



COMMON COUNCIL

LAND USE AND BUILDING MANAGEMENT COMMITTEE

MEETING AGENDA (*Amended in Italic – February 5, 2018*)

WEDNESDAY, FEBRUARY 7, 2018

7:30 PM at WEST ROCKS MIDDLE SCHOOL LIBRARY

I. BUILDING TOUR

II. ROLL CALL

III. PUBLIC PARTICIPATION

IV. MINUTES OF PREVIOUS MEETING(S)

January 3, 2018

V. OLD BUSINESS (none)

VI. NEW BUSINESS

A. NFCC Referral

1. Review bids for West Rocks Middle School windows and doors replacement project – 2018 and refer the following to the Common Council for action:

“a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with A.V. Tuchy, Inc. for the West Rocks Middle School Windows and Doors Replacement Project-2018 for a total not to exceed \$2,146,088.00. Funds are available in Acct. #09185010 5777 C0610 and #09175010 5777 585

b. Authorize the NFCC to issue Change Order on Contract for a total not to exceed \$100,000”

2. Review architectural design services proposal for Norwalk High School 2018 improvements and refer the following to the Common Council for action:

“Authorize the Mayor, Harry W. Rilling, to execute an agreement with Silver Petrucelli + Associates for the Norwalk High School improvements project 2018 for a total not to exceed \$97,500.00, which includes an allowance of \$25,000 for design services relating to the submission of a State grant application. Acct. # 09185010 5777 C0610”

3. Update on various school improvement projects
4. **Executive Session** – proposed acquisition of adjacent properties for the proposed new Columbus School at Ely site.

B. Building Management

1. Review proposal for the lease of second floor of Ben Franklin Center and refer the following to the Common Council for action:

“Authorize the Mayor, Harry W. Rilling, to execute a Lease Agreement with Family & Children’s Agency for the second floor of Ben Franklin Center based on a total of approximately 5,732 square feet at \$2.50/sf/year for utility related expenses for a total of \$14,330.00 per year. Lease period shall be from March 1, 2018 to February 29, 2020 with 3 – one year renewal option. Remaining terms shall be as outlined in Alan Lo’s memo dated February 1, 2018”

2. Review bids for HVAC, fire suppression and safety improvements in the old IT equipment rooms in City Hall and refer the following to the Common Council for action:

“a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Sav-Mor Cooling & Heating Inc. for the City Hall cooling and fire suppression improvement project for a total not to exceed \$149,300.00. Funds are available from the following accounts:

0905 7100 5777 C0323

0912 7100 5777 C0439

0914 4071 5777 C0439

0917/18 7100 5777 C0476

b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$14,930.00”

C. Norwalk Historical Commission

1. ***“RESOLVED, that Harry W. Rilling, Mayor of the City of Norwalk be and hereby is authorized to execute on behalf of this municipal corporation agreements with the State of Connecticut for financial assistance to conduct a Historic Resources Inventory.”***

2. ***“RESOLVED, that Harry W. Rilling, Mayor of the City of Norwalk be and hereby is authorized to execute on behalf of this municipal corporation agreements with the State of Connecticut for financial assistance to conduct a Ground Penetrating Radar Survey of Kellogg-Comstock Cemetery.”***

VII. MISCELLANEOUS/DISCUSSION ITEMS

Prepared by Alan Lo
Dated: February 2, 2018
Amended: February 5, 2018



December 11, 2017

Planning Committee
Common Council, City of Norwalk
125 East Avenue
Norwalk, CT 06850

Dear Chairman Kydes and Common Council Members:

The City of Norwalk Historical Commission is applying for two grants from the State of Connecticut Historic Preservation Office, which is part of The Department of Economic and Community Development (DECD):

- 1) Historic Resource Inventory - \$30,000. This grant will pay for consultants to update a portion of our local historic structures inventory of 250 structures between West Avenue and Golden Hill Streets that was last done in the 1970s.
- 2) Ground Penetrating Radar Survey of Kellogg-Comstock Cemetery - \$5,820. This is a small city-owned cemetery located at the corner of Ponus and Nursery Streets. The survey will determine if there are additional unmarked burials within the cemetery for research purposes only.

We are requesting that the Planning Committee approve and refer to the full council:

Resolution 1

Resolved, that Harry W. Rilling, Mayor of the City of Norwalk be and hereby is authorized to execute on behalf of this municipal corporation agreements with the State of Connecticut for financial assistance to conduct a Historic Resources Inventory.

In addition, that Harry W. Rilling, Mayor is hereby authorized to enter into such agreements, contracts and execute all documents necessary to said grant with the State of Connecticut.

Resolution 2

Resolved, that Harry W. Rilling, Mayor of the City of Norwalk be and hereby is authorized to execute on behalf of this municipal corporation agreements with the State of Connecticut for financial assistance to conduct a Ground Penetrating Radar Survey of Kellogg-Comstock Cemetery.

In addition, that Harry W. Rilling, Mayor is hereby authorized to enter into such agreements, contracts and execute all documents necessary to said grant with the State of Connecticut.

Sincerely yours,

David G. Westmoreland
Chairman

Attachment

SAMPLE SIGNATORY AUTHORIZING RESOLUTION

I, Donna King, the duly qualified and acting Clerk of the
City Norwalk of Norwalk, Connecticut, do hereby certify that
(Town/city/organization)
the following resolution was adopted at a Common Council meeting of the
(regular/special)
City of Norwalk, held on _____, and is on file and of record,
(Town/City/Governing body) *(date)*
and that said resolution has not been altered, amended or revoked and is in full force and effect.

RESOLVED:

That the Mayor is authorized and
(First Selectman, Mayor, City Manager, Town Manager, Executive Director)
directed to file an application on forms prescribed by the Department for Economic and Community Development
for financial assistance in accordance with the provisions of provisions of Public Act 03-06 of the Connecticut
General Assembly, in an amount not to exceed \$ 5,820, and upon approval said request to enter into
and execute a funding agreement with the state for such financial assistance to this municipality
for Ground Penetrating Radar Survey at Kellogg-Const
(grant project)

(Signature of clerk or secretary) *(date)*

SAMPLE SIGNATORY AUTHORIZING RESOLUTION

I, Donna King, the duly qualified and acting Clerk of the

City Norwalk of Norwalk, Connecticut, do hereby certify that
(Town/ city/ organization)

the following resolution was adopted at a Common Council meeting of the
(regular/ special)

City of Norwalk, held on _____, and is on file and of record,
(Town/ City/ Governing body) *(date)*

and that said resolution has not been altered, amended or revoked and is in full force and effect.

RESOLVED:

That the Mayor is authorized and
(First Selectman, Mayor, City Manager, Town Manager, Executive Director)

directed to file an application on forms prescribed by the Department for Economic and Community Development for financial assistance in accordance with the provisions of provisions of Public Act 03-06 of the Connecticut General Assembly, in an amount not to exceed \$ 30,000, and upon approval said request to enter into and execute a funding agreement with the state for such financial assistance to this municipality

for Historic Resource Inventory
(grant project)

(Signature of clerk or secretary)

(date)