



COMMON COUNCIL

LAND USE AND BUILDING MANAGEMENT COMMITTEE

MEETING AGENDA

WEDNESDAY, JUNE 7, 2017

7:30 PM at NORWALK CITY HALL, ROOM #333

I. ROLL CALL

II. PUBLIC PARTICIPATION

III. MINUTES OF PREVIOUS MEETING(S)

May 3, 2017

IV. OLD BUSINESS (none)

V. NEW BUSINESS

A. Ben Franklin Center

1. **“Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Stepping Stones Museum for Children for the use of 4 classrooms on the first floor of Ben Franklin Center from July 5, 2017 to August 4, 2017 to provide a summer camp program.”**

B. Norwalk Public School

1. **“Authorize the Purchasing Agent to issue a Purchase Order to Houghton Mifflin Harcourt for NPS social studies teaching material for a total not to exceed \$23,915.84. Acct #09185010-5777-C0609”**
2. **“Authorize the Purchasing Agent to issue a Purchase Order to Pearson for high school biology teaching material for a total not to exceed \$102,233.15. Acct #09185010-5777-C0609”**

3. **“Authorize the Purchasing Agent to issue a Purchase Order to CDW Government LLC for Chromebooks and carts for Brien McMahon High School International Baccalaureate Diploma Program for a total not to exceed \$ 55,107.00. Acct #09185010-5777-C0609”**
4. **“Authorize, the Purchasing Agent to issue a Purchase Order to Oxford University Press for textbooks for Brien McMahon High School International Baccalaureate Diploma Program for a total not to exceed \$37,150.00. Acct #09185010-5777-C0609”**
5. **“Authorize the Purchasing Agent to issue a Purchase Order to CDW Government LLC for NPS Chromebooks for a total not to exceed \$256,200. Acct. #09185010-5777-C0112”**
6. **“Authorize the Purchasing Agent to issue a Purchase Order to Apple for computers for the Media Pathway Program at Norwalk High School for a total not to exceed \$47,388.00. Acct. #09185010-5777-C0112”**

C. Oak Hills Park

1. **“a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Herbert Recovery Systems Inc. for the removal of contaminated soil from underground fuel tanks at Oak Hills Park for a total not to exceed \$21,500. Funds are available from DEEP grant – Acct. ##09151340-5799-C0558**
b. Authorize the Office of Building Management to issue change order on Contract for a total not to exceed \$4,300.”
2. **“Authorize to increase contingency allowance for Turco Golf Inc.’s contract for Oak Hill Park Improvement Project for an additional \$30,000 (total \$50,000) and authorize Office of Building Management to issue change orders on Contract. Funds are available from DEEP Grant. Acct. #09151340-5799-C0558”**

D. Building Management

1. **“a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Onel Construction, LLC for the Norwalk Senior Center Façade Repairs Project for a total not to exceed \$40,000.00. Funds are available from account #0912 7100 5777 C0147.**

b. Authorize the Office of Building Management to issue change orders on Contract for a total not to exceed \$4,000.00.”

VI. MISCELLANEOUS/DISCUSSION ITEMS

Prepared by Alan Lo
Dated: May 25, 2017

**CITY OF NORWALK
LAND USE AND BUILDING MANAGEMENT
REGULAR MEETING
MAY 3, 2017**

ATTENDANCE: Tom Livingston, Chair; Nick Sacchinelli; Bruce Kimmel; Faye Bowman; Rich Bonenfant

STAFF: Alan Lo, Land Use and Building Management; William Hodel, Director of Facilities & Management

1. ROLL CALL

Mr. Livingston called the meeting to order at 7:30 p. m. A quorum was present.

II. PUBLIC HEARING

Proposal to name the new Nathan Hale athletic complex in honor of the late Supreme Court Robert J. Callahan as "Robert J. Callahan Athletic Complex – the Judge"

Mr. George Albano came forward in favor of the item. He stated that Robert Callahan was a great athlete when he played sports at Norwalk High School. Mr. Albano stated that, more importantly, Robert Callahan had a long and distinguished career in the court room. He rose from a prosecuting attorney for the Norwalk City Court to become a member of Connecticut's Supreme Court in June 1985. Mr. Albano stated that he would like the nickname of the athletic complex to be "the Judge" so that Robert Callahan's career in the courtroom is not forgotten.

Mr. Patrick Callahan came forward in favor of the item. He stated that he was honored that his father was in contention to have the athletic complex named after him.

Ms. Amy Haggardy came forward in favor of the item. She stated that her father would be honored and humbled to have his name on the complex.

Mr. John Peters came forward in favor of the item. He stated that Robert Callahan was a family man and a role model.

Mr. Mike Quick came forward in favor of the item. He stated that, in his eyes, Robert Callahan was like royalty. Robert Callahan was very involved with the community and always interested in the success of the student athletes in Norwalk.

PUBLIC PARTICIPATION

No member of the public came forward.

III. MINUTES OF THE PREVIOUS MEETING

April 5, 2017

- ** MR. BENNEFANT MOVED TO ACCEPT THE APRIL 5, 2017 MINUTES AS SUBMITTED.
- ** THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS

A. Referral from Recreation, Parks and Cultural Affairs Committee

1. Review proposal for the naming of the new Nathan Hale athletic complex and refer the following to the Common Council for final action:
"Approve to name the Nathan Hale athletic complex in honor of the late Connecticut Supreme Court Chief Justice, Judge Robert J. Callahan as "Robert J. Callahan Athletic Complex – the Judge."

Mr. Bonenfant stated that "the Judge" could be removed from the end of the name in order to simplify the name of the complex. Mr. Kimmel stated that "the Judge" is an important part of the name and will remind children that Robert Callahan's career in the courtroom was more important than his athletic accomplishments. Discussion followed on the placement of "the Judge" on the signage. Mr. Livingston stated that "Robert J. Callahan Athletic Complex" could be on the first line, and "the Judge" could be on a second line in smaller print. All present agreed that listing the name on two lines would be acceptable for the signage at the complex.

- ** MR. SACCHINELLI MOVED TO APPROVE TO NAME THE NATHAN HALE ATHLETIC COMPLEX IN HONOR OF THE LATE CONNECTICUT SUPREME COURT CHIEF JUSTICE, JUDGE ROBERT J. CALLAHAN AS "ROBERT J. CALLAHAN ATHLETIC COMPLEX – THE JUDGE."
- ** THE MOTION PASSED UNANIMOUSLY.

B. Ben Franklin Center

1. Review amended request from Family & Children's Agency to lease portion of the third floor of Ben Franklin Center and refer the following to the Common Council for action:

"Authorize the Mayor, Harry W. Rilling, to execute a Lease Agreement with Family & Children's Agency for the third floor of Ben Franklin Center based on utility payment of \$2.50/sf/year for:

June 1, 2017 to August 31, 2017 – 4,768 sf for a total of \$3,973.33

September 1, 2017 to August 31, 2019- 7,127 sf for a total of \$17,817.50 per year with one 2-year renewal option. Remaining terms shall be as outlined in Alan Lo's memo dated April 24, 2017"

Mr. Lo stated that the third floor of the Ben Franklin Center is currently leased to Mid Fairfield Child Guidance Center for their various after-school programs. They are looking to reduce their program services due to a major funding reduction and they intend to amend their lease agreement for the use of a smaller portion of the third floor beginning on June 1, 2017 until the end of their lease period which is August 31, 2017.

Mr. Bonenfant stated that \$4 per square foot is the break-even point for the City and that the City should charge \$4 per square foot. Mr. Kimmel stated that the center is a non-profit and provides value to the City. This needs to be taken into account when arriving at the terms of the lease.

**** MR. BONENFANT MOVED TO AMEND THE AUTHORIZATION OF THE LEASE TO READ \$4 PER SQUARE FOOT.**

**** THE MOTION FAILED WITH FOUR VOTES IN OPPOSITION (MR. LIVINGSTON, MR. SACCHINELLI, MR. KIMMEL, AND MS. BOWMAN.)**

**** MR. KIMMEL MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A LEASE AGREEMENT WITH FAMILY & CHILDREN'S AGENCY FOR THE THIRD FLOOR OF BEN FRANKLIN CENTER BASED ON UTILITY PAYMENT OF \$2.50/SF/YEAR FOR: JUNE 1, 2017 TO AUGUST 31, 2017 – 4,768 SF FOR A TOTAL OF \$3,973.33; SEPTEMBER 1, 2017 TO AUGUST 31, 2019- 7,127 SF FOR A TOTAL OF \$17,817.50 PER YEAR WITH ONE 2-YEAR RENEWAL OPTION.**

**** THE MOTION PASSED WITH FOUR VOTES IN FAVOR AND ONE IN OPPOSITION (MR. BONENFANT.)**

2. Review proposed lease amendment with Mid Fairfield Child Guidance Center and refer the following to the Common Council for action:

"Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the Lease Agreement with Mid Fairfield Child Guidance Center for the third floor of Ben Franklin Center, limited to Rooms #301A, #306, #307 and #310 (total 4,768 sf) based on utility payment of \$2.50/sf/year, from June 1, 2017 to August 31, 2017, for a total of \$1,474.38."

Mr. Lo stated that CGC is looking to reduce their program services due to major funding reduction and they would like to amend their lease agreement for the use of a smaller portion of the third floor beginning on June 1, 2017 until the end of their lease period which is August 31, 2017.

**** MR. BONENFANT MOVED TO AMEND THE AUTHORIZATION OF THE LEASE TO READ \$4 PER SQUARE FOOT.**

**** THE MOTION FAILED WITH ONE VOTE IN FAVOR AND FOUR VOTES IN OPPOSITION (MR. LIVINGSTON, MR. SACCHINELLI, MR. KIMMEL, AND MS. BOWMAN.)**

**** MR. SACCHINELLI MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE LEASE AGREEMENT WITH MID FAIRFIELD CHILD GUIDANCE CENTER FOR THE THIRD FLOOR OF BEN FRANKLIN CENTER, LIMITED TO ROOMS #301A, #306, #307 AND #310 (TOTAL 4,768 SF) BASED ON UTILITY PAYMENT OF \$2.50/SF/YEAR, FROM JUNE 1, 2017 TO AUGUST 31, 2017, FOR A TOTAL OF \$1,474.38"**

**** THE MOTION PASSED WITH FOUR VOTES IN FAVOR WITH ONE VOTE IN OPPOSITION (MR. BONENFANT.)**

3. Review request from Kingdom Refuge Outreach Ministries to lease a room in Ben Franklin Center and refer the following to the Common Council for action:

“Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Kingdom Refuge Outreach Ministries to lease Room #204 in Ben Franklin Center for its youth programs. Lease terms shall be for one year with 1 one-year renewal option. Cost shall be at \$4 per square foot per year for a total of \$2,576 per year.”

Mr. Lo stated that KROM is requesting to operate youth programs to motivate and empower young women through strategic program planning. Ms. Kim Fletcher stated that KROM is an agency and does not have a religious affiliation. She stated that she does not plan to have church services at this location. She stated that she seeks to provide teen girls a safe place to grow. She stated that KROM is a 501 (c) organization.

Mr. Kimmel stated that in the paperwork provided by Ms. Fletcher, faith and spirit are part of the four pillars of life endorsed by KROM. It is not clear if KROM is a religious organization or not. Mr. Livingston stated that the legal department should give an opinion on the religious status of KROM. If it is a religious organization, it would need to have lease terms of \$4 per square foot.

**** MR. LIVINGSTON MOVED TO AMEND THE AUTHORIZATION TO: AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH KINGDOM REFUGE OUTREACH MINISTRIES TO LEASE ROOM #204 IN BEN FRANKLIN CENTER FOR ITS YOUTH PROGRAMS. LEASE TERMS SHALL BE FOR ONE YEAR WITH 1 ONE-YEAR RENEWAL OPTION AS OUTLINED IN ALAN LO’S MEMO DATED APRIL 25, 2017 COST SHALL BE AT THE LESSER OF \$4 PER SQUARE FOOT OR \$2.50 PER SQUARE FOOT PER YEAR AS DETERMINED BY CORPORATION COUNSEL.”**

**** THE MOTION PASSED WITH FOUR VOTES IN FAVOR WITH ONE IN OPPOSITION (MR. BONENFANT.)**

**** MR. LIVINGSTON MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH KINGDOM REFUGE OUTREACH MINISTRIES TO LEASE ROOM #204 IN BEN FRANKLIN CENTER FOR ITS YOUTH PROGRAMS. LEASE TERMS SHALL BE FOR ONE YEAR WITH 1 ONE-YEAR RENEWAL OPTION AS OUTLINED IN ALAN LO’S MEMO DATED APRIL 25, 2017 COST SHALL BE AT THE LESSER OF \$4 PER SQUARE FOOT OR \$2.50 PER SQUARE FOOT PER YEAR AS DETERMINED BY CORPORATION COUNSEL.**

**** THE MOTION PASSED WITH FOUR VOTES IN FAVOR WITH ONE IN OPPOSITION (MR. BONENFANT.)**

NEW BUSINESS

A. Norwalk Historic Commission

1. Review bid results for roof improvement work at Lockwood Mathews Mansion Museum and refer the following to the Common Council for action:

A. Authorize the Mayor, Harry W. Rilling, to execute a contract with Domus Constructors LLC, for roof repairs on the Lockwood Mathews Mansion Museum for a total not to exceed \$167,400. Acct. #0917/196310 5777 C0092

B. Authorize the Historical Commission to execute change orders on Contract for a total not to exceed \$30,000.

Mr. David Westmoreland came forward in favor of the item. He stated that the Historical Commission has worked with architects to develop a multi-phase plan to resolve the roof leaks at the Lockwood Mathews Mansion. He stated that three phases have been completed and bids have been received for the fourth phase. He stated that he does not know the conditions of the sheathing underneath the flat roofs until they are removed. He stated that there may be minor re-pointing that may be required and he recommended a contingency budget of \$30,000 for the project.

**** MR. BONENFANT MOVED TO AMEND THE AUTHORIZATION TO HAVE A 10% OR \$16,740 CONTINGENCY BUDGET.**

**** THE MOTION FAILED WITH ONE VOTE IN FAVOR AND FOUR VOTES IN OPPOSITION (MR. LIVINGSTON, MR. SACCHINELLI, MR. KIMMEL, AND MS. BOWMAN.)**

**** MR. SACCHINELLI MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH DOMUS CONSTRUCTORS LLC, FOR ROOF REPAIRS ON THE LOCKWOOD MATHEWS MANSION MUSEUM FOR A TOTAL NOT TO EXCEED \$167,400. ACCT. #0917/196310 5777 C0092 AND AUTHORIZE THE HISTORICAL COMMISSION TO EXECUTE CHANGE ORDERS ON CONTRACT FOR A TOTAL NOT TO EXCEED \$30,000.**

**** THE MOTION PASSED WITH FOUR VOTES IN FAVOR WITH ONE IN OPPOSITION (MR. BONENFANT.)**

2. Review bid results for ADA improvement work at Lockwood Mathews Mansion Museum and refer the following to the Common Council for action:

A. Authorize the Mayor, Harry W. Rilling, to execute a Contract with Domus Constructors LLC for the Lockwood Mathews Manson Museum ADA Improvement Project for a total not to exceed \$442,474.00. Funds are available from the State DECD grant- acct. #09177100 5799 C0186.

B. Authorize the Historical Commission to issue Change Orders on Contract for a total not to exceed \$32,885.00.

Mr. Westmoreland stated that the City received a \$500,000 improvement grant from the State of Connecticut and received three bids for the ADA improvement project. He recommended Domus Constructors LLC for the project.

**** MS. BOWMAN MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH DOMUS CONSTRUCTORS LLC FOR THE LOCKWOOD MATHEWS MANSON MUSEUM ADA IMPROVEMENT PROJECT FOR A TOTAL NOT TO EXCEED \$442,474.00. FUNDS ARE AVAILABLE FROM THE STATE DECD GRANT- ACCT. #09177100 5799 C0186 AND AUTHORIZE THE HISTORICAL COMMISSION TO ISSUE CHANGE ORDERS ON CONTRACT FOR A TOTAL NOT TO EXCEED \$32,885.00.**

**** THE MOTION PASSED UNANIMOUSLY.**

3. Review architectural services proposal from David Scott Parker Architects and refer recommendation to the Common Council for action:
Authorize the Mayor, Harry W. Rilling, to execute an Agreement with David Scott Parker Architects, LLC to provide architectural services for the Lockwood Mathews Mansion Museum ADA improvement project for a total not to exceed \$21,700. State Grant Acct. #09177100-5799-C0186

** MR. LIVINGSTON MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH DAVID SCOTT PARKER ARCHITECTS, LLC TO PROVIDE ARCHITECTURAL SERVICES FOR THE LOCKWOOD MATHEWS MANSION MUSEUM ADA IMPROVEMENT PROJECT FOR A TOTAL NOT TO EXCEED \$21,700. STATE GRANT ACCT. #09177100-5799-C0186
** THE MOTION PASSED UNANIMOUSLY.

B. Fire Department

1. Discussion on change of scope and implementation strategies relating to the Broad River Fire Station renovation project.

Captain Jim Hines stated that the Fire Department wishes to make improvements to the Broad River Fire Station. He stated that the work would include remediation of hazardous materials, window replacement, ADA compliance work, and reorganization of the living spaces, HVAC replacement and improvement, bathroom and shower room renovation, and the replacement of a ceiling in the engine bay area.

Assistant Chief Gatto stated that the Department would like to break the project into smaller components and would like to implement the priority items as separate independent projects. The normal procurement process would be followed in completion of the project.

Mr. Kimmel stated that he would like to see data on the response times to the Cranbury neighborhood and find out if the neighborhood will be served above minimum standards going forward.

C. School Facilities Improvement Projects:

1. General information regarding implementation process and schedules.

Mr. Lo presented a spreadsheet and gave a review of the school construction costs, Preliminary Site Investigation Contingencies, Preliminary Off-Site Investigation Contingencies, for the Nathaniel Ely School, the Ponus Ridge STEM School, the Columbus School, and the Jefferson School projects. He stated that there will be new construction at the Ponus School as well as renovation work to the entire building.

2. Review the following actions necessary for the reimbursable grant application to the State by June 30, 2017:

Ponus Ridge School Addition and Improvements Project

A. Approve Norwalk Facilities Construction Commission (NFCC), acting in accordance with Norwalk Ordinances, as the Norwalk School Building Committee for the Ponus Ridge Magnet School project.

B. Authorize the preparation of schematic drawings and outline specifications for the Ponus Ridge Magnet School project.

C. Authorize the filing of a school grant application to the State Department of Administrative Services for the Ponus Ridge Magnet School project.

CT General Assembly defined the project type is: EA/CV (EA) Extension/Alteration (aka) (E) (aka addition) and (A) Alterations aka improvements or renovation) / (CV Code Violation (aka, hazardous material remediation)

**** MR. SACHINELLI MOVED TO APPROVE NORWALK FACILITIES CONSTRUCTION COMMISSION (NFCC), ACTING IN ACCORDANCE WITH NORWALK ORDINANCES, AS THE NORWALK SCHOOL BUILDING COMMITTEE FOR THE PONUS RIDGE MAGNET SCHOOL PROJECT, AUTHORIZE THE PREPARATION OF SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE PONUS RIDGE MAGNET SCHOOL PROJECT AND AUTHORIZE THE FILING OF A SCHOOL GRANT APPLICATION TO THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES FOR THE PONUS RIDGE MAGNET SCHOOL PROJECT.**

**** THE MOTION PASSED UNANIMOUSLY.**

New K-8 Bank St. College Intra-District Magnet School on Ely Site

A. Approve Norwalk Facilities Construction Commission (NFCC), acting in accordance with Norwalk Ordinances, as the Norwalk School Building Committee for the construction of a new South Norwalk School on the Ely Site.

B. Authorize the preparation of schematic drawings and outline specifications for the construction of a new South Norwalk School on the Ely Site.

C. Authorize the filing of a school grant application to the State Department of Administrative Services for the construction of a new South Norwalk School on the Ely Site.

CT General Assembly defined project type is: N (N) New Construction.

Ms. Bowman stated that a traffic study is not included in the project and it should have one. She stated that this is not a good location for the school.

**** MR. LIVINGSTON MOVED TO APPROVE NORWALK FACILITIES CONSTRUCTION COMMISSION (NFCC), ACTING IN ACCORDANCE WITH NORWALK ORDINANCES, AS THE NORWALK SCHOOL BUILDING COMMITTEE FOR THE CONSTRUCTION OF A NEW SOUTH NORWALK SCHOOL ON THE ELY SITE, AUTHORIZE THE PREPARATION OF SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE CONSTRUCTION OF A NEW SOUTH NOWALK SCHOOL ON THE ELY SITE, AND AUTHORIZE THE FILING OF A SCHOOL GRANT APPLICATION TO THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES FOR THE CONSTRUCTION OF A NEW SOUTH**

NORWALK SCHOOL ON THE ELY SITE.CT GENERAL ASSEMBLY DEFINED PROJECT TYPE IS: N (N) NEW CONSTRUCTION.

**** THE MOTION PASSED WITH FOUR VOTES IN FAVOR WITH ONE IN OPPOSITION (MS. BOWMAN.)**

West Rocks Middle School Window Replacement Project

A. Approve Norwalk Facilities Construction Commission (NFCC), acting in accordance with Norwalk Ordinances, as the Norwalk School Building Committee for the West Rocks Middle School Window Replacement Project (2018)

B. Authorize the preparation of schematic drawings and outline specifications for the West Rocks Middle School Window Replacement Project (2018)

C. Authorize the filing of a school grant application to the State Department of Administrative Services for the West Rocks Middle School Window Replacement Project (2018).

CT General Assembly defined project type is: EC/CV (EC) Energy Conservation (aka, window replacement) / (CV) Code Violation (aka, hazardous material remediation)

**** MS. BOWMAN MOVED TO APPROVE NORWALK FACILITIES CONSTRUCTION COMMISSION (NFCC), ACTING IN ACCORDANCE WITH NORWALK ORDINANCES, AS THE NORWALK SCHOOL BUILDING COMMITTEE FOR THE WEST ROCKS MIDDLE SCHOOL WINDOW REPLACEMENT PROJECT (2018), AUTHORIZE THE PREPARATION OF SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE WEST ROCKS MIDDLE SCHOOL WINDOW REPLACEMENT PROJECT (2018), AND AUTHORIZE THE FILING OF A SCHOOL GRANT APPLICATION TO THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES FOR THE WEST ROCKS MIDDLE SCHOOL WINDOW REPLACEMENT PROJECT (2018).**

**** THE MOTION PASSED WITH FOUR VOTES IN FAVOR WITH ONE IN OPPOSITION (MR. BONENFANT.)**

D. Norwalk Public Schools

1. Review bids (bid opening on April 26 and summary will be available at the meeting) for ADA improvements at Norwalk High School and Brien McMahon High School and refer the following to the Common Council for action:

A. Authorize the Mayor, Harry W. Rilling, to execute an agreement with DPN Contracting LLC for the ADA Alterations at Norwalk High School & Brien McMahon High School for a total not to exceed 65,888.

B. Authorize the school Facilities Director to issue change orders on contract for a total not to exceed \$6,588.

Mr. William Hodel came forward in favor of the item. He stated that an old and splintering wood ramp will be replaced with a concrete ramp. He stated that cane assist barriers will be put up on the side of the stairs at the entrance and inside of the school.

- ** MS. BOWMAN MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH DPN CONTRACTING LLC FOR THE ADA ALTERATIONS AT NORWALK HIGH SCHOOL & BRIEN MCMAHON HIGH SCHOOL FOR A TOTAL NOT TO EXCEED 65,888 AND AUTHORIZE THE SCHOOL FACILITIES DIRECTOR TO ISSUE CHANGE ORDERS ON CONTRACT FOR A TOTAL NOT TO EXCEED \$6,588.**
- ** THE MOTION PASSED UNANIMOUSLY.**

**2. Review recommendation for design/build firm for the renovation of Rowayton School cafeteria and refer the following to the Common Council for approval:
Authorizing the Mayor, Harry W. Rilling, to execute an Agreement with PDF Engineering and Construction for the Rowayton Elementary School Cafeteria Improvement Project for a total not to exceed \$150,000. Funds are available from the 2017-2018 Capital Budget allocation.**

Mr. Hodel stated that the project consists of new flooring, installation of acoustic panels for sound attenuation, modifications to the ceiling, a recycling station and the creation of a theme to improve the overall dining experience. He stated that the Rowayton PTA has raised and is committing \$35,000.00 toward the purchase of cafeteria furniture. Mr. Hodel recommended that Antinozzi Associates be awarded with the project.

- ** MR. BONENFANT MOVED TO AMEND THE AUTHORIZATION TO BE AWARDED TO ANTINOZZI ASSOCIATES INSTEAD OF PDF ENGINEERING.**
- ** THE MOTION PASSED UNANIMOUSLY.**

- ** MR. LIVINGSTON MOVE TO AUTHORIZING THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH ANTINOZZI ASSOCIATES FOR THE ROWAYTON ELEMENTARY SCHOOL CAFETERIA IMPROVEMENT PROJECT FOR A TOTAL NOT TO EXCEED \$150,000. FUNDS ARE AVAILABLE FROM THE 2017-2018 CAPITAL BUDGET ALLOCATION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

**3. Review request for addition services relating to hazardous material remediation for the West Rocks School Window Replacement Project and refer the following to the Common Council for approval:
Authorize the Mayor, Harry W. Rilling, to execute an Amendment to Silver Petrucelli Associates design services contract for West Rocks School Window Replacement Project for environmental remediation services for a total not to exceed \$24,854. Acct. #09175010 5777 C0566, and Acct. #09175010 5777 C0585.**

Mr. Lo stated that the \$24,854 is in addition to the initial 10% allowance of \$10,000. He stated that the 10% allowance is standard, and has nothing to do with Silver Petrucelli correcting any initial estimates of the cost of replacement.

- ** MR. LIVINGSTON MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO SILVER PETRUCELLI ASSOCIATES DESIGN SERVICES CONTRACT FOR WEST ROCKS SCHOOL WINDOW REPLACEMENT PROJECT FOR ENVIRONMENTAL REMEDIATION SERVICES FOR A TOTAL NOT TO EXCEED \$24,854. ACCT. #09175010 5777 C0566, AND ACCT. #09175010 5777 C0585.**
- ** THE MOTION PASSED UNANIMOUSLY.**

VII. MISCELLANEOUS/DISCUSSION ITEMS

No items were brought forward.

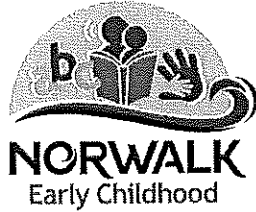
ADJOURNMENT

- ** MS. BOWMAN MOVED TO ADJOURN.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 9:45 p. m.

Respectfully submitted,

Tom Blaney
Telesco Secretarial Services



City of Norwalk
Early Childhood Office
203-854-4148
Norwalk City Hall
125 East Avenue
Norwalk, CT 06851

DATE: May 23, 2017
TO: Building and Land Use Committee
FROM: Mary Oster

We propose that the City of Norwalk enter into an agreement with Stepping Stones Museum for Children, Inc. for the purpose of running a summer program at Ben Franklin Center, 165 Flaxhill Road. This program will run July 5, 2017 through August 4, 2017, 9:00 a.m. – 3:00 p.m. and will utilize four classrooms currently being used by CDI/Head Start. (CDI does not offer a summer program)

This program is for current Head Start children enrolled in the program. Stepping Stones Museum for Children will apply for a summer camp license from the licensing division of the Connecticut Office of Early Childhood (OEC) and will operate the program in accordance with the Child Day Care policies published by the OEC. The funding will be provided through the Child Daycare Contract and monitored by the city's Early Childhood Coordinator.



Michael T. Conner, Ed.D.
 Chief Academic Officer
 connerm@norwalkps.org
 P: 203-854-4143 C: 203-515-9884
 125 East Avenue, PO BOX 6001
 Norwalk, CT 06852-6001

To: City of Norwalk, Members of the Land Use and Building Management Committee
Cc: Alan Lo
From: Michael T. Conner, Ed.D.
Date: May 23, 2017
Re: Capital Purchase of HMH History Level Readers and Miller Levine Biology Series

The Norwalk Public Schools has embarked on a three-year process of closing the achievement gap as well as improve classroom instruction comprehensively. In order to adequately achieve this vision, core program resources must be aligned to 21st century competencies. Based on the results of two pilot studies conducted in the Norwalk Public Schools (fourth grade Social Studies and Biology), below are resource recommendations for district-wide adoption.

1. **HMH History Level Readers (Grade Four):** In December 2016, Norwalk Public Schools participated in a comprehensive pilot evaluation process after the immediate removal of *Connecticut Adventure*. Within the pilot review process, educational leaders, teachers, and parents representing three schools (Rowayton, Marvin, and Fox Run) evaluated nine tier I resources using structured rubrics for objective scoring. After completing a six-week field study pilot, HMH History Leveled Readers received the highest rating for fourth grade adoption. The committee made its recommendation after analyzing the metrics within the study (May 10, 2017).
2. **Miller Levine Biology Series:** With the current adoption of the Next Generation Science Standards and focusing on building rigor within the high school sequence, my recommendation is to adopt the Miller Levine Series for ninth grade biology. To strengthen our enrollment numbers for students to enroll and pass Advanced Placement Courses, we must update core program resources to national standards. Through rigorous pilot-testing methods conducted by Mr. Thomas Seuch (Science Department Chair at Brien McMahon High School), the Miller Levine textbook/on-line content provided students the necessary rigor and relevance for instruction. Moreover, the qualitative data collected suggests a deep alignment with the NGSS and embedded instructional shifts.

Request the purchasing agent to issue a purchase order to Houghton Mifflin Harcourt in the amount of \$23,915.84. Account #091885010-5777-C0609.

Request the purchasing agent to issue a purchase order to Pearson in the amount of \$102,233.15. Account #091885010-5777-C0609.

Regards,

Michael T. Conner, Ed.D.
 Chief Academic Officer
 Norwalk Public Schools

**Norwalk Public School District
 HMH KIDS DISCOVER SOCIAL STUDIES 2018**

ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 4				
Classroom Package				
1690943	9781328837554 HMH Kids Discover Social Studies Premium Classroom Package with Channel One (Print/1yr Digital) Grade 4	\$633.70	37	\$23,446.90
<i>Package includes:</i> Student Edition Bundle (Set of 25) Grade 4 Online Student Edition 1-Year Grade 4 (25) Channel One News Subscription 1-year Grades 3-5 (25) Teacher Guide Bundle Grade 4 Online Teacher Digital Management Center 1-Year Grade 4				
Total for Classroom Package				\$23,446.90
Total for Grade 4				\$23,446.90

Proposal Summary	
Subtotal Purchase Amount:	\$23,446.90
Shipping & Handling (2.00%):	\$468.94
Total Cost of Proposal (PO Amount):	\$23,915.84



Houghton Mifflin Harcourt

Attention:
Robert Pennington

Customer Experience
 9205 South Park Center Loop
 Orlando, FL 32819
 FAX: 800-269-5232
 k12orders@hmfpub.com

HMH Confidential and Proprietary

Debra Beierle

From: Thomas Seuch
Sent: Wednesday, May 17, 2017 8:57 AM
To: Debra Beierle
Subject: Re: Capitol Budget - Biology Books

Rationale for updated Biology textbook allocation:

1. The current textbook is 14 yrs old and does not meet current and projected content needs nor does it challenge students in STEM initiatives.
2. The district initiative to increase the rigor of the sequence of courses in science to provide all 9th graders with biology cannot be supported with current resources and is impractical to purchase additional outdated resources.
3. The adoption of NGSS by the state will dictate an ongoing revision process which the electronic versions of the text provide on an annual bases.

Thomas Seuch

Science Department Chairperson
Brien McMahon High School
seucht@norwalkps.org

High School Biology

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
1	MILLER LEVINE BIOLOGY 2017 STUDENT EDITION (HARDCOVER) + BIOLOGY.COM 6-YEAR STUDENT LICENSE GRADE 9/10	9781323205846	101.47	200	200	\$20,294.00	\$20,294.00
2	MILLER LEVINE BIOLOGY 2017 DIGITAL COURSEWARE 6-YEAR LICENSE (REALIZE)	9781323212325	86.47	245	930	21,185.15	80,417.10
3	MILLER LEVINE BIOLOGY 2017 TEACHER EDITION GRADE 10	9781323205860	118.47	16	0	1,895.52	0.00
Subtotal						\$43,374.67	\$100,711.10
Purchase Subtotal						\$43,374.67	\$100,711.10
Shipping & Handling							\$1,522.05
Totals						\$43,374.67	\$102,233.15

Proposal Grand Total: \$102,233.15

Districts/schools registering to use OASIS for the first time receive a promo code for 3% freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

To register for OASIS: <http://k12oasis.pearson.com>
 For OASIS assistance: 1-800-850-9124

- * Prices effective through Sept. 30, 2017.
- ** Prices do not include applicable taxes.
- *** Titles are subject to change without notice.

Note: This is a cost proposal. It is not a formal contract.

Diane Albano

From: Robert Pennington
Sent: Friday, May 19, 2017 7:23 AM
To: Diane Albano
Subject: Rationale for Selection

Rationale for Pilot

Since 2014, the Connecticut State Department of Education has adopted the College, Career, and Civic Life (C3) Social Studies Framework. The C3 Social Studies Framework is aligned to the Common Core State Standards with six guiding principles to support the shift in instruction and curriculum design. The six principles highlight:

1. Content that prepares young people for success in college and career.
2. Inquiry at the heart of Social Studies instruction.
3. Content that involves interdisciplinary instruction with the benefits from integrating arts/humanities.
4. Content that is comprised of enduring understandings, concepts, and skills from various disciplines.
5. Social Studies education that has a direct and explicit connection the Common Core State Standards.
6. The C3 Framework informing the process by which states/school districts develop Social Studies Curriculum.

The Norwalk Public Schools current Social Studies tier I resource and curriculum are aligned to the Connecticut Elementary and Secondary Social Studies Framework of 2008. Moreover, tier I Social Studies resources that is being utilized in K-5 classrooms have not been revised or modified since 2008. With the new adoption of the C3 Social Studies Framework, coupled with new tier I resources aligned the C3 Framework.

Rationale for Selection

- During our district pilot, many administrators, teachers and parents visited classrooms to see different programs. Through a qualitative survey of administration, parents, teachers and students, the company had a high rating.
- The resources align to the C3 Framework and the Connecticut State Frameworks of 2015. The program provides opportunities for developing questions and planning inquiry, evaluating sources and using evidence, and taking informed action. These are historical inquiry skills needed for 21st century instruction.
- The resources align to Common Core Standards and are connected to the district literacy curriculum maps. This will allow us to integrate social studies into our literacy block and move away from an isolation model.

BRIEN McMAHON HIGH SCHOOL

300 Highland Avenue
Norwalk, CT 06854

Tel: (203) 852-9488
Fax: (203) 899-2813



Principal
Suzanne Koroshetz

Housemasters
Qadir Abdus-Salaam
Kristi Carriero
Scott Hurwitz
Barbara Wood

DATE: May 19, 2017

TO: City of Norwalk, members of the Land Use and Building Management Committee

FROM: Mrs. Suzanne Brown Koroshetz, Principal of Brien McMahon High School
Mr. Scott Hurwitz, Housemaster

RE: BRIEN MCMAHON INTERNATIONAL BACCALAUREATE DIPLOMA PROGRAM

As part of the ongoing effort to raise the academic rigor and to increase opportunities for all students at Brien McMahon High School, we are now preparing to offer IB Diploma Program classes starting in the 2017 school year.

In order to facilitate this program, we will need to purchase IB Diploma textbooks for the different subjects to be taught. We also need to purchase Chromebooks and Chromebook carts to be used in the various classes that will be offered.

The Chromebooks and the carts went out to bid in January 2017, and the quote is attached.

The textbooks will be bought through Oxford University Press, and were chosen due to the fact that they were the only vendor that could provide all of the materials that are required for these various courses.

ACTION REQUEST:

Authorize the purchasing agent to issue a purchase order to: CDW in the amount of \$55,107.00,
Account Number 091885010-5777-C0609

Authorize the purchasing agent to issue a purchase order to: Oxford University Press in the amount of
\$37,150.00, Account Number 091885010-5777-C0609

Cc: Thomas Hamilton, CFO(BOE)
Alan Lo, Building & Facilities Manager (City of Norwalk)
File

website: www.oup.com/us
Oxford University Press USA
2001 Evans Road Cary, NC 27513
SAN # 202-5892 FEI 98-6001062

Order No.: 4074096
Date: 05/17/2017

Bill-To Acct: 1023731
NORWALK PUBLIC SCHOOLS
P.O BOX 6001
ACCOUNTS PAYABLE
125 EAST AVE
NORWALK CT 06851-5702

Ship-To Acct: 1023731
BRIEN MCMAHON HIGH SCHOOL
300 HIGHLAND AVE
NORWALK CT 06854

Payment Terms:		Valid From: 05/17/2017		Valid To: 07/16/2017															
Shipped via: Ground (Standard)		PO Number: SHAWN BANTON																	
QTY	ISBN	TITLE	AUTHOR	UNIT PRICE	DISC CODE	DISC %	NET VALUE												
56	9780198392811	IB BUSINESS MGMT CB 2014 ED P	MUCHENA	54.00	UN/04		3,024.00												
56	9780198398165	IB COURSE BK PSYCH 2E SB P	POPOV/PARKE	64.00	UN/04		3,584.00												
56	9780198398110	IB COURSE BOOK PSYCHOLOGY 2017 P	CRANE	50.00	UN/04		2,800.00												
30	9780198359128	IB DIP ESPANOL A LITERATURA P	BERTONE	48.00	UN/04		1,440.00												
56	9780198332565	IB ENVIRON SYST SOCIET 2015 P	RUTHERFORD	53.00	UN/04		2,968.00												
40	9780198377764	IB EXTEND ESSAYS COURSE BOOK P	LEKANIDES	38.00	UN/04		1,520.00												
30	9780198390077	IB FRENCH B SKILLS AND PRACT P	ABRIOUX/CHR	38.00	UN/04		1,140.00												
56	9780198390121	IB MATHEMATICS HIGHER LEVEL P	HARCET/HEIN	75.00	UN/04		4,200.00												
56	9780198390114	IB MATHEMATICS STANDARD LEV P	LA RONDIE/K	62.00	UN/04		3,472.00												
56	9780198392132	IB PHYSICS COURSE BOOK P	JONES	62.00	UN/04		3,472.00												
100	9780198389163	IB SPANISH B 2E P	VALBUENA/RO	50.00	UN/04		5,000.00												
100	9780198389132	IB SPANISH SKILLS AND PRACT P	VALBUENA/RO	38.00	UN/04		3,800.00												
2	9780199129737	IB THEORY OF KNOWLEDGE P	DOMBROWSKI/	52.00	UN/04		104.00												
2	9780199129744	IB THEORY OF KNOWLEDGE P	RUTHERFORD	38.00	UN/04		76.00												
CUSTOMER SERVICE 800-445-9714			<table border="1"> <thead> <tr> <th colspan="3">SUMMARY</th> </tr> </thead> <tbody> <tr> <td>Subtotal(USD)</td> <td>\$</td> <td>36600.00</td> </tr> <tr> <td>Estimated S & H</td> <td>\$</td> <td>550.00</td> </tr> <tr> <td>Total</td> <td>\$</td> <td>37150.00</td> </tr> </tbody> </table>					SUMMARY			Subtotal(USD)	\$	36600.00	Estimated S & H	\$	550.00	Total	\$	37150.00
SUMMARY																			
Subtotal(USD)	\$	36600.00																	
Estimated S & H	\$	550.00																	
Total	\$	37150.00																	
ORDERS	800-451-7556	FAX: 919-677-1303																	
BUSINESS HOURS:	8:00 AM - 6:00 PM EST, MON. - FRI.																		
CREDIT DEPARTMENT	800-732-3120	FAX: 919-677-8828																	
BUSINESS HOURS:	7:30 AM - 4:45 PM EST, MON. - FRI.																		
Remit Payment to: Oxford University Press USA PO Box 935696 Atlanta, GA 31193-5696																			

Damage or shortage claims must be submitted within 30 days of receipt of shipment
OUP is now on PubEasy. Retailers and wholesalers can sign-up with PubEasy to search titles and place/track orders anytime. If you prefer to receive your invoices via e-mail, please submit your e-mail address to invoices@oup.com.

**Request for Proposal
Response Sheet**

Chromebooks Quantity:	200 Units	400 Units
1) Per-unit cost	<u>183.00</u>	<u>183.00</u>
2) Extended Warranty	<u>No Bid</u>	<u>No Bid</u>
Total per unit price	<u>183.00</u>	<u>183.00</u>
Extended Price (Total)	<u>36600.00</u>	<u>73200.00</u>

Please note that chromebooks for this rfp will (for the most part) be ordered individually, by various schools, and in smaller quantities throughout the next year. Ship to must be Norwalk Public Schools, 125 East Avenue, Norwalk, CT 06851, Attention IT Department.

Manufacturer Name and model of unit HP Chromebook 11 G4 - Education Edition - 11.6" - Celeron N2840 - 4 GB RAM Mfg. Part: V2W30UT#ABA

Availability Date: **In stock item - most shipped same day order is placed. **Out of stock item - 2-10 days ARO, subject to availability.

Name of Company CDW Government LLC

Address 230 N. Milwaukee Ave.

Vernon Hills, IL 60061

Prepared by (printed Name) Vincent Mulvihill

Title Executive Account Manager

Authorized Signature:  Date: 1/9/2016

Matt Flood, Proposals Supervisor

Phone #: (866) 773-7348 Fax #: (847) 990-8087 Email: vincent.mulvihill@cdwg.com

**Norwalk Public Schools**

Technology Department
125 East Avenue - Room 315
PO BOX 6001
Norwalk, CT 06852-6001
P: 203-854-4149

Memorandum

TO: City of Norwalk, Members of the Land Use and Building Management Committee

C.C: Alan Lo

FROM: Ralph Valenzisi, Chief of Technology, Innovations and Partnerships- NPS

DATE: May 22, 2017

Re: Technology Purchases

Technology is requesting to use the following allocated Capital Funds:

- 1) Purchase of additional Chromebooks (#1400) for Norwalk Public Schools. A bid was dated on 1/10/2017 to CDW-G in Shelton, CT. We need an approval by the Land Use and Building Management Committee to purchase these Chromebooks through the Capital Budget 2017-2018.

The Chromebooks will be used for various projects throughout the district at all grade levels. Some of the projects include the expansion of the Teach to One math program at Nathan Hale Middle School as well as the expansion of the use of online tools for intervention and daily instruction for all grade levels.

Authorize the Purchasing Agent to issue a purchase order to CDW-G in an amount not to exceed \$256,200 Account# 0918-5010-5777-C0112.

- 2) The purchase of #23 iMac 21.5" with Retina 4K display and #3 iMac 27" with Retina 5k display with the Applecare Protection Plan as part of the new Media Pathway Program at Norwalk High School. Apple is sole source provider for K-12 education which is why this is not put out to bid. The total cost is \$47,388.00. The Media Pathway program is one of our new pathways that will be in partnership with Connecticut Public Television. In order to give students the same experience and learning

environment that they will eventually have when they work in the new Media lab at CPTV (at the Wall Street location), we will need the aforementioned Apple computers at Norwalk High School.

Authorize the Purchasing Agent to issue a purchase order to Apple in an amount not to exceed \$47,388 Account# 0918-5010-5777-C0112.

Attached is the bid awards for item 1 and the quote for the Apple items addressed in item 2. The total request from Capital Funds is \$303,588.

Requests for Proposal
Norwalk Public Schools
125 East Avenue
Norwalk, CT 06852

Chromebooks

Norwalk Public Schools is inviting request for proposals from authorized vendors to provide up to 400 Chromebooks per the enclosed specifications.

Proposals will be accepted until **January 10, 2017, 3:00p.m.** at which time they will be opened. No proposal received after that time will be considered. The Proposer assumes the risk of any delay in the mail or in the handling of the mail by employees of the Norwalk Public Schools whether sent by mail or by means of personal delivery, the proposer assumes responsibility for having its proposal received by Norwalk Public Schools on time at the place specified.

All proposals must be sealed and must be submitted in a plain opaque envelope. All proposals must be addressed to:

Karen Bartron
Purchasing Agent
Norwalk Public Schools
125 East Avenue
Norwalk, CT 06852.

The proposal label must be clearly marked:

Chromebooks RFP, January 10, 2017.

Telephone quotations or amendments will not be accepted at any time. All materials submitted will become property of the District.

The Norwalk Public Schools may make any investigation necessary to determine the ability of the Proposer to meet the needs of this proposal. The Proposer shall furnish any additional information that the District shall request in order to make a determination of a proposal award.

The Norwalk Public Schools reserves the right to consider cost, experience and service history in the award of this proposal. The Norwalk Public Schools reserves the right to waive technical defects in proposals, to reject any or all proposals, in whole or in part, and to make such awards in whole or in part, to re-advertise and invite new proposals; to modify

proposals based upon negotiation with the proposer(s); that is in its judgment will be in the best interest of Norwalk Public Schools even if such proposal is not the least cost proposal. The Norwalk Public Schools also reserves the right to discuss the proposal with one or more proposers and to make such modifications as the Norwalk Public Schools, in its sole discretion, deems to be in its best interests.

The awarded vendor must supply all new equipment; no refurbished equipment will be accepted.

The units will be delivered directly to City Hall 125 East Avenue Norwalk CT, attention: IT Department.

Award of bid will be based upon the following criteria:

- Ability to deliver a complete package
- Flexibility of the vendor to work with the school district
- Pricing
- Availability (Delivery)
- Vendor Experience

Vendors should provide a brief narrative of past experiences with Norwalk Public Schools or references of other school districts.

Specifications:

- HP Chromebook 11 G4 – Education Edition 11.6" Celeron N2840 – 4 GB RAM.
- Asset Tag
- Google Console License
- EDU White Glove Service

**Request for Proposal
Response Sheet**

Chromebooks Quantity:	200 Units	400 Units	
1) Per-unit cost	<u>183.00</u>	<u>183.00</u>	
2) Extended Warranty	<u>No Bid</u>	<u>No Bid</u>	
Total per unit price	<u>183.00</u>	<u>183.00</u>	$\times 1,400 \text{ units} =$
Extended Price (Total)	<u>36600.00</u>	<u>73200.00</u>	$\$256,200$

Please note that chromebooks for this rfp will (for the most part) be ordered individually, by various schools, and in smaller quantities throughout the next year. Ship to must be Norwalk Public Schools, 125 East Avenue, Norwalk, CT 06851, Attention IT Department.

Manufacturer Name and model of unit HP Chromebook 11 G4 - Education Edition - 11.6" - Celeron N2840 - 4 GB RAM Mfg. Part: V2W30UT#ABA

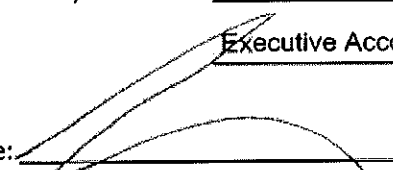
Availability Date: **In stock item - most shipped same day order is placed. **Out of stock item - 2-10 days ARO, subject to availability.

Name of Company CDW Government LLC

Address 230 N. Milwaukee Ave.
Vernon Hills, IL 60061

Prepared by (printed Name) Vincent Mulvihill

Title Executive Account Manager

Authorized Signature:  Date: 1/9/2016
Matt Flood, Proposals Supervisor

Phone #: (866) 773-7348 Fax #: (847) 990-8087 Email: vincent.mulvihill@cdwg.com

Apple Store for Education Institution

Proposal 2102720989

Proposer: Laurence Danforth

Thank you for your proposal dated 05/18/2017. The details we've provided below are based on the terms assigned to account 67695, NORWALK PUBLIC SCHOOLS.

To access this proposal online, please search by referencing proposal number 2102720989.

Comments from Proposer:

This is what he really would like.

23 - 21.5 inch iMacs and 3 - 27 inch iMacs with Apple Care (3 years)

Part Number	Description	Total Quantity	Unit Price	Total Price
Z0RS	iMac 21.5-inch with Retina 4K display 3.1GHz Quad-core Intel Core i5, Turbo Boost up to 3.6GHz Intel Iris Pro Graphics 6200 16GB 1867MHz LPDDR3 SDRAM - 2x8GB 1TB Fusion Drive Wired Apple Mouse None Apple Keyboard with numeric keypad (English) / User's Guide (English)	23	1,669.00	38,387.00 USD
S3128LL/A	AppleCare Protection Plan for iMac - Auto-enroll	23	119.00	2,737.00 USD
Z0RT	iMac 27-inch with Retina 5K display 3.2GHz Quad-core Intel Core i5, Turbo Boost up to 3.6GHz 16GB 1867MHz DDR3 SDRAM - 2x8GB 1TB Fusion Drive AMD Radeon R9 M380 with 2GB GDDR5 Wired Apple Mouse Apple Keyboard with numeric keypad (English) / User's Guide (English)	3	1,969.00	5,907.00 USD
S3128LL/A	AppleCare Protection Plan for iMac - Auto-enroll	3	119.00	357.00 USD
Subtotal				47,388.00 USD
Estimated Tax				0.00 USD
Total				47,388.00 USD

Please note that your order subtotal does not include Sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed.

How to Order

If you would like to convert this Proposal to an order, log into the Apple Store for Education Institution



DEPARTMENT OF PUBLIC WORKS

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER *AL*

RE : OAK HILLS PARK – SOIL REMEDIATION

DATE: MAY 25, 2018

As part of the scope of work for the State DEEP grant for Oak Hills Park improvement project, the City/Oak Hills Park advertised for bids for the remediation of contaminated soil at two old underground fuel storage tank graves. These underground tanks were located behind the maintenance garage and the golf administration building. The tanks had previously been removed. Hygenix, our environmental consultant, conducted test probes of the surrounding ground and prepared remediation specifications for the project. They estimated that 70 cubic yard of contaminated material will need to be removed and legally disposed.

On May 24, 2017, a total of two bids were received (see attached summary). The apparent low bidder is Herbert Recovery Systems Inc. They have successfully completed City projects in the past.

ACTION REQUESTED:

- A. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Herbert Recovery Systems Inc. for the removal of contaminated soil from underground fuel tanks at Oak Hills Park for a total not to exceed \$21,500. Funds are available from DEEP grant – Acct. ##09151340-5799-C0558**
- B. Authorize the Office of Building Management to issue change order on Contract for a total not to exceed \$4,300.**

May 24, 2017

Norwalk Purchasing Department
Response Summary Project # 3754
Oak Hills Park UST Soil Remediation Project


Thank you for your response to our Request for Bids Submission. The following is a summary of the submitted bids for this solicitation process.

		CONTRACTORS	
		ENPRO Services, Inc. (an NRC company)	Herbert Recovery Systems Inc.
A	Lump Sum Bid for base contract work at Pro Shop and Maintenance Garage	\$ 4,800.00	\$ 9,000.00
B	Soil Remediation	\$ 20,020.00	\$ 12,500.00
	70 cubic yards	\$ 286.00	N/A 38179
	Unit Price		
	Total Lump Sum (Items A and B)	\$ 24,820.00	\$ 21,500.00



DEPARTMENT OF PUBLIC WORKS

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 

RE : **OAK HILLS PARK – TURCO CONTRACT
INCREASE CONTINGENCY**

DATE: May 25, 2017

The City is in receipt of a State DEEP grant for improvements at Oak Hills Park. This project consists of various components which includes improvements to the Golf Course, construction of the Great Lawn and Fountain Garden, construction of an equipment wash pad, remediation of contaminated soil from underground fuel tanks and ADA improvements.

In regard to improvements to the golf course, Turco Golf Inc., currently contracted for golf course improvement work, has completed various improvements on the back-nine last fall. They are currently working on front-nine and are scheduled to complete the work by July 2017. Given the task to maintain operation of the golf course through the golf season, Oak Hills Park and Turco have developed a positive working relationship. At this time, Turco is approximately 80% to 85% complete and the balance of the remaining work is well defined. As this is an unit price contract (final cost would vary depending actual installed quantities), we have been tracking various quantities to date. We are projecting that the project will be within the contracted amount without accessing the contingency funds. Below was the original Council action:

- a. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Turco Golf Inc. for the Oak Hills Parks Golf Course Improvement Project for a total not to exceed \$980,413.75. Acct. #09151340-5799-C0558**
- b. **Authorize the Office of Building Management (with concurrence with the Oak Hills Park Authority) to issue Change Order on Contract for a total not to exceed \$20,000.**

Recently, I met with representatives from Oak Hills Park Authority and reviewed our overall budget. As a priority item, Oak Hills Park Authority representatives would like to replace additional deteriorated cart paths in order to improve vehicle/public safety. Therefore, the Authority would like to redirect an additional \$30,000 for cart path improvements. As Turco is still on site and their unit price for car path is reasonable, the Authority would like to take this opportunity to incorporate additional cart paths in Turco's contract.

ACTION REQUESTED:

Authorize to increase contingency allowance for Turco Golf Inc.'s contract for Oak Hill Park Improvement Project for an additional \$30,000 (total \$50,000) and authorize Office of Building Management to issue change orders on Contract. Funds are available from DEEP Grant. Acct. #09151340-5799-C0558



DEPARTMENT OF PUBLIC WORKS

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDING & FACILITIES MANAGER *AL*

RE: ROOSEVELT CENTER – BUILDING FACADE REPAIRS

DATE: MAY 23, 2017

 The Roosevelt Center was constructed in 1939 and is currently occupied by the Norwalk Senior Center and the Norwalk Early Childhood Center. Over the years, there has been deterioration to the original building façade. In order to maintain water tightness, pointing and replacement of the old brick masonry is required.

On April 5, 2017 the City’s Purchasing Department issued an invitation to bid for Building Façade Repairs for the Roosevelt Center. The City received five (5) bids. The results are as follows:

Contractors	Lump Sum Total
Onel Construction, LLC	\$40,000.00
CD Masonry, Inc.	\$41,200.00
Better Homes Bureau, LLC	\$58,786.17
GL Capasso, Inc.	\$64,440.00
Cornerstone Restoration	\$66,000.00

After reviewing the bid submissions, the Purchasing Department and the Office of Building Management is recommending the award to the apparent low bidder, Onel Construction, LLC.

ACTION REQUESTED:

- a. **Authorize the Mayor, Harry W. Rilling, to execute an agreement with Onel Construction, LLC for the Norwalk Senior Center Façade Repairs Project for a total not to exceed \$40,000.00. Funds are available from account #0912 7100 5777 C0147.**
- b. **Authorize the Office of Building Management to issue change orders on Contract for a total not to exceed \$4,000.00.**