

**CITY OF NORWALK
BOARD OF ESTIMATE
&
TAXATION
REGULAR MEETING
JUNE 3, 2019**

ATTENDANCE: Edwin Camacho, Chair; James Feigenbaum; James Frayer; James Page;
Troy Jellerette; Artie Kassimis

STAFF: Donna King, City Clerk; Henry Dachowitz, Chief Financial Officer;
Angela Fogel, Director Management and Budgets;
Deanna D'Amore, Director of Health

Mr. Camacho called the meeting to order at 6:30 p.m.

Ms. King called the Roll. A quorum was present.

APPROVAL OF MINUTES

May 6, 2019 – Regular Meeting

The following correction was made on page three: project scan should be projects can

**** MR. KASSIMIS MOVED TO APPROVE THE MINUTES AS AMENDED
** MOTION PASSED UNANIMOUSLY**

SPECIAL OPERATING APPROPRIATIONS AGENDA

There were none this evening.

TRANSFER AGENDA

POLICE DEPT

FROM		TO	AMOUNT
03-3071-5269	OTHER REPAIR-MAINT	013030-5234 WAGES & O/T	\$1,630

Ms. Fogel reviewed the transfer request. This was to cover the cost of a more comprehensive background check.

FIRE DEPT

FROM		TO	AMOUNT
03-3120-5120	WAGES & SALARIES- O/T	013160-5212	WAGES& SALARY PREM \$2,700

Ms. Fogel reviewed the transfer request. She said it was to cover approved bonuses. The Board members requested additional information.

- ** MR. FRAYER MOVED TO TABLE THE REQUEST FROM THE FIRE DEPARTMENT TO THE NEXT MEETING**
- ** MOTION PASSED UNANIMOUSLY**

ACCOUNTING & TREASURY

FROM		TO	AMOUNT
01-1340-5110	WAGES & SALARY REG	011340-5140	WAGES & SAL P/T \$35,000

Ms. Fogel reviewed the request. She said it was to cover temporary part time staffing during a transition period in the department.

HEALTH

FROM		TO	AMOUNT
01-2070-5140	WAGES & SAL P/T	012070-5110	WAGES & SAL REG \$26,690

Ms. D'Amore reviewed the transfer request. She said they had a full time Public Health Nurse on staff, until her retirement. This created an opportunity to open the position for a Nurse Practitioner. She said they did not put this position in the budget, because they were not sure if they would be able to find someone. Ms. D'Amore said this will be a savings to the City.

- ** MR. FRAYER MOVED TO APPROVE THE REQUESTS FROM THE POLICE DEPARTMENT, ACCOUNTING AND TREASURY AND THE HEALTH DEPARTMENT**
- ** MOTION PASSED UNANIMOUSLY**

Mr. Jellerette asked Ms. D'Amore for an update on the measles epidemic hitting Connecticut. She said that so far there have been three cases in Connecticut. The Health Department offers vaccines. In addition, they will participate in a measles table top exercise in Fairfield. Norwalk has a high rate of people vaccinated.

OTHER BUSINESS

There was no other business.

ADDITIONAL INFORMATION

Oak Hills Financial Status

Ms. Fogel explained that month over month, their revenues are good. It looks like they are starting to get restaurant business.

Status of Contingency

Ms. Fogel explained that the balance is healthy. Mr. Frayer suggested looking at the fund balance to see where they are year to date and where departments have significantly over spent or under spent. He said that he was concerned about the Fire Department overtime. Mr. Frayer said they should try to set up a budget that is as accurate as possible and realistic.

Mr. Dachowitz said that he noticed in the budget material that he did not see actuals to budget. He said the budget should be based on actuals. Departments should have a good explanation as to why their budget is over. The reality is if they are over in their budget, they are over charging the residents.

Mr. Dachowitz said he advocated looking at actuals when they do the next budget. Departments need to be held accountable.

ADJOURNMENT

**** MR. FEIGENBAUM MOVED TO ADJOURN
** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 6:51 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services