

**City of Norwalk  
Bike/Walk Commission  
Meeting Agenda  
August 5<sup>th</sup>, 6:00 pm  
Health Department, 1<sup>st</sup> Floor Waiting Room  
137 East Avenue, Norwalk CT 06851**

1. 6:00 Public Input
2. 6:10 Approval of May 6<sup>th</sup> minutes (See attached)
3. 6:15 Chair's Report
4. 6:30 Standing Reports
  - a. Bike Plan – Colin Grotheer
  - b. Events –
  - c. Bike Share – Nancy Rosett
  - d. Norwalk River Valley Trail (NRVT) – Jim Carter
  - e. Outreach – Jud Aley
  - f. Pedestrian Plan – Deborah Lewis
  - g. Safety and Education – Christine Bisceglie
  - h. Strategic Plan – Deanna D'Amore (See attached)
  - i. Website –
  - j. Walking Update – Deanna D'Amore
  - k. Transportation, Mobility and Parking Update – Mike Yeosock
5. 7:15 Old Business
  - a.
6. 7:15 New Business
  - a. Review of Existing Studies – Jud Aley
7. 7:30 Adjournment

Next meeting: September 9<sup>th</sup>, 2019 - **September meeting is the 2<sup>nd</sup> Monday of the month due to the Labor Day holiday**  
6:00 – 7:30 pm  
Room 101 at City Hall

**Attachment 1:**

**CITY OF NORWALK  
BIKE/WALK COMMISSION  
REGULAR MEETING  
JULY, 1, 2019**

**ATTENDANCE:** Nancy Rosett, Chair; Deborah Lewis; Colin Grotheer; Barbara McCabe; Jud Aley; Christine Bisceglie; Gary Washinsky

**OTHERS:** Kathryn Hebert, Director, Transportation, Mobility and Parking; Greg Pacelli, Transportation Planner; Audrey Cozzarin; Robert Giolitto, Norwalk Green Association

**CALL TO ORDER**

Ms. Rosett called the meeting to order at 6:00PM.

**1. PUBLIC COMMENT**

Ms. Cozzarin stated that they are forming a peer group to look at traffic safety issues as well as pedestrian and bicyclist safety.

Mr. Giolitto stated they had started requesting crosswalks over two and half years ago around the Green and in the Wall Street area. There was a meeting held last November various city officials attended with representatives of the Wall Street Association and the Norwalk Green Association. They were told that two crosswalks had been approved, and since then one of the crosswalks was disapproved and they were never notified. He said that he had sent an email on March 29, 2019, outlining the issue and the Pastor had also sent a letter. Last week the Mayor had sent a response back requesting that Mr. Yeosock and Ms. Hebert provide an update which he has not received. Ms. Hebert said she does not have a response at this time. Ms. Rosett said that she will speak with Ms. Hebert and follow up with Mr. Giolitto.

**2. APPROVAL OF MINUTES**

a. May 6<sup>th</sup>

**\*\* MR. ALEY MOVED TO APPROVE THE MINUTES AS SUBMITTED.**

**\*\* MR. GROTHEER SECONDED THE MOTION.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**3. CHAIR'S REPORT**

Ms. Rosett welcomed Greg Pacelli, the Transportation Planner.

Ms. Rosett said that there was a discussion at last month's meeting regarding the crosswalk on Wall Street that was originally scheduled to be installed this spring but do to the fact when DPW went to install the ADA ramps they had discovered there were significant problems. Ms. Hebert said that the repairs will be complete by tomorrow. Ms. Rosett said that there was a meeting held with DPW and TMP staff and the issue is the corridor will be redone next year and the ADA ramps would have to be used elsewhere and would be a significant amount of money to install the crosswalk for just a year. They decided to install parking on both sides of East Wall Street to slow the traffic down until the corridor is redone but it will need to go back to the Traffic Authority for approval for the change to the plan.

Ms. Rosett said that the Bike Walk Commission will be participating again National Night Out on August 6, 2019, from 5:00PM to 8:00PM at the Police Department and urged the members of the commission to attend if possible.

Ms. Rosett said that the Nice Festival will be held this Saturday and asked if anyone on the commission would be able to attend if the commission had a table. There was further discussion and it was decided that the commissioner would contact Ms. Rosett by tomorrow with their availability.

Ms. Rosett said that a replacement on the commission for Mr. Scicchaano is still needed

#### **4. COMMITTEE REPORTS**

**a. Bike Plan**

Mr. Grotheer said that he had met with subcommittee last week to discuss the priorities going forward and that he will be reviewing the list.

**b. Events**

There was no discussion.

**c. Bike Share**

Ms. Rosett said that the vendor has laid out the first bike stations and per the contract in addition to the bike racks for the bike share bikes they also will have an advertising kiosk. Some locations were not large enough to install the bike rack and the kiosk so they will need to find other locations in the city for the kiosks. Ms. Hebert said that the DPW engineer will be looking into any permits that will be needed. Ms. Cozzarin asked if there will be any public relations done. Ms. Hebert said "yes" once the plan is in place.

**d. Norwalk River Valley Trail (NRVT)**

Ms. Rosett said the Missing Link will be bid this summer and they hope to begin the installation in the fall and have it completed by spring.

**e. Outreach**

Mr. Aley said he would put some material together for Mr. Pacelli.

**f. Pedestrian Plan**

Ms. Lewis reported and said that she is at the end of her term as Chair and she is actively looking for her replacement. She said that Ms. Cozzarin has agreed to join the Pedestrian Committee and she will be wonderful addition.

Ms. Lewis said that she will provide an overview of where the committee is on the goals and at next month's meeting. She said that Ms. Mc Cabe and the rest of the members of the committee have photographed the crosswalks, sidewalks and signage at each of the public schools. They have created a link for that and will be creating a simple assessment for the schools.

Ms. Lewis said that Mayor Rilling and his wife will again begin leading the Saturday morning walks. She said that she has done approximately 40 walks in Silvermine and will be looking for someone to take over those walks. She thanked Ms. Rosett for being so supportive to the Pedestrian Committee. She also said that the meeting that Ms. Cozzarin held on Saturday was great and that the police need to be leaders in lawfulness. She does not think the police in Norwalk have been leaders in lawfulness.

**g. Safety and Education**

Ms. Bisceglie said that Ms. Lauracella had a great idea about having the Police Commission and Traffic Authority meet in the evening so that the public has an opportunity to attend. Ms. Bisceglie reported and said that from now until the end of July she will be teaching bike safety and education at the Norwalk Summer Camps at three locations and she will be distribute safety guides in both English and Spanish.

**h. Strategic Plan**

Ms. Rosett said that Ms. D'Amore will present the Strategic Plan at next month's meeting.

**i. Website**

There was no discussion.

**j. Walking Update**

There was no discussion.

**k. DPW Update**

There was no discussion.

**i. Transportation, Mobility and Parking Update**

There was no discussion.

**5. OLD BUSINESS**

There was no old business discussed this evening.

**6. NEW BUSINESS**

Ms. McCabe said there was a forum held that concentrated on Complete Streets and Vision Zero. Each city does things differently based on the interest in the community; financial; and in some case aesthetic sensibility. Norwalk will do the same as the City adopts Complete Streets. Ms. Lewis said that every town needs a champion and that there will always be financial limitations and limited resources. Ms. Hebert said that she had also attended and it was an excellent presentation.

**7. ADJOURNMENT**

**\*\* MS. MC CABE MOVED TO ADJOURN.  
\*\* MS. LEWIS SECONDED THE MOTION.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:10PM.

Respectfully submitted,

Dilene Byrd  
Telesco Secretarial Services

**Attachment 4h:**

Goals, Objectives, Activities/Strategies	Responsibility/Lead	Timeframe	Status	In
<b>Goal 1: Promote Complete Streets programs and facilities for bicycles and pedestrians in the City of</b>				
<b>Obj. 1.1 Complete east side north/south bike route connections</b>				
1.1.1 Map the connections	Bike Plan Committee	By 10/18	Completed	Map is on t
1.1.2 Work with Department of Public Works to have bike lanes and sharrowed routes implemented	Bike Plan Committee		In Progress	CT DOT agr Rt 136, and on the feas
<b>Obj. 1.2 Encourage any Department of Public Works engineers who are involved with street design or traffic attend</b>				
1.2.1 Find three webinars or articles about Complete Streets to share with Department of Public Works engineers and Economic & Community Development staff	Department of Public Works Liaison, Safety/Outreach Committee	Ongoing	Completed	This is alrea developme webinars ar as well as a
<b>Obj. 1.3 Continue working to bring a bike share program to Norwalk</b>				
1.3.1 Support the City's effort to roll out a program by the spring of 2019	Bike/Walk Commission Chair	Ongoing	In Progress	Implementa
<b>Goal 2: Review, promote, and update the City of Norwalk's Master Bicycle Plan</b>				
<b>Obj. 2.1 Add providing sheltered bicycle parking and/or a secure location at City-owned facilit</b>				
2.1.1 Develop inventory of existing bicycle parking in the City	Bike/Walk Commission Chair	By 8/18	Completed	DPW & Con 13/16 have
2.1.2 Identify sites needing bicycle parking at City-owned facilities	Bike/Walk Commission Chair	By 8/18	In Progress	Input solici responded
2.1.3 Work with the City to add the sites identified in 3.2.2	Bike/Walk Commission Chair	By 8/18	In Progress	Commission Nick Robert
<b>Obj. 2.2 Update the map of existing and planned bicycle facilities in the City</b>				
2.2.1 As bicycle facilities are added, add them to the map	Senior Civil Engineer, GIS Analyst, Bike Plan Committee	Ongoing	On Target	
<b>Goal 3: Review, promote, and update the City of Norwalk's Pedestrian Plan</b>				
<b>Obj. 3.1 Develop scorecards for measuring the conditions for walking/running in Norwalk</b>				
3.1.1 Develop the scorecard	Pedestrian Committee	By 7/18	Completed	Pedestrian
3.1.2 Field test the scorecard with groups of citizens	Pedestrian Committee	By 7/18	Completed	Approximat
<b>Obj. 3.2 Develop a short list of priority pedestrian trouble spots or connectivity opportunities in Norwalk (e.g., cro</b>				
3.2.1 Review assessment data (e.g. scorecard results, police reports, NorWALKer reports, etc.) to identify potential priorities	Pedestrian Committee	By 11/18	Completed	Assessed C
3.2.2 Provide recommendations on priorities	Pedestrian Committee	By 11/18	Completed	
<b>Obj. 3.3 Work with the Department of Public Works to implement improvements from 3.2</b>				

3.3.1 Include priority improvements as capital budget requests	All Commissioners	By 12/18	In Progress	Seeking sta
<b>Goal 4:</b> Review and provide advice in the implementation of the transportation component of the Plan of Conservation				
<b>Obj. 4.1</b> Participate in the final meetings for the POCD				
4.1.1 Chair will attend all POCD Oversight Committee Meetings	Bike/Walk Commission Chair	By 12/18	Completed	
4.1.2 At least three Commissioners will attend the citywide forum on the draft POCD	Bike/Walk Commission Chair	By 12/18	Completed	4 commissi hearings in
<b>Obj. 4.2</b> Advocate for the inclusion of biking and walking initiatives in the POCD				
4.2.1 Communicate support during meetings and/or provide feedback in writing	All Commissioners	By 12/18	Completed	
<b>Goal 5:</b> Review and provide advice on transportation and other projects having an impact on walking and biking in the City at the earliest stage possible				
<b>Obj. 5.1</b> Appoint liasons to City Departments				
5.1.1 Appoint a liaison to Planning & Zoning to keep advised of current development projects	Bike/Walk Commission Chair	By 7/18	Completed	Jud Aley; di regular mee
5.1.2 Appoint a liaison to the Redevelopment Agency to keep advised of current or future studies	Bike/Walk Commission Chair	By 7/18	Completed	Colin Groth Redevelopr
5.1.3 Appoint a liaison to the Department of Public Works to keep advised of current or future studies	Bike/Walk Commission Chair	By 7/18	Completed	Nancy Rose