

Norwalk Health Department Board of Health Actions

April 8, 2003

5:30 PM

Library

Call to order at 5:30 PM

Present: Board of Health – In person - Ms. Lemmon & Dr. Tracey, by telephone – Mr. Lalime & Dr. McNamara, staff – Mr. Callahan

Minutes of March 11, 2003 Meeting

A motion to approve the minutes March 11, 2003 meeting was made by Dr. McNamara seconded by Dr. Tracey and passed unanimously.

WIC Customer Satisfaction Survey

The results of a recently completed satisfaction survey of WIC clients were reviewed. The responses were very positive. A comparison to a similar survey conducted in 1999 showed improvement in all areas. A discussion focusing on parking and hours of operation resulted in two recommendations. In regards to parking, the Board of Health recommended installing Health Department customer parking only signs in front of the row of spaces that face the building. A recommendation to remain open between 12:00 PM and 1:00 PM to accommodate working clients was recommended. .

Personnel

Nurse Practitioner - the Common Council will not take Action on this item until after the FY04 budget is finalized.

Relocation Officer – This position has been funded with Community Development Block Grant and City (CDBG) funds. At this time the funding recommendation for FY 04 is \$0 in CDBG funds. Mr. Callahan will appeal to the Planning Committee of the Common Council for reconsideration.

Smallpox Clinic Preparations

Norwalk High School and Norwalk Community College will serve as the Norwalk sites. New Canaan High School is the site selected for that town.

A volunteer recruitment letter was faxed to the 300 plus physicians practicing in the Norwalk area. A similar type letter was included with the paychecks of Norwalk Hospital nurses. No results to report at this time.

The Connecticut Department of Public Health has suspended the smallpox vaccination program until questions concerning possible complications for candidates with heart problems are resolved.

Adjourn at 6:25 PM