

***Norwalk Health Department Board of Health Actions***

**December 16, 2003**

**8:00 AM**

**Library**

Call to order at 8:00 AM

Present: Board of Health – Ms. Donovan, Mr. Lalime, Dr. McNamara, & Dr. Tracey  
Staff – Mr. Callahan

Minutes of November 18, 2003 Meeting

A motion to approve the minutes of the September 9, 2003 meeting was made by Mr. Lalime seconded by Dr. Tracey and was passed by a unanimous vote.

Influenza Program

The demand for flu shots is unprecedented. Approximately 3,000 shots have been given. The vaccine is in short supply. A few more doses may be available through the CT Department of Public Health.

Proposed Fees

The proposed fee schedule for FY 04-05 was reviewed. A public Hearing will be scheduled for the January 13, 2004 meeting. A comparison of fees for similar services offered by area health departments will be prepared and distributed prior to the January meeting.

Emergency Response Plan Development

Michael Perillo, Emergency Response Plan Coordinator, presented a draft plan. This plan relies on health department employees and Board of Health members to fill the varied positions identified in this public health emergency response activity. During the year 2004, health department board members and employees will be trained and drills will be conducted.

Other Business

Mr. Callahan updated the Board on a recent court case and developments at the Norwalk Community Health Center.

Adjourn 9:40 AM