

***Norwalk Health Department Board of Health Actions***

**September 11, 2007**

8:00 AM

Library

Call to order at 8:05 AM

Present: Board of Health – Ken Lalime, RPH, John McNamara, MD, Edward Tracey, MD and Theresa Quell, PhD, RN,

Staff – Tim Callahan, Director of Health, Rhonda Collins, Health Educator and William Mooney, Emergency Response Coordinator

Minutes of June 12, 2007 meeting – A motion to approve was made by Mr. Lalime, seconded by Dr. Tracey, and approved unanimously.

Introduction of New Board Member Theresa Quell

Mr. Callahan introduced new board member Theresa Quell. Ms Quell is the Assistant Dean and Undergraduate Program Director at the Fairfield University School of Nursing. Ms Quell is a former president of the Norwalk Board of Education and has been active for years in the Norwalk community. The Board members welcomed Ms. Quell

Employee Wellness project

Mr. Callahan and Rhonda Collins, Health Educator spoke about an employee wellness initiative for City and Norwalk Public School employees. A steering committee is actively planning to launch a physical activity program by January 2008. In order to engage employees in the design of the program a survey to identify their interest will be administered during the last two weeks of September.

On September 12, 2007 representatives from CIGNA and Anthem, the managed care companies engaged by the City and Public Schools, will present their programs to the Steering Committee.

Mr. Lalime spoke about his experience in the design and implementation of a wellness initiative with Electric Boat and Health Net. Mr. Lalime offered to meet with the Steering Committee to talk about this project.

Pandemic Influenza Clinic Drill

On Saturday October 13, 2007, a large-scale seasonal flu clinic will be held at Norwalk High School. The goal is to immunize 2,000 people during the 6-hour clinic. William Mooney, Emergency Planning Coordinator, provided details about this project. The Incident Command Structure will be employed with full time Health Department personnel assigned to various supervisory roles. Volunteers are being sought from local organizations such as the Rotary, Kiwanis and Exchange Clubs. Mr. Mooney asked the Board members to serve as observers at the clinic. This clinic is an opportunity to exercise the Health Department Pandemic Influenza Response.

Other Business

Recognizing the growing incidence of this disease and the devastating effect advanced stages of the disease have on people, Dr McNamara asked about the Health Department's role in addressing Lyme disease. Mr. Callahan will prepare a presentation for the October meeting.

Adjourn 9:15 AM

