requested that the Transportation Department be contacted to make them aware of the proposal.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO TABLE THE RECOMMENDATION TO THE CONNECTICUT DEPARTMENT OF TRANSPORTATION THE REMOVAL OF PARKING AS SHOWN FOR THE CONSTRUCTION OF 320 WILSON AVENUE.**

**** THE MOTION PASSED UNANIMOUSLY.**

6. APPROVE THE INSTALLATION OF AN ALL-WAY STOP AT THE INTERSECTION OF LEXINGTON AVENUE AND KNAPP STREET.

Mr. Yeosock said there is currently a bad sight line at the intersection of Knapp Street and Lexington Avenue and are recommending a four way stop at that intersection.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE INSTALLATION OF AN ALL-WAY STOP AT THE INTERSECTION OF LEXINGTON AVENUE AND KNAPP STREET.**

**** THE MOTION PASSED UNANIMOUSLY.**

7. APPROVE THE PAVEMENT MARKING PLAN FOR THE INSTALLATION OF PARKING STALLS ON HIGH STREET.

Mr. Yeosock said there currently are not any pavement markings on High Street and to organize the parking patterns they would like to add striping for parking on High Street.

**** COMMISSIONER COLLIER CLEMMONS MOVED TO APPROVE THE PAVEMENT MARKING PLAN FOR THE INSTALLATION OF PARKING STALLS ON HIGH STREET.
** THE MOTION PASSED UNANIMOUSLY.**

8. APPROVE THE AS-BUILT PAVEMENT MARKING PLAN FOR EAST WALL STREET.

Mr. Yeosock said that Mayor Rilling had requested that the pavement marking be installed prior to approval and that they were installed two weeks ago. He said it includes a bike lane going up the hill and some parking spaces and the speed radar sign has also been installed.

**** COMMISSIONER COLLIER- CLEMMONS MOVED TO APPROVE THE AS-BUILT PAVEMENT MARKING PLAN FOR EAST WALL STREET.
** THE MOTION PASSED UNANIMOUSLY.**

INFORMATION

1. HEATHER LANE- PROPOSED REMOVAL OF PARKING ON THE EVEN NUMBERED SIDE OF HEATHER LANE.

Mr. Yeosock said that they have received some requests through customer service to restrict parking to one side of the street because currently there is parking on both sides of the street and the street is rather narrow. He said that staff is requesting parking be restricted to one side of the street and will notify the residents and come back to the commission next month for approval.

2. STRAWBERRY HILL AVENUE AT FITCH STREET TRAFFIC STUDY UPDATE.

Mr. Yeosock said the counters are currently on Strawberry Hill Avenue and Fitch Street to look at the possibility of installing an all way stop or a traffic signal because it is getting very difficult for to turn onto Strawberry Hill from Fitch Street, and it is also dangerous for pedestrians crossing Strawberry Hill at that intersection.

ADJOURNMENT

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO ADJOURN.
** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 4:30PM.

Respectfully submitted,

Dilene Byrd