

***Norwalk Health Department Board of Health Actions***

**May 13 2003  
8:30 AM  
Library**

**Call to order at 8:15 AM**

**Present:** Board of Health - In person - Mr. Lalime & Dr. Tracey

**Staff** - Mr. Callahan & Ms. Hoffler

**Minutes of April 8, 2003 Meeting**

Since there was not a quorum action was postponed to the June 10, 2003 meeting.

**Strategic Plan Review**

The Strategic Plan for FY 04 was reviewed and discussed. Mr. Lalime and Dr Tracey expressed their support for the plan. A poll of the members who were not present will be made. If the other members also support the plan it will be adopted.

**Personnel**

Nurse Practitioner - Mayor Alex Knopp has expressed his support for including the Nurse Practitioner position in the Health Department organization chart. The Common Council is scheduled to consider this matter at their May 13, 2003 meeting.

Relocation Officer - Negotiations with the Redevelopment Agency administrators has resulted in their reconsideration of this position for one additional year. According to the federal funding guidelines, CDBG funds are appropriate for the start up but cannot be used for the long term.

**Smallpox Clinic Preparations**

Site selection and control - Norwalk High School and Norwalk Community College will serve as the Norwalk sites. New Canaan High School is the site selected for that town. Pick up areas will be identified. Buses will transport participants to and from the clinic sites. Deputy Police Chief Mark Palmer has volunteered to organize security and transportation. The group that is working on this aspect of the Emergency Response Plan includes Mr. Palmer, Glenn Iannacone, the Norwalk Fire Marshall, Tim Callahan and Mike Perillo form the Health Department, and representatives from the New Canaan Health and Police Departments, the Laidlaw Bus Company, and the Norwalk Transit District.

**Other Business**

Darleen Hoffler BSN, Clinical Services Supervisor presented her report on the tuberculosis case follow investigation at Brien McMahon High School.

Contact investigation initiated on 4-21-03 at which time the Norwalk Health Department and Norwalk Public Schools collaborated in the identification of contacts and the arrangement of tuberculosis testing of the Brien McMahon High school student, faculty and staff populations.

On Wednesday, April 30, screening of the case contacts took place. Group testing continued for an additional two days, May 2nd and 6th. Individual testing continued throughout the entire week of those identified as contacts.

The total number of student contacts identified: 324  
The total number of staff/faculty contacts identified: 10  
The total number of contacts tested (students/staff/faculty): 215  
The total number of the entire population tested: 515  
The total number of found to be positive: 15  
The total number of contacts found to be positive: 6  
The number of contacts that require testing: 114

Follow-up screening will be done 11-12 weeks after the initial screening. The Norwalk Health Department will be responsible for arranging the second round of testing. Negative contacts will be notified of this information. Testing will take place at the Norwalk Health Department.

**Adjourn at 9:15 AM**

