

BOARD OF ESTIMATE & TAXATION MEETING ACTIONS

OCTOBER 2, 2006

ATTENDANCE: Mayor Richard Moccia; Frederick Wilms, Chairman;
James Clark; Jim Feigenbaum; Michael Lyons; Stuart Wells;
Leo Mellow

STAFF: Thomas Hamilton, Finance Director; Mary Roman, City Clerk; Donna
Castracane, Internal Auditor; Oswald Lewis, Director of Management and Budgets

Mr. Wilms called the meeting to order at 7:35 p.m.

Ms. Roman called the roll. There were six members present.

Mr. Hamilton introduced and welcomed Ozzie Lewis as the new Director of Management and Budgets and said that he had a terrific background and was happy to have him on board.

APPROVAL OF MINUTES – September 5, 2006 – Regular Meeting

The following change was made to the minutes:

Pg. 1: Attendance: Change spelling of name to Leo Mellow.

SPECIAL APPROPRIATION AGENDA (SECTION A)

LIST OF RESOLUTIONS

ADVERTISED ITEMS - 1

** MR. WELLS MOVED THE FOLLOWING RESOLUTION:

RESOLVED THAT A SUM NOT TO EXCEED \$41,839 BE AND THE SAME IS
HEREBY TRANSFERRED FROM CONTINGENCY TO THE REGISTRAR OF
VOTERS DEPARTMENT TO PAY FOR THE DEMOCRATIC PARTY PRIMARY.
(ACCOUNT NO. REFER TO BACKUP FOR ACCOUNT NUMBERS).

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Mr. Hamilton explained the item. He stated that the city's budget does not include

funding for the primaries and the only budget they have is for the general election. He reported that this appropriation covers all associated costs for funding the primary and noted that a breakdown of expenses was included. Some of the expenses he pointed out were for the poll workers payroll, voting machine mechanics, police services and custodial services.

**** MOTION PASSED UNANIMOUSLY.**

REPORT ON SPECIAL APPROPRIATIONS

JUSTIFICATION/BACKUP MATERIALS

TRANSFER AGENDA (SECTION B)

DEPARTMENT OF PUBLIC WORKS

From To Amount

01-4021-5110 (Regular Wages) 01-1340-5110 (Temporary Wages) \$7,251

This transfer is to cover a shortfall in temporary wages. Public Works filled a temporary maintainer position without funds being available. The Finance Department alerted them about this and that employee is no longer working. Finance has also informed DPW that, in the event they need temporary help in the future, Finance must authorize such a request. Vacancies in the Street and Highway Division will cover this transfer. Finance recommends this approval.

Mr. Hamilton explained that there was no money budgeted this year for temporary wages and he was concerned that the DPW was running very heavy in overtime in this division. He stated that the reason for this was due to the flooding that occurred early in the fiscal year. He noted that it was too early to project where they will end the year in overtime but they currently are at 50% of the budget and they are only into a quarter part of the year. He stated that the snow removal budget was still intact. Mr. Hamilton suggested that the transfer be increased an additional \$7,000 to cover a potential overtime issue in Public Works.

**** MAYOR RICHARD MOCCIA MOVED TO APPROVE THE TRANSFER OF \$7,251 FROM DEPARTMENT OF PUBLIC WORKS REGULAR WAGES ACCOUNT TO THE TEMPORARY WAGES ACCOUNT.**

**** MAYOR RICHARD MOCCIA MOVED TO AMEND HIS MOTION TO INCREASE THE TRANSFER AMOUNT TO \$14,251.**

**** MOTION APPROVED UNANIMOUSLY.**

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OTHER BUSINESS (SECTION C)

No other business was discussed.

ADDITIONAL INFORMATION (SECTION D)

Oak Hills Park Financial Status – June, 2006

Summary of Special Appropriation – FY 2006-07

Status of Contingency – FY 2006-07

Operating Budget Calendar FY 2006-07

Mr. Hamilton reported that they were gearing up for the 2007-2008 budget season and that he included a operating budget calendar for their review.

Financial Reports

Year to Date Capital Budget Report (FY 2006-07)

Year to Date Operating Budget Report (FY 2006-07)

Board of Education Budget Report (FY 2006-07)

Salary Accounts

Dispatch Overtime

Police Overtime

Mr. Hamilton reviewed the overtime reports for the Police and Fire Departments. He stated that the Fire Department appeared to be in excellent shape and on budget in the regular wages and overtime accounts. He reported that the Police Department was headed for a serious overrun of their budget and projected to be over budget by \$1 million. Mayor Moccia stated that he is working with the Chief to cover the overtime and this would be discussed at the next Police Commission meeting. He stated that he would relay their concerns to the Police Commission. Mayor Moccia also noted that the Police Department made 54 drug arrests and he hoped that the revenue could go into the seized assets fund.

There being no further business, the meeting was unanimously adjourned at 7:55 p.m.