

LAND USE AND BUILDING MANAGEMENT COMMITTEE

MEETING AGENDA

WEDNESDAY, APRIL 4, 2018

6:45 PM at NATHANIEL ELY CENTER, 11 INGALLS AVE.

Second floor conference room

I. SITE AND BUILDING TOUR at 6:00 pm at the Main Entrance

II. ROLL CALL at 6:45 pm

III. PUBLIC PARTICIPATION

IV. MINUTES OF PREVIOUS MEETING(S)

February 7, 2018, February 20, 2018 (Special Meeting) and March 13, 2018 (Special Meeting)

V. OLD BUSINESS (none)

VI. NEW BUSINESS

A. Fire Department

1. Review bids for the roof replacement project at the Fire Support Services Facilities and refer the following to the Common Council for action:
 - “a. Authorize the Mayor, Harry W. Rilling, to execute a Contract with Young Developers LLC for the roof replacement project at the Fire Support Services Facilities for a total not to exceed \$583,709.00. Acct. #0918 3110 5777 C0443**
 - b. Authorize the Fire Chief to issue Change Order on Contract for a total not to exceed \$58,371.00.”**

B. Office of Early Childhood

1. Review request to execute new agreements/amendments for the ongoing childcare programs at Ben Franklin Center and Nathaniel Ely Center and refer the following to the Common Council for approval:

“a. Authorize the Mayor, Harry W. Rilling, to execute a Sublease Agreement among the City of Norwalk, Community Development Institute Headstart, Inc., and, Odyssey Learning Inc. for the use of the Nathaniel Ely Center for the operation of a 2018 summer child care programming for Head Start children.

b. Authorize the Mayor, Harry W. Rilling, to execute a Sublease Agreement among the City of Norwalk, Community Development Institute Headstart, Inc., and Stepping Stones Museum for Children, Inc. for the use of the Ben Franklin Center for the operation of a 2018 summer child care programming for Head Start children.

c. Authorize the Mayor, Harry W. Rilling, to execute a Second Amendment to the Management Agreement between the City of Norwalk and, Odyssey Learning Inc. for the operation of the Nathaniel Ely Center to extend the term of the Agreement from July 1, 2018 to June 30, 2020.

d. Authorize the Mayor, Harry W. Rilling, to execute a Second Amendment to the Management Agreement between the City of Norwalk and Growing Seeds Child Development Center Inc., CDC, LLC for the operation of the Benjamin Franklin Center to extend the term of the Agreement from July 1, 2018 to June 30, 2020.

C. Redevelopment Agency

1. Review proposal for the use of 50 Washington Street Plaza and related land swap and refer the following to the Common Council for action:

“a. Refer request to the Norwalk Planning Commission for review in accordance with Connecticut General Statutes Section 8-24;

b. Authorize the City to acquire land located at the corner of Main Avenue and Wall Street from the First Taxing District for the purpose of improving as open space land.

c. Authorize the City to transfer by quit claim deed for the benefit of the First Taxing District the property comprising the traffic island situated on East Avenue proximate to the Norwalk Green, as shown on the sketch dated and attached as backup.

d. Authorize the Mayor, Harry W. Rilling, to execute any and all documents, including a Memorandum of Agreement, with the First Taxing District and a quit claim deed for the purpose of completing the proposed land transfer and acquisition necessary to complete the above exchange.”

D. Conservation Commission Referral

1. Review referral from Conservation Commission regarding Open Space funding request from Norwalk Land Trust for the acquisition of White Barn Property and:
“Refer request to Planning Commission for Section 8-24 Review.”

E. Building Management

1. Review and recommendation on the proposed energy efficient lighting retrofit project at Police Headquarters and refer the following to the Common Council for approval:
 - a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Tri State LED Inc. for the supply of light fixtures for the Police Headquarters energy efficient lighting retrofit project for a total not to exceed \$32,554.86. Funds are available from account #0916/17 7100 5777 C0327**
 - b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$3,255.40.**
 - c. Authorize the Purchase Agent, to issue a Purchase Order to AM Electric Company, LLC, for the installation of light fixtures for the Police Headquarters energy efficient lighting retrofit project for a total not to exceed \$20,560.86 . Funds are available from account #0917/18 7100 5777 C0327**
 - d. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$2,056.00.**

2. **“Approve New England Energy Controls, Inc., an authorized service representative for KMC Building Energy Management System, as sole source vendor to service KMC equipment. This approval shall expire on July 1, 2021”**
3. **“Approve Automated Building Systems, Inc., an authorized service representative for Alerton Control Systems as sole source vendor to service Alerton equipment. This approval shall expire on July 1, 2021.”**

VII. MISCELLANEOUS/DISCUSSION ITEMS

- A. Update on school improvement projects

Prepared by Alan Lo
Dated: March 28, 2018