

# Memo

To: Members of the Personnel Committee  
From: Faye Bowman, Chairwoman  
Date: December 14, 2017  
Re: Personnel Committee Meeting – Wednesday, December 20, 2017

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There will be a meeting of the Personnel Committee on **Wednesday, December 20, 2017 at 7:00 pm** in **Conference Room 123 (first floor)**, 125 East Avenue, Norwalk, Connecticut.

## AGENDA

1. Call to order / roll call
2. Public comments
3. Approval of minutes from meeting held on September 27, 2017
4. Discussion of Communications Manager position
5. Approval of 2018 schedule of meetings
6. Adjourn

The next regular meeting is scheduled for Wednesday, January 17, 2018.

cc: Mayor Harry W. Rilling  
Donna King, City Clerk  
Irene Dixon, Assistant City Clerk  
Bob Barron, Finance Director  
Mario Coppola, Corp Counsel