

**CITY OF NORWALK
HISTORICAL COMMISSION
REGULAR MEETING
JULY 25, 2018**

ATTENDANCE: Suzanne Betts, Acting Chair; Eric Chandler, Lisa Wilson Grant, Dana Laird, Thomas Livingston

OTHERS: David Westmoreland, Diane Jellerette, Norwalk Historical Society, Susan Gilgore, Lockwood Mathews Mansion

CALL TO ORDER

Ms. Betts, the Acting Chair, called the meeting to order at 7:04 p.m. A quorum was present.

ACCEPTANCE OF MINUTES.

Regular Meeting: 06/27/18

The following corrections were noted:

Page 1, under **ACCEPTANCE OF THE MINUTES**, please change the vote from:

- ** MR. CHANDLER MOVED TO ACCEPT THE MAY 23, 2018 AS PRESENTED.**
- ** MS. LAIRD SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY WITH ONE OBSTENSION MS. GRANT**

to:

- ** MR. CHANDLER MOVED TO ACCEPT THE MAY 23, 2018 AS PRESENTED.**
- ** MS. LAIRD SECONDED THE MOTION.**
- ** THE MOTION PASSED WITH FOUR (4) IN FAVOR WESTMORELAND, BETTS, LAIRD AND CHANDLER) AND ONE (1) ABSTENTION (GRANT).**

Page 3, under **Reports – Buildings**: paragraph 2, line one: please change “Ms. Betts requested a list” to “Ms. Grant requested a list

**** MS. LAIRD MOVED TO APPROVE THE MINUTES OF THE JUNE 27, 2018 MEETING AS CORRECTED.**

**** MR. CHANDLER SECONDED.**

**** THE MOTION TO APPROVE THE MINUTES OF THE JUNE 27, 2018 MEETING AS CORRECTED PASSED WITH FOUR IN FAVOR (CHANDLER, LAIRD, BETTS AND GRANT) AND ONE ABSTENTION (LIVINGSTON).**

PUBLIC PARTICIPATION

There was no one present from the public that wished to address the Commissioners.

ELECTION OF CHAIRMAN

**** MR. LIVINGSTON NOMINATED MS. SUZANNE BETTS FOR THE POSITION OF CHAIRMAN.**

**** MR. CHANDLER SECONDED.**

Ms. Jellerette joined the meeting at 7:07 p.m.

**** THE MOTION PASSED UNANIMOUSLY.**

REPORTS -- BOARDS

A. Norwalk Historical Society.

Ms. Jellerette came forward said that the summer programs have ended.

The Bell Ringing on the 4th was standing room only and Living History presentation was well received. There was a great deal of free press and the event was in that morning's edition of The Hour. There was also a number of black Revolutionary Re-Enactors present along with Ms. Eckert's talk about the role of African Americans in the Revolution. Mr. Musak and Mr. Westmoreland provided ice cold watermelon.

The summer tea went well. The next program is scheduled for September 13th and will be a rum tasting.

A program about Rosie the Riveter will be also be held in September.

The HVAC system installation work for the Fitch Law Office started today.

B. Lockwood Mathews Mansion Museum.

Ms. Gilgore distributed copies of the LMM report. (See attached)

There have been two significant flooding events in the basement. Mr. Westmoreland commented that there had never been any significant flooding in the

basement, but a new door to the outside is in the process of being installed. He said that there was only a piece of plywood over the opening and there was a gap between the building and the plywood.

Ms. Gilgore said that the prayer room has a problematic window and the attempts to repair it have been unsuccessful. Mr. Westmoreland said that it was very specialized work.

There have been eight interns working this summer at the Mansion. The sales and support for the September, October and November events are going well. She distributed copies of a flyer for the upcoming Halloween tours. (See attached)

Ms. Gilgore said that there had been a nearby water main break and when the water was tested, Ecoli was found. The water district came back and re-tested earlier in the day, and the issue has been resolved.

REPORTS.

A. Buildings Report

Mr. Westmoreland said that the ADA project and the roofing project is moving forward. One work order change was to replace some rotting decking and the other involved enlarging the area of roofing slate repairs.

The Fitch HVAC has started and refurbishing projects have started.

The hardscape work bids for the Jail and the Barn have come back much higher than anticipated. Due to this, the project may have to be broken into multiple phases. The retaining wall would most likely be first followed by the courtyard paving.

The Museum ADA project should start soon. The handrails have finally been finished. The elevator for Phase 3 is approaching completion.

B. Cemeteries.

Ms. Laird said that the heavy rainstorm appears to have washed out the roadway at Pine Island. There was also a stone for a young girl that is now damaged.

Mr. Westmoreland said that there was a dead tree at Kellogg Comstock. The State Registry has recently informed Mr. Westmoreland that Kellogg Comstock is not eligible for historic preservation. The new appointment to the office appears to be intent on making the state registry smaller. This removes the protection and preservation of these cemeteries.

C. Finance. -- No report. Ms. Betts said that someone else needs to fill her previous position. Discussion followed about the duties of the Finance Officer.

OLD BUSINESS

There was no old business to consider at this time.

NEW BUSINESS

Mr. Livingston said that he had received a note about the switch tower and they want some one to pay for the windows. Mr. Westmoreland said that the State owns the building. Ms. Laird said that it should be handled by the State DOT.

ADJOURNMENT

**** MR. LIVINGSTON MOVED TO ADJOURN.
** MR. CHANDLER SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:44 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services