

# Memo

To: Members of the Personnel Committee  
From: Faye Bowman, Chairwoman  
Date: January 29, 2018  
Re: Special Meeting of Personnel Committee – Wednesday, January 31, 2018

---

There will be a special meeting of the Personnel Committee on **Wednesday, January 31, 2018 at 6:30 pm** in **Conference Room 123 (first floor)**, 125 East Avenue, Norwalk, Connecticut.

## AGENDA

1. Call to order / roll call
2. Public comment
3. Discuss Grants Coordinator / Communications Manager position
4. Executive Session
5. Adjourn

The next regular meeting is scheduled for Wednesday, February 21, 2018.

cc: Mayor Harry W. Rilling  
Donna King, City Clerk  
Irene Dixon, Assistant City Clerk  
Bob Barron, Finance Director  
Mario Coppola, Corp Counsel