

# Memo

**To:** Members of the Personnel Committee  
**From:** Barbara Smyth, Chairwoman  
**Date:** November 15, 2018  
**Re:** Personnel Committee Meeting – **Wednesday, November 21, 2018 - CANCELLED**

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The regular meeting of the Personnel Committee scheduled for Wednesday, November 21, 2018 has been cancelled.

The next meeting is scheduled for Wednesday, December 19, 2018.

cc: Mayor Harry W. Rilling  
Donna King, City Clerk  
Irene Dixon, Assistant City Clerk  
Bob Barron, Finance Director  
Mario Coppola, Corp Counsel