

**CITY OF NORWALK**  
**SPECIAL MEETING OF THE PLANNING COMMISSION**  
**April 25, 2017**

**PRESENT:** Frances DiMeglio, Chair; Walter McLaughlin; David Davidson;  
Nora King; Steve Ferguson; George Tsiranides,

**STAFF:** Steve Kleppin

**I. CALL TO ORDER**

Ms. DiMeglio called the meeting to order at 7:02 p.m.

**II. ROLL CALL**

Mr. Kleppin called the roll.

**III. PLAN OF CONSERVATION DEVELOPMENT (“POCD”)**

**a) Discussion and consideration of draft scope of services**

Ms. King had questions about how many meetings there have been with the Oversight Committee. There were discussions about state wide planning. There was also a discussion of how Redevelopment Plans would affect the POCD. Mr. Kleppin said there would be discussions to avoid duplicitous work. He also explained how the draft would be returned to Stantec with comments from the POCD Oversight committee and Planning Commission. There were discussions about a name and logo for the POCD

Mr. Davidson had concerns about the lack of details on the milestones. He wanted a more definitive timetable. He made other recommendations/changes to almost every page of the draft. He recommended that the consultants attend more community organization meetings which were further discussed among the commissioners. There was a discussion about the milestones being measurable.

Ms. DiMeglio also made other recommendations/changes to the draft. One suggestion was whether the consultant should sign a non-disclosure. There was a discussion about who would take minutes at the community meetings and provide public comments to the consultants. There was a discussion about how the consultants would work with the city’s website and IT staff. Mr. Kleppin said he would have a discussion with the city’s IT staff. There was a discussion about how to disseminate information through the public schools, churches, etc. There was also a discussion about translating some documents and reaching out to the Hispanic community so that they can be part of the process. There was a discussion about subcommittees because the Oversight Committee is large. There was also a discussion about deliverables and

the large amount of copies of the final POCD. Copies would be provided electronically as well as copies made. There was a discussion about the deadline for the POCD.

The commissioners discussed when their next meeting would be to review the next draft of the scope of services.

#### **IV. COMMENTS OF THE DIRECTOR**

Mr. Kleppin said that the Redevelopment Agency was having another meeting for the Transit Oriented Development plans on May 12.

#### **V. COMMENTS OF COMMISSIONERS**

Mr. McLaughlin invited the commissioners for a 5K/Walk at Calf Pasture Beach for the Whittingham Cancer Center on Saturday, April 29.

#### **VI. ADJOURNMENT**

**Mr. McLaughlin made a Motion to Adjourn**

**Mr. Davidson seconded.**

**Fran DiMeglio; Walter McLaughlin; Steven Ferguson; Nora King, George Tsiranides and David Davidson voted in favor.**

**No one opposed.**

**No one abstained.**

The meeting was adjourned at 7:52 p.m.

Respectfully submitted by,

Diana Palmentiero