

FINANCE/CLAIMS COMMITTEE MEETING

Thursday January 12, 2017 7:00P.M.

CITY HALL

Common Council Chambers

125 East Avenue

Norwalk, Connecticut

AGENDA

1. Public Participation
2. Approve the Minutes of the following Finance Committee Meeting:
November 10, 2016
3. Claims Committee: receive the monthly Claims report; review and approve claims as required for Claims Report dated:
December 8, 2016
January 12, 2017
4. Narrative on Tax Collections dated January 12, 2017- Receive Report and discuss.
5. Monthly Tax Collector's Reports - Receive Reports and discuss:
November 30, 2016
December 31, 2016
6. Receive Oak Hills Authority Monthly Financial Statements for November 2016
7. 2017 Schedule of Finance Committee Meetings
8. Preliminary Discussion of Operating Budget

**CITY OF NORWALK
FINANCE/CLAIMS COMMITTEE
REGULAR MEETING
NOVEMBER 10, 2016**

ATTENDANCE: Bruce Kimmel, Chair; John Kydes, Shannon O'Toole-Giandurco, Nick Sacchinelli; Douglas Hempstead; John Ignieri; Travis Simms

OTHERS: Lisa Biagiarelli, Tax Collector; Robert Baron, Finance Director; Frederic J. Gilden, Comptroller; Michael Stewart, Tax Accessor; Tim Sheehan, Executive Director, Norwalk Redevelopment Agency

CALL TO ORDER

Mr. Kimmel called the meeting to order at 7:00 p. m. A quorum was present.

1. PUBLIC PARTICIPATION

No member of the public came forward to comment.

2. APPROVE THE MINUTES OF THE FOLLOWING FINANCE COMMITTEE MEETING:

October 13, 2016

**** MR. KYDES MOVED TO APPROVE THE MINUTES OF THE OCTOBER 13, 2016 MEETING AS SUBMITTED.**

**** THE MOTION TO APPROVE THE MINUTES OF THE OCTOBER 13, 2016 MEETING AS SUBMITTED PASSED UNANIMOUSLY.**

3. Claims Committee: receive the monthly Claims report; review and approve claims as required for Claims Report dated: November 10, 2016

4. Narrative on Tax Collections dated November 10, 2016- Receive Report and discuss.

**5. Monthly Tax Collector's Reports - Receive Reports and discuss:
October 31, 2016**

**** MR. KIMMEL MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE AN ASSISTANCE AGREEMENT WITH THE STATE OF CONNECTICUT DEPARTMENT OF HOUSING FOR THE GRANT OF \$3,000,000 IN CDBG-DR FUNDING FOR THE RAISING OF RAYMOND AND DAY STREETS IN CONNECTION WITH THE WASHINGTON VILLAGE CHOICE AND . AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN ASSISTANCE AGREEMENT WITH THE NORWALK HOUSING**

AUTHORITY, AND TRINITY NORWALK SITE WORK, INC, A SPECIAL PURPOSE CORPORATION OWNED BY TRINITY FINANCIAL , INC., TO PROVIDE FINANCIAL ASSISTANCE IN CONNECTION WITH THE INFRASTRUCTURE IMPROVEMENTS NECESSARY FOR RAISING RAYMOND AND DAY STREETS AS PART OF THE WASHINGTON VILLAGE CHOICE NEIGHBORHOOD IMPROVEMENTS PROJECT NEIGHBORHOOD IMPROVEMENTS PROJECT, AND RESOLUTION APPROVING A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$3,950,000 TO FUND DAY & RAYMOND STREET PUBLIC IMPROVEMENT COMPONENT OF THE CHOICE NEIGHBORHOODS PROJECT (09170910-5777-C0560) AND AUTHORIZING THE ISSUANCE OF \$3,450,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.

Ms. Biagiarelli stated that a real estate tax appeal by the Raymour & Flanigan furniture store, challenged the City of Norwalk assessor's valuation of the property located at 641 Connecticut Avenue. There were overpayments in 2013 and 2014.

**** MR. KIMMEL MOVED TO APPROVE THE ADJUSTMENT OF THE TAX ASSESSOR'S VALUATION OF THE PROPERTY LOCATED AT 641 CONNECTICUT AVENUE.**

**** THE MOTION PASSED UNANIMOUSLY.**

Ms. Biagiarelli presented the narrative for the October, 2016 Tax Collector's Report. She stated that through the end of October, 2016, the first four months for the fiscal year, we collected nearly \$160 million, or 52.8% of our \$302 million of our adjusted tax levy. We also collected 81.5% of the year's Industrial Pretreatment Program fee on behalf of the Water Pollution Control Authority. Compared with last fiscal year, we are slightly ahead relative to both current taxes (0.36%) and current sewer use collections (0.17%). Also, through the month of October, 2016, we collected more than \$2.4 million (net) in back taxes, interest, lien fees and other fees.

She stated that delinquent notices were mailed in September, and we will continue to pursue delinquent collection enforcement throughout the fall and into the winter. We continue to have problems related to motor vehicle taxation. Some Connecticut taxpayers received motor vehicle tax bills from the wrong municipality this summer. She stated that others are expected to face the same problem this winter. She stated that she is the new commissioner of the DMV is doing a good job, and that she expects there to be better results going forward.

6. Receive Oak Hills Authority Monthly Financial Statements for September 30, 2016.

Mr. Barron came forward to present a review of the Oak Hills Authority Monthly Financial Statements. He stated that cash is \$65 thousand lower than the prior year and \$105 thousand lower than the prior month due to payment of the bond due to the City. The Accounts Receivable balance represents the fines issued to the restaurant. Accounts Payable is \$35 thousand lower than the prior year and \$20 thousand higher than the prior month. Operating Income is lower than the prior year by \$27 thousand primarily due to the expenses, primarily personnel, exceeding the rate of revenue. Golf Revenue increased by \$8,000

and Expenses increased by \$35,000. Mr. Baron stated that personnel has been decreased due to the end of the season and only nine holes available for play.

7. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE AN ASSISTANCE AGREEMENT WITH THE STATE OF CONNECTICUT DEPARTMENT OF HOUSING FOR THE GRANT OF \$3,000,000 IN CDBG-DR FUNDING FOR THE RAISING OF RAYMOND AND DAY STREETS IN CONNECTION WITH THE WASHINGTON VILLAGE CHOICE NEIGHBORHOOD IMPROVEMENTS PROJECT.

8. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN ASSISTANCE AGREEMENT WITH THE NORWALK HOUSING AUTHORITY AND TRINITY NORWALK SITE WORK, INC, A SPECIAL PURPOSE CORPORATION OWNED BY TRINITY FINANCIAL , INC., TO PROVIDE FINANCIAL ASSISTANCE IN CONNECTION WITH THE INFRASTRUCTURE IMPROVEMENTS NECESSARY FOR RAISING RAYMOND AND DAY STREETS AS PART OF THE WASHINGTON VILLAGE CHOICE NEIGHBORHOOD IMPROVEMENTS PROJECT

9. RESOLUTION APPROVING A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$3,950,000 TO FUND DAY & RAYMOND STREET PUBLIC IMPROVEMENT COMPONENT OF THE CHOICE NEIGHBORHOODS PROJECT (09170910-5777-C0560) AND AUTHORIZING THE ISSUANCE OF \$3,450,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.

**** MR. KIMMEL MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE AN ASSISTANCE AGREEMENT WITH THE STATE OF CONNECTICUT DEPARTMENT OF HOUSING FOR THE GRANT OF \$3,000,000 IN CDBG-DR FUNDING FOR THE RAISING OF RAYMOND AND DAY STREETS IN CONNECTION WITH THE WASHINGTON VILLAGE CHOICE NEIGHBORHOOD IMPROVEMENTS PROJECT AND AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN ASSISTANCE AGREEMENT WITH THE NORWALK HOUSING AUTHORITY AND TRINITY NORWALK SITE WORK, INC, A SPECIAL PURPOSE CORPORATION OWNED BY TRINITY FINANCIAL , INC., TO PROVIDE FINANCIAL ASSISTANCE IN CONNECTION WITH THE INFRASTRUCTURE IMPROVEMENTS NECESSARY FOR RAISING RAYMOND AND DAY STREETS AS PART OF THE WASHINGTON VILLAGE CHOICE NEIGHBORHOOD IMPROVEMENTS PROJECT AND RESOLUTION APPROVE A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$3,950,000 TO FUND DAY & RAYMOND STREET PUBLIC IMPROVEMENT COMPONENT OF THE CHOICE NEIGHBORHOODS PROJECT (09170910-5777-C0560) AND AUTHORIZING THE ISSUANCE OF \$3,450,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION.**

Mr. Baron came forward to state that raising Raymond and Days Streets will allow safe access for emergency vehicles and an evacuation route for residents during flooding events. It will provide greater resiliency and reduce the impact of future flooding in the project area. The increased Grant in the amount of \$3,000,000 from Tranche 2 may be secured upon HUD's approval for the Release of Funds, passage of a City Resolution to accept the funds, and an Executed Assistance Agreement with supporting documents.

Mr. Baron stated that the City of Norwalk's Redevelopment Agency is requesting a special capital appropriation in the amount of \$3,950,000 to complete the Day & Raymond Street Public Infrastructure component of the Choice Neighborhoods project. He stated that previous appropriations total \$1,550,000. This \$3,950,000 special capital appropriation will bring the total city appropriations to \$5,500,000. Since \$500,000 of this amount will be reimbursed by developers the bonding authorization request is only \$3,450,000.

Mr. Hempstead asked what the City of Norwalk has invested in these projects as a total dollar amount. Mr. Sheehan stated that the total amount of investment by the city has increased due to a delay that was caused by a lawsuit. He stated that the total project cost is \$9,500,000. Mr. Sheehan stated that the project is still financially sound, and that he would prepare a financial cheat sheet outlining the city's overall commitment.

Mr. Baron stated that the Day & Raymond Street area of the South Norwalk Choice Neighborhoods District requires public infrastructure investment to advance the development of Washington Village, Maritime Village and Ryan Park. Committed investment in the area by the federal and state government and private sector today exceeds \$135,000,000 dollars. The City of Norwalk has been asked to invest \$5,000,000.

**** THE MOTION PASSED UNANIMOUSLY.**

10. RECOMMENDATION, DISCUSSION AND ACTION, IF NEEDED, FOR SENIOR TAX RELIEF.

**** MR. KIMMEL MOVED TO REFER THE AMENDMENT TO THE LOCAL ELDERLY TAX RELIEF PROGRAM UNDER CHAPTER 103 OF THE CITY CODE TO THE ORDINANCE COMMITTEE.**

Mr. Stewart came forward to recommend that the City amend its local Elderly Tax Relief program under Chapter 103 of the City Code. The amount of tax relief provided to Tier 1 recipients would be increased from \$1,390 to \$1,400. The benefits for Tier 2 will remain the same.

He recommended that the income range for Tier 1 be modified from the current 0% to 100.01% of the State maximum income limit under the State Elderly Relief program to a new range of 0% to 108.50% of the State income limit.

He stated that he is also recommending that the Tier 2 income limit be increased from its current 121.45% of the maximum State income to 127.77% of the State income.

Mr. Kimmel stated that he hopes the funding for the Elderly Tax Relief program is revisited every year going forward.

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Baron came forward to state that item number seven on the agenda granting the execution of an assistance agreement with the State of Connecticut Department of Housing in the amount of \$3,000,000 needs to be amended to \$4,000,000.

On June 3, 2016, \$1,000,000 was approved. On December 19, 2014, \$3,000,000 was approved. He stated that the total of \$4,000,000 needs to be approved.

**** MR. KIMMEL MOVED TO CONSENT TO AMEND THE ITEM NUMBER SEVEN AS IT APPEARS ON THE AGENDA TO READ \$4,000,000 INSTEAD OF \$3,000,000.**

**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** MR. SACCHINELLI MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 8:20 p. m.

Respectfully submitted,

Tom Blaney
Telesco Secretarial Services

AGENDA

JANUARY 12, 2017

CLAIMS COMMITTEE MEETING**REFUNDS PROCESSED
CLAIMS COMMITTEE****APPROVED BY
TAX COLLECTOR****REPORTED TO
CLAIMS COMMITTEE**

AGUIRRE BERNANDINO		15-MV-300807 (\$236.74)	PRORATION
BENDERNAGEL CAITLIN M		15-MV-304853 (\$81.00)	PRORATION
BURKE MAUREEN C		14-MV-307373 (\$38.82)	PRORATION
CHRISPIM JACQUELINE FONTOURA		15-MV-311852 (\$109.15)	PRORATION
CLARKE JOHN W		15-MV-312243 (\$14.75)	PRORATION
DATTILO GIUSEPPE		15-MV-315296 (\$10.73)	PRORATION
ELEMENT CORPORATION		15-MV-327395 (\$758.81)	PAID TAXES IN ERROR-WRONG LEASING COMP
		15-MV-327419 (\$613.64)	PAID TAXES IN ERROR-WRONG LEASING COMP
	(\$1,842.91)	15-MV-327436 (\$470.46)	PAID TAXES IN ERROR-WRONG LEASING COMP
ELRIACHI ELIE ANTOINE & RAJAPPA RENEE		15-MV-800461 (\$42.06)	PRORATION
ENTERPRISE FM TRUST		15-MV-319653 (\$108.40)	PRORATION
FINANCIAL SERVICE VEH TRUST	(\$3,345.73)	15-MV- SEE BACK UP	PRORATIONS
GOLDBERG SETH A		15-MV-325233 (\$13.53)	PRORATION
HOLLOWINKO MARYANN B		15-MV-329420 (\$39.66)	PRORATION
HONDA LEASE TRUST	(\$645.17)	15-MV-SEE BACK UP	PRORATIONS
HONDA LEASE TRUST		15-MV-329808 (\$109.68)	PRORATIONS
		15-MV-329844 (\$293.17)	PRORATIONS
	(\$626.56)	15-MV-330388 (\$223.71)	PRORATIONS
HYUNDAI LEASE TITLING TRUST		15-MV-331169 (\$172.25)	PRORATION
HYUNDAI LEASE TITLING TRUST	(\$1,558.91)	MV- SEE BACK UP	PRORATIONS & ABATAMENTS
KOZAK CATHERINE		15-MV-335598 (\$89.67)	PRORATION
KRUCZKOWSKI NINA		15-MV-335739 (\$99.06)	PRORATION
LIMA-RIVERA RENE		14-MV-337280 (\$32.62)	PRORATION
LOUISGENE JEAN C		15-MV-338614 (\$37.92)	PRORATION
LUCERO JAIME		15-MV-338768 (\$182.31)	PRORATION
NACLERIO ELIZABETH		15-MV-345287 (\$111.57)	PRORATION
NGUGI MUKOMA / BURKE MAUREEN C		14-MV-345340 (\$21.25)	PRORATION

AGENDA

JANUARY 12, 2017

CLAIMS COMMITTEE MEETING

**REFUNDS PROCESSED
CLAIMS COMMITTEE**

**APPROVED BY
TAX COLLECTOR**

**REPORTED TO
CLAIMS COMMITTEE**

NISSAN INFINITI LT		14-MV-409866 (\$21.29)	PRORATIONS
		14-MV-346305 (\$171.16)	PRORATIONS
	(\$953.22)	14-MV-409918 (\$700.77)	PRORATIONS
NISSAN INFINITI LT		14-MV-346268 (\$97.36)	PRORATIONS
		15-MV-346120 (\$123.23)	PRORATIONS
		15-MV-346488 (\$313.96)	PRORATIONS
	(\$837.23)	15-MV-346706 (\$299.68)	PRORATIONS
NISSAN INFINITI LT		15-MV-346197 (\$564.27)	PRORATIONS
		15-MV-346211 (\$168.76)	PRORATIONS
		15-MV-346583 (\$279.01)	PRORATIONS
		15-MV-346585 (\$173.41)	PRORATIONS
	(\$1,374.67)	15-MV-346732 (\$189.22)	PRORATIONS
NISSAN INFINITI LT		15-MV-346824 (\$214.11)	PRORATION
TOYOTA LEASE TRUST		15-MV-364329 (\$193.51)	PRORATIONS
	(\$296.76)	15-MV-364570 (\$103.25)	PRORATIONS
USB LESING LT		15-MV-365536 (\$91.49)	PRORATIONS
	(\$344.20)	15-MV-365573 (\$252.71)	PRORATIONS
USB LEASING LT		15-MV-365444 (\$472.80)	PRORATIONS
USB LEASING LT		15-MV-365445 (\$36.45)	PRORATION
VAULT TRUST		15-MV-366867 (\$53.07)	PRORATION
VW CREDIT LEASING LTD		15-MV-365856 (\$67.29)	PRORATION
WANG ALLEN HONGLIAN		15-MV-368472 (\$24.02)	PRORATION
LAMETTA AND SONS INC		15-PP-201772 (\$68.69)	OVERPAYMENT

AGENDA

JANUARY 12, 2017

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED
CLAIMS COMMITTEE

OEI ANDREI
RE: 11 SABLE ST
5-85B-31-0

APPROVED BY
TAX COLLECTOR

13-RE-119750 (\$600.00)
14-RE-119722 (\$630.00)

REPORTED TO
CLAIMS COMMITTEE

ABATE SEWER USE FEE PER WPCA
ABATE SEWER USE FEE PER WPCA

FINANCIAL SER VEH TRUT

BILL #	PLATE #	VIN#	AMOUNT
15-MV-321284	589LEO	WBAKF9C53DE672689	\$ 277.83
15-MV-357994	594ZWK	WBA6B4C56DD098756	\$ 378.02
15-MV-321426	415ZRD	WBAVL1C53DVR88410	\$ 473.64
15-MV-321504	338XTG	WBA3C1G55DNN93291	\$ 411.29
15-MV-321509	218ZTB	WBA3B3C57DJ810769	\$ 284.30
15-MV-321532	166ZXX	WBA3B5G5XDNS00427	\$ 189.34
15-MV-321580	348XXD	WBAFU9C56DDY70812	\$ 513.16
15-MV-321686	171ZUZ	WBAVL1C53DVR89511	\$ 344.51
15-MV-321728	780ZPM	WBAVL1C55DVR87470	\$ 473.64
TOTAL			\$ 3,345.73

HONDA LEASE

BILL #	PLATE #	VIN#	AMOUNT
15-MV-329580	704ZOU	19XFB2F59CE379224	\$ 41.66
15-MV-329845	460ZHJ	19XFB2F58CE347722	\$ 166.36
15-MV-329866	298ZUZ	1HGCT1B35DA010381	\$ 165.69
15-MV-329872	6AVFK1	3HGGK5H88FM736191	\$ 29.23
15-MV-329896	645YGP	JHMGE8H34DC057558	\$ 22.34
15-MV-330067	893ZTU	19XFB2F92DE233946	\$ 129.09
15-MV-330358	325ZXG	2HGFG4A53DH704039	\$ 90.80
TOTAL			\$ 645.17

AGENDA

JANUARY 12, 2017

HYUNDAI LEASE

BILL #	PLATE #	VIN#	AMOUNT
14-MV-330610	977ZEC	5NPEB4AC7CH474213	\$ 191.32
14-MV-330645	358ZYR	KMHDH4AE1DU711261	\$ 98.20
14-MV-330748	0AMDD4	KNAGM4AD3D5061263	\$ 156.18
14-MV-330807	278YZO	5XXGR4A64CG005414	\$ 432.51
15-MV-331206	278YZO	5XXGR4A64CG005414	\$ 373.33
14-MV-330852	8AEEW9	5XXGM4A79DG258270	\$ 141.69
14-MV-330867	935ZES	KNDJT2A68C7417176	\$ 115.42
14-MV-406721	431ZKF	KNAGM4A73C5281964	\$ 50.26

TOTAL \$ 1,558.91

AGENDA

DECEMBER 8, 2016

CLAIMS COMMITTEE MEETING

**REFUNDS PROCESSED
CLAIMS COMMITTEE**

**APPROVED BY
TAX COLLECTOR**

**REPORTED TO
CLAIMS COMMITTEE**

ACAR LEASEING LIMITED		15-MV-300312 (\$61.40)	PRORATION
BACULA, SOFRONE		15-MV-303478 (\$62.79)	PRORATION
BALUHA, RICHARD C		15-MV-303804 (\$10.55)	PRORATION
BETONCES, MILAGROS / SEGURA RODOLFO	(\$251.46)	15-MV-305263 (\$168.56)	PRORATION
		15-MV-875167 (\$82.92)	PRORATION
BETTS, EMILIE W		15-MV-305295 (\$111.28)	PRORATION
BERMAN, SAMUEL L / BERMAN PATER I		15-MV-305107 (\$42.58)	PRORATION
BUSH, DIANA M		15-MV-307628 (\$21.71)	PRORATION
CAB EAST LLC	(\$6,783.63)	14-MV- SEE BACK UP	PRORATIONS
CAB EAST LLC	(\$2,332.80)	14-MV-SEE BACK UP	PRORATIONS
CAB EAST LLC	(\$184.13)	14-MV-307675 (\$51.05)	PRORATIONS
		14-MV-307841 (\$133.08)	PRORATIONS
CCAP AUTO LEASE LTD		15-MV-310839 (\$51.33)	PRORATION
CCAP AUTO LEASE LTD		15-MV-310641 (\$345.09)	ABATEMENT
CESPEDES, BERNIE A	(\$115.31)	15-MV-311149 (\$53.89)	PRORATIONS
		15-MV-311155 (\$61.42)	PRORATIONS
DIALLO, MAUREEN E		15-MV-316812 (\$157.34)	PRORATION
DORIA, NICHOLAS A		15-MV-371385 (\$40.14)	PRORATION
ENTERPRISE FM TRUST	(\$219.36)	14-MV-319379 (\$22.07)	PRORATION & ABATEMENT
		15-MV-319640 (\$197.29)	PRORATION & ABATEMENT
ENTERPRISE FM TRUST	(\$450.09)	15-MV-319613 (\$250.54)	PRORATIONS
		15-MV-319638 (\$199.55)	PRORATIONS
FATICONI, THEODORE GERARD		15-MV-320645 (\$16.33)	PRORATION
FINANCIAL SER VEH TRUST	(\$416.78)	15-MV-321357 (\$115.75)	PRORATIONS
		15-MV-321377 (\$301.03)	PRORATIONS
FINANCIAL SER VEH TRUST	(\$672.14)	15-MV-321448 (\$241.89)	PRORATIONS
		15-MV-321671 (\$430.25)	PRORATIONS
FINANCIAL SER VEH TRUST	(\$1,320.67)	14-MV-321021 (\$368.62)	PRORATIONS
		15-MV-321562 (\$952.05)	PROATIONS
FINANCIAL SER VEH TRUST		15-MV-320905 (\$473.15)	PRORATION
FORD MOTOR CREDIT CO LLC		14-MV-322198 (\$667.41)	ABATEMENT
FORD CREDIT		14-MV-322183 (\$252.56)	PRORATION
FORD MOTOR CREDIT CO LLC		14-MV-322196 (\$637.17)	ABATEMENT
GARBERA, THEODORE J		15-MV-323652 (\$121.41)	PRORATION

AGENDA

DECEMBER 8, 2016

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED
CLAIMS COMMITTEE

APPROVED BY
TAX COLLECTOR

REPORTED TO
CLAIMS COMMITTEE

GARCIA, MARIA ESTHER		15-MV-323811 (\$73.25)	PRORATION
GRIBOSKY, JOHN		15-MV-326374 (\$32.90)	PRORATION
GUILLEN, FRANKLIN	(\$89.55)	15-MV-326751 (\$68.80)	PRORATIONS
		15-MV-326752 (\$20.75)	PRORATIONS
HANN AUTO TRUST		15-MV-327448 (\$28.12)	PRORATION
HANN AUTO TRUST	(\$369.81)	14-MV-326991 (\$30.88)	PRORATION & ABATEMENT
		15-MV-327454 (\$338.93)	PRORATION & ABATEMENT
HONDA LEASE TRUST	(\$1,089.39)	15-MV-329460 (\$95.37)	PRORATIONS & ABATEMENTS
		15-MV-329492 (\$319.42)	PRORATIONS & ABATEMENTS
		15-MV-329779 (\$293.17)	PRORATIONS & ABATEMENTS
		15-MV-330219 (\$381.43)	PRORATIONS & ABATEMENTS
HONDA LEASE TRUST	(\$399.16)	15-MV-329830 (\$70.57)	PRORATIONS
		15-MV-329850 (\$209.95)	PRORATIONS
		15-MV-330266 (\$118.64)	PRORATIONS
HONDA LEASE TRUST	(\$542.76)	15-MV-329500 (\$179.16)	PRORATIONS
		15-MV-329822 (\$238.89)	PRORATIONS
		15-MV-329828 (\$124.71)	PRORATIONS
HONDA LEASE TRUST	(\$801.70)	15-MV-329867 (\$274.33)	PRORATION & ABATEMENT
		15-MV-330072 (\$78.65)	PRORATION & ABATEMENT
		15-MV-330168 (\$448.72)	PRORATION & ABATEMENT
HONDA LEASE TRUST		14-MV-406292 (\$238.71)	PRORATION
HONDA LEASE TRUST	(\$139.33)	15-MV-329933 (\$33.85)	PRORATION
		15-MV-329953 (\$105.48)	PRORATION
HONDA LEASE TRUST		15-MV-330013 (\$22.37)	PRORATION
HONDA LEASE TRUST	(\$111.14)	15-MV-329582 (\$61.42)	PRORATION
		15-MV-330087 (\$49.72)	PRORATION
HYUNDAI LEASE TITLING TRUST		15-MV-800736 (\$114.73)	PRORATION
HYUNDAI LEASE TITLING TRUST		15-MV-406669 (\$180.34)	PRORATION
HYUNDAI LEASE TITLING TRUST		15-MV-331147 (\$168.41)	PRORATION
HYUNDAI LEASE TITLING TRUST	(\$971.96)	14-MV-330614 (\$253.34)	PRORATIONS & ABATEMENTS
		14-MV-330677 (\$98.20)	PRORATIONS & ABATEMENTS
		14-MV-330822 (\$225.71)	PRORATIONS & ABATEMENTS
		14-MV-330880 (\$394.71)	PRORATIONS & ABATEMENTS
HYUNDAI LEASE TITLING TRUST		15-MV-331114 (\$401.60)	PRORATION

AGENDA

DECEMBER 8, 2016

CLAIMS COMMITTEE MEETING

**REFUNDS PROCESSED
CLAIMS COMMITTEE**

**APPROVED BY
TAX COLLECTOR**

**REPORTED TO
CLAIMS COMMITTEE**

JAFFE HOLDEN ACOUSTICS INC		15-MV-332100 (\$17.69)	PRORATION
JP MORGAN CHASE BANK NA	(\$1,456.10)	14-MV-332752 (\$800.49)	ABATEMENTS
		15-MV-333421 (\$655.61)	ABATEMENTS
JP MORGAN CHSAE BANK NA		15-MV-333420 (\$185.64)	PRORATION
JP MORGAN CHASE BANK NA	(\$646.83)	15-MV-333365 (\$291.01)	PRORATIONS
		15-MV-333608 (\$355.82)	PRORATIONS
KHAREL, PRAJWAL		15-MV-334761 (\$34.40)	PRORATION
LACOUTURE, PAUL LEO	(\$66.74)	15-MV-336154 (\$42.92)	PRORATIONS
		15-MV-336155 (\$23.82)	PRORATIONS
LEE, DEBORAH E		15-MV-337191 (\$262.87)	PRORATION
LESCHACK, CHARLES MAYHEW		15-MV-337495 (\$15.81)	PRORATION
LOPEZ-MANDUJANO, ANA P		15-MV-338460 (\$87.67)	PRORATION
LY, PHUNG		15-MV-339007 (\$38.99)	PRORATION
MANDUJANOS, LEONEL		15-MV-339862 (\$59.05)	PRORATION
MATOUK, RAGAB A		15-MV-340982 (\$144.79)	ABATEMENT
MARTINEZ, AURA B		15-MV-340538 (\$55.39)	PRORATION
MCCARTHY ARTHUR LAWRENCE / MCCARTHY ELLENA		15-MV-341331 (\$78.91)	PRORATION
MERCHANTS AUTOMOTIVE GRO		15-MV-342576 (\$91.84)	PRORATION
MIRKHANU, PAUL ALAN		15-MV-343352 (\$19.37)	PRORATION
MONTAUDY, BEATRICE A		15-MV-343867 (\$12.43)	PRORATION
NEEDHAM, LAURA ANN		15-MV-345663 (\$18.73)	PRORATION
NISSAN INFINITI LT		15-MV-346275 (\$310.61)	ABATEMENT
NISSAN INFINITI LT		14-MV-345947 (\$67.52)	PRORATION
NISSAN INFINITI LT	(\$752.24)	15-MV-346310 (\$99.09)	PRORATIONS
		15-MV-346834 (\$240.30)	PRORATIONS
		15-MV-346854 (\$412.85)	PRORATIONS
NISSAN INFINITI LT		15-MV-346570 (\$284.82)	PRORATION
NISSAN INFINITI LT	(\$280.58)	14-MV-345996 (\$85.58)	PRORATIONS
		14-MV-345997 (\$146.18)	PRORATIONS
		14-MV-346105 (\$48.87)	PRORATIONS
PAVLIK, RICHARD R		15-MV-349875 (\$25.56)	PRORATION
PETER, ANDREWS ROSARIO		14-MV-350064 (\$207.68)	PRORATION
POWERS, RUARI MICHAEL		14-MV-410832 (\$296.72)	OVERPAYMENT
READE, TAMARA L		15-MV-353106 (\$53.13)	PRORATION

AGENDA

DECEMBER 8, 2016

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED
CLAIMS COMMITTEE

APPROVED BY
TAX COLLECTOR

REPORTED TO
CLAIMS COMMITTEE

RODEN, WILLIAM J		15-MV-354553 (\$15.38)	PRORATION
RODRIGUEZ, SILVIA Y		15-MV-354810 (\$113.48)	PRORATION
SCHERNAU, EMILY L		14-MV-357005 (\$454.20)	PRORATION
SUCHOCKI, PIOTR		15-MV-361384 (\$403.69)	PRORATION
SORIERO, TOBIA PETER		15-MV-360192 (\$132.92)	PRORATION
STEWART-RAMDEEN EMMA		14-MV-360601 (\$384.49)	PRORATION
TOYOTA LEASE TRUST		15-MV-364345 (\$553.72)	PRORATION
TULLY, GORDON F		15-MV-365039 (\$14.37)	PRORATION
USB LEASING LT		15-MV-365610 (\$98.75)	PRORATION
US BANK HA		15-MV-365439 (\$73.07)	PRORATION
USB LEASING		15-MV-365545 (\$100.92)	PRORATION
USB LEASING LT		15-MV-365523 (\$513.16)	PRORATION
USB LEASING LT		15-MV-365540 (\$226.89)	PRORATION
USB LEASING LT	(\$327.26)	15-MV-365446 (\$45.47)	PRORATION AND ABATEMENT
		15-MV-365556 (\$281.79)	PRORATION AND ABATEMENT
VCFS AUTO LEASING CO		15-MV-367100 (\$30.96)	PRORATION
VW CREDIT LEASING LTD		15-MV-365856 (\$89.61)	PRORATION
VW CREDIT LEASING LTD		15-MV-365703 (\$518.73)	PRORATION
WELLS FARGO EQUIPMENT		13-MV-367865 (\$1,610.44)	ABATEMENT
WILLS, GASTON / WILLS LINDA	(\$51.93)	15-MV-369688 (\$34.26)	PRORATIONS
		15-MV-369689 (\$17.67)	PRORATIONS
WITKIN, ROY T	(\$405.74)	15-MV-369949 (\$151.27)	ABATEMENTS
		15-MV-369950 (\$254.47)	ABATEMENTS
MORTGAGE SERVICE CENTER			
RE: 162 FILLOW ST		15-RE-121219 (\$6,417.81)	OVERPAYMENT

AGENDA

DECEMBER 8, 2016

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED
CLAIMS COMMITTEE

APPROVED BY
TAX COLLECTOR

REPORTED TO
CLAIMS COMMITTEE

SPECIAL REQUEST

SONO WHARF LLC (\$12,289.54)
RE: 1 GOLDSTEIN PLACE
9 GOLDSTEIN PLACE
11 GOLDSTEIN PLACE

14-RE-125080 (\$1,152.80)
14-RE-125081 (\$676.98)
14-RE-125082 (\$10,459.76)

TAXABLE TO EXEMPT
TAXABLE TO EXEMPT
TAXABLE TO EXEMPT

CAB EAST LLC

BILL	PLATE	VIN	AMOUNT
14-MV-307650	ALANES	1FMHK8F81CGA89609	\$ 477.13
14-MV-307689	133ZLS	1FM5K8D87DGA86303	\$ 102.69
14-MV-307694	145ZSJ	1FMCU9H97DUB20350	\$ 115.45
14-MV-307697	155TLB	2FMDK4JCXCBA39138	\$ 319.76
14-MV-307701	199ZHC	1FM5K8F89DGA28741	\$ 165.60
14-MV-307716	203WLN	1FM5K8F82DGC76541	\$ 110.61
14-MV-307729	302YYW	2FMDK4AK4CBA01248	\$ 149.59
14-MV-307746	357YWK	2FMHK6CC1BBD34511	\$ 327.40
14-MV-307793	547ZWH	1FM5K8D82DGC18156	\$ 153.76
14-MV-307808	630ZHZ	1FMCU9DG6CKC73994	\$ 156.82
14-MV-307825	776ZTT	1FMCU9H96DUC51205	\$ 230.87
14-MV-307851	841ZPH	1FADP3K24DL135571	\$ 281.51
14-MV-307880	971ZMY	1FM5K8D89DGA95844	\$ 256.45
14-MV-307891	1579CL	1FTFW1ET9CFA33193	\$ 256.45
14-MV-307907	6754CX	1FTFW1EFXCFC46812	\$ 98.92
14-MV-307916	DREMIT	1FMCU9H9XDUC40529	\$ 77.11
14-MV-307923	115UXR	1FM5K8D85DGB11294	\$ 307.50
14-MV-307925	137ZDE	1FMCU9G99DUB42853	\$ 337.19
14-MV-307956	328ZLF	1FMCU9HX5DUA76587	\$ 37.47
14-MV-307975	476XOB	1FM5K8D85DGA61030	\$ 256.45
14-MV-307988	642UFL	1FMCU9D74CKB09160	\$ 274.49
14-MV-308014	787WOO	1FMCU9J91DUA97156	\$ 449.30
14-MV-308015	791XWL	1FMCU9D74CKB98759	\$ 213.36
14-MV-308017	794XWL	2FMDK4KC7CBA35658	\$ 307.12
14-MV-308028	828ZPY	1FM5K8D80DGA77748	\$ 256.45
14-MV-308030	851ZEE	1FMHK8D89CGA77761	\$ 275.75
14-MV-308031	867ZHJ	1FM5K8D86DGA48917	\$ 51.05
14-MV-308032	869WEE	1FMCU9DG4CKC74013	\$ 332.24
14-MV-308033	873XAE	1FM5K8F82DGB11296	\$ 110.61
14-MV-308034	874ZEE	2FMDK3JCXCBA76474	\$ 294.53

TOTAL **\$6,783.63**

CAB EAST LLC

BILL	PLATE	VIN	AMOUNT
14-MV-307651	BBARON	3FAHP0HA9CR253405	\$ 143.68
14-MV-307678	113ZLS	3FAHP0HA3CR405498	\$ 95.69
14-MV-307814	654WPX	2LMDJ8JK5CBL11472	\$ 390.02
14-MV-307872	917TXS	2FMHK6CC9CBD11186	\$ 324.46
14-MV-307879	966ZMY	3FAHP0JA0CR405162	\$ 53.29
14-MV-307927	189WFJ	3FA6POH77DR137052	\$ 176.69
14-MV-307932	226YDT	5LMJJ2J55BEJ07972	\$ 498.30
14-MV-307974	409XYK	2LMDJ8JK1CBL19813	\$ 243.83
14-MV-307981	590XBS	3FAHP0HA2CR112062	\$ 239.34
14-MV-308012	777XWL	3FAHP0HA5CR352934	\$ 167.50
TOTAL			\$2,332.80

**TAX COLLECTOR'S REPORT
NOVEMBER 30, 2016**

FISCAL YEAR 2016-2017 (2015 GRAND LIST)	ORIGINAL LEVY	ADJ. TAX COLLECTIONS JUN 16 - NOV 16	COLLECTION %	CORRECTED LEVY*	COLLECTION %
AUTOMOBILE-REGULAR	\$17,749,640.53	\$15,496,244.46	87.30%	\$17,689,229.80	87.60%
PERSONAL PROPERTY	\$19,959,243.96	\$10,815,991.50	54.19%	\$19,961,151.78	54.19%
REAL ESTATE	<u>\$265,387,336.38</u>	<u>\$134,378,018.28</u>	<u>50.63%</u>	<u>\$264,974,219.73</u>	<u>50.71%</u>
TOTAL TAX	\$303,096,220.87	\$160,690,254.24	53.02%	\$302,624,601.31	53.10%

SEWER USE	\$15,359,855.00	\$7,894,364.90	51.40%	\$15,342,266.00	51.46%
IPP FEE	\$212,250.00	\$175,800.62	82.83%	\$212,000.00	82.92%

FISCAL YEAR 2015-2016 (2014 GRAND LIST)	ORIGINAL LEVY	ADJ. TAX COLLECTIONS JUN 15 - NOV 15	COLLECTION %	CORRECTED LEVY*	COLLECTION %
AUTOMOBILE-REGULAR	\$17,433,300.64	\$15,103,666.43	86.64%	\$17,206,513.98	87.78%
PERSONAL PROPERTY	\$18,492,367.14	\$10,071,409.25	54.46%	\$18,495,959.62	54.45%
REAL ESTATE	<u>\$261,229,545.62</u>	<u>\$131,409,021.87</u>	<u>50.30%</u>	<u>\$261,013,747.08</u>	<u>50.35%</u>
TOTAL TAX	\$297,155,213.40	\$156,584,097.55	52.69%	\$296,716,220.68	52.77%

SEWER USE	\$14,660,068.00	\$7,476,985.71	51.00%	\$14,642,560.00	51.06%
IPP FEE	\$189,750.00	\$180,359.49	95.05%	\$216,500.00	83.31%

TAX DIFFERENCE 2015 G.L. vs. 2014 G.L. INCREASE/(DECREASE)	<u>\$5,941,007.47</u>	<u>\$4,106,156.69</u>	<u>0.32%</u>	<u>\$5,908,380.63</u>	<u>0.33%</u>
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SEWER DIFFERENCE 2015 G.L. vs. 2014 G.L. INCREASE/(DECREASE)	<u>\$699,787.00</u>	<u>\$417,379.19</u>	<u>0.39%</u>	<u>\$699,706.00</u>	<u>0.39%</u>
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IPP DIFFERENCE 2015 G.L. vs. 2014 G.L. INCREASE/(DECREASE)	<u>\$22,500.00</u>	<u>(\$4,558.87)</u>	<u>-12.22%</u>	<u>(\$4,500.00)</u>	<u>-0.38%</u>
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<u>BACK TAXES COLLECTED</u>	FISCAL YR 2016-2017 (JUL 16 - NOV 16)	FISCAL YR 2015-2016 (JUL 15 - NOV 15)	CUR YR vs. PRIOR YR INC/(DEC)
PRIOR TAXES	\$1,644,398.60	\$1,055,918.35	\$588,480.25
PRIOR SEWER USE FEE	\$67,135.12	\$74,141.47	(\$7,006.35)
PRIOR IPP FEE	<u>\$3,354.84</u>	<u>\$4,841.89</u>	<u>(\$1,487.05)</u>
TOTAL PRIOR TAX, SEWER & IPP	\$1,714,888.56	\$1,134,901.71	\$579,986.85
CURRENT INTEREST	\$267,752.53	\$225,202.37	\$42,550.16
PRIOR INTEREST	\$461,094.99	\$358,552.23	\$102,542.76
SEWER USE FEE INTEREST	\$34,858.88	\$30,848.31	\$4,010.57
IPP FEE INTEREST	<u>\$2,180.38</u>	<u>\$2,234.99</u>	<u>(\$54.61)</u>
TOTAL INTEREST COLLECTED	\$765,886.78	\$616,837.90	\$149,048.88
PRIOR LIEN FEE	\$16,736.17	\$6,154.68	\$10,581.49
CURRENT LIEN FEE	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
TOTAL LIEN FEE COLLECTED	\$16,736.17	\$6,154.68	\$10,581.49
MISC FEES COLLECTED	\$135,763.99	\$23,328.21	\$112,435.78
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	\$2,633,275.50	\$1,781,222.50	\$852,053.00

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION

OAK HILLS SALES ANALYSIS NOVEMBER 2016

<u>Description</u>	<u>Nov 2016</u>	<u>Nov 2015</u>	<u>Inc/(Dec)</u>	<u>YTD FY17</u>	<u>YTD FY16</u>	<u>Inc/(Dec)</u>
Revenue Rounds	1,004	2,003	-49.9%	20,056	21,983	-8.8%
Barter Rounds	<u>161</u>	<u>136</u>	<u>18.4%</u>	<u>1,345</u>	<u>1,270</u>	<u>5.9%</u>
Sub Total	1,165	2,139	-45.5%	21,401	23,253	-8.0%
Comp Rounds	<u>41</u>	<u>38</u>	<u>7.9%</u>	<u>419</u>	<u>186</u>	<u>125.3%</u>
Total All Rounds	1,206	2,177	-44.6%	21,820	23,439	-6.9%
Total Carts	553	1,124	-50.8%	12,642	14,223	-11.1%
Total Golf ID Cards	0	1	-100.0%	111	102	8.8%
Total Gift Cards	39	7	457.1%	124	110	12.7%
Total \$ Revenue Rounds	\$22,253	\$52,269	-57.4%	\$571,433	\$608,677	-6.1%
Total Carts \$	\$6,553	\$16,021	-59.1%	\$190,846	\$207,831	-8.2%
Total Golf ID Cards \$	\$0	\$50	-100.0%	\$8,535	\$7,315	16.7%
Total Gift Cards \$	\$860	\$663	29.7%	\$5,940	\$6,825	-13.0%
Rain Chks/Gift Cards Redeemed	-\$411	-\$791	-48.0%	-\$12,612	-\$12,317	2.4%
	\$29,255	\$68,212	-57.1%	\$764,142	\$818,331	-6.6%
\$ Revenue/Revenue Round	\$22.16	\$26.10	-15.1%	\$28.49	\$27.69	2.9%
Carts/Revenue Round	55.1%	56.1%	-1.8%	63.0%	64.7%	-2.6%
Cart \$/Revenue Round	\$6.53	\$8.00	-18.4%	\$9.52	\$9.45	0.7%
Cart \$/Cart Round	\$11.85	\$14.25	-16.9%	\$15.10	\$14.61	3.3%
ID Card \$/Card	#DIV/0!	\$50.00	#DIV/0!	\$76.89	\$71.72	7.2%
Resident Adult 18 Rounds	134	719	-81.4%	5,100	6,885	-25.9%
Resident Senior 18 Rounds	216	402	-46.3%	4,143	3,866	7.2%
Junior/Golf Team 18 Rounds	6	29	-79.3%	521	682	-23.6%
Empl 18 Rounds	20	50	-60.0%	307	455	-32.5%
Non Resident 18 Rounds	119	583	-79.6%	7,633	7,653	-0.3%
Total 9 Hole Rounds	509	220	131.4%	2,352	2,442	-3.7%
Resident Adult 18 Rounds \$	\$3,527	\$19,804	-82.2%	\$135,224	\$182,740	-26.0%
Resident Senior 18 Rounds \$	\$4,421	\$8,136	-45.7%	\$88,604	\$76,382	16.0%
Junior/Golf Team 18 Rounds \$	\$87	\$483	-82.0%	\$9,816	\$11,891	-17.5%
Empl 18 Rounds \$	\$100	\$293	-65.9%	\$1,995	\$2,873	-30.6%
Non Resident 18 Rounds \$	\$4,019	\$19,237	-79.1%	\$285,721	\$283,604	0.7%
Total 9 Hole Rounds \$	\$10,099	\$4,316	134.0%	\$50,073	\$51,187	-2.2%
SR NONRES DISC	0	0	0.0%	1	1	0.0%
NONRES DISCOUNT	0	0	0.0%	0	0	#DIV/0!
FAMILY REG	0	0	0.0%	2	2	0.0%
CITY/OWNER REG	<u>0</u>	<u>0</u>	<u>0.0%</u>	<u>2</u>	<u>1</u>	<u>100.0%</u>
Total	0	0	0.0%	5	4	25.0%
GolfNow Rounds	35	17	105.9%	511	339	50.7%
GolfNow Dollars	\$1,055	\$967	9.1%	\$26,502	\$19,533	35.7%
Dollars/Round	\$30.14	\$56.88	-47.0%	\$51.86	\$57.62	-10.0%

OAK HILLS SALES ANALYSIS NOVEMBER 2016 CALENDAR

<u>Description</u>	<u>Nov 2016</u>	<u>Nov 2015</u>	<u>Inc/(Dec)</u>	<u>YTD 2016</u>	<u>YTD 2015</u>	<u>Inc/(Dec)</u>
Revenue Rounds	1,004	2,003	-49.9%	35,837	36,685	-2.3%
Barter Rounds	<u>161</u>	<u>136</u>	<u>18.4%</u>	<u>2,210</u>	<u>1,884</u>	<u>17.3%</u>
Sub Total	1,165	2,139	-45.5%	38,047	38,569	-1.4%
Comp Rounds	<u>41</u>	<u>38</u>	<u>7.9%</u>	<u>543</u>	<u>268</u>	<u>102.6%</u>
Total All Rounds	1,206	2,177	-44.6%	38,590	38,837	-0.6%
Total Carts	553	1,124	-50.8%	20,731	22,219	-6.7%
Total Golf ID Cards	0	1	-100.0%	1,826	1,876	-2.7%
Total Gift Cards	39	7	457.1%	339	201	68.7%
Total \$ Revenue Rounds	\$22,253	\$52,269	-57.4%	\$1,005,252	\$998,684	0.7%
Total Carts \$	\$6,553	\$16,021	-59.1%	\$313,506	\$327,876	-4.4%
Total Golf ID Cards \$	\$0	\$50	-100.0%	\$138,164	\$143,739	-3.9%
Total Gift Cards \$	\$860	\$663	29.7%	\$22,905	\$14,382	59.3%
Rain Chks/Gift Cards Redeemed	-\$411	-\$791	-48.0%	-\$26,527	-\$21,589	22.9%
	\$29,255	\$68,212	-57.1%	\$1,453,300	\$1,463,092	-0.7%
\$ Revenue/Revenue Round	\$22.16	\$26.10	-15.1%	\$28.05	\$27.22	3.0%
Carts/Revenue Round	55.1%	56.1%	-1.8%	57.8%	60.6%	-4.5%
Cart \$/Revenue Round	\$6.53	\$8.00	-18.4%	\$8.75	\$8.94	-2.1%
Cart \$/Cart Round	\$11.85	\$14.25	-16.9%	\$15.12	\$14.76	2.5%
ID Card \$/Card	#DIV/0!	\$50.00	#DIV/0!	\$75.66	\$76.62	-1.2%
Resident Adult 18 Rounds	134	719	-81.4%	9,995	11,610	-13.9%
Resident Senior 18 Rounds	216	402	-46.3%	6,758	6,091	11.0%
Junior/Golf Team 18 Rounds	6	29	-79.3%	848	1,165	-27.2%
Empl 18 Rounds	20	50	-60.0%	567	728	-22.1%
Non Resident 18 Rounds	119	583	-79.6%	13,903	13,201	5.3%
Total 9 Hole Rounds	509	220	131.4%	3,766	3,890	-3.2%
Resident Adult 18 Rounds \$	\$3,527	\$19,804	-82.2%	\$262,363	\$300,946	-12.8%
Resident Senior 18 Rounds \$	\$4,421	\$8,136	-45.7%	\$140,906	\$115,080	22.4%
Junior/Golf Team 18 Rounds \$	\$87	\$483	-82.0%	\$14,879	\$18,444	-19.3%
Empl 18 Rounds \$	\$100	\$293	-65.9%	\$3,415	\$4,391	-22.2%
Non Resident 18 Rounds \$	\$4,019	\$19,237	-79.1%	\$503,830	\$478,210	5.4%
Total 9 Hole Rounds \$	\$10,099	\$4,316	134.0%	\$79,859	\$81,613	-2.1%
SR NONRES DISC	0	0	0.0%	106	88	20.5%
NONRES DISCOUNT	0	0	0.0%	127	146	-13.0%
FAMILY REG	0	0	0.0%	29	44	-34.1%
CITY/OWNER REG	<u>0</u>	<u>0</u>	<u>0.0%</u>	<u>28</u>	<u>20</u>	<u>40.0%</u>
Total	0	0	0.0%	290	298	-2.7%
GolfNow Rounds	35	17	105.9%	804	601	33.8%
GolfNow Dollars	\$1,055	\$967	9.1%	\$41,991	\$32,875	27.7%
Dollars/Round	\$30.14	\$56.88	-47.0%	\$52.23	\$54.70	-4.5%

OAK HILLS PARK AUTHORITY
Balance Sheet 2016
 As of November 30, 2016

	Nov 30, 16	Nov 30, 15
ASSETS		
Current Assets		
Checking/Savings		
1000 · Cash		
1010 · CAP Account - Wells Fargo	0.00	3,553.76
1011 · Money Market - Wells Fargo	0.00	-0.03
1021 · NBT Money Market	158,630.89	238,813.57
1022 · NBT Payment Account	-13,018.57	-25,429.07
1023 · NBT Rent Escrow Sec Apt Right	1,351.00	1,350.00
1050 · Petty	400.00	400.00
Total 1000 · Cash	147,363.32	218,688.23
Total Checking/Savings	147,363.32	218,688.23
Accounts Receivable		
1201 · Accounts Receivable	2,500.00	0.00
Total Accounts Receivable	2,500.00	0.00
Other Current Assets		
1100 · Inventory	45,481.83	66,866.25
1300 · Prepaid Expenses	31,981.22	31,499.66
Total Other Current Assets	77,463.05	98,365.91
Total Current Assets	227,326.37	317,054.14
Fixed Assets		
1500 · Fixed Assets		
1505 · Machinery and Equipment	1,018,735.83	988,645.10
1510 · Accumulated Depreciation/Amort.	-2,979,866.98	-2,799,683.01
1561 · Park Improvements	1,721,835.42	1,692,467.75
1562 · Restaurant	2,277,134.66	2,277,134.66
Total 1500 · Fixed Assets	2,037,838.93	2,158,564.50
Total Fixed Assets	2,037,838.93	2,158,564.50
TOTAL ASSETS	2,265,165.30	2,475,618.64
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · *Accounts Payable	31,001.98	38,494.28
Total Accounts Payable	31,001.98	38,494.28

OAK HILLS PARK AUTHORITY
Balance Sheet 2016
 As of November 30, 2016

	Nov 30, 16	Nov 30, 15
Other Current Liabilities		
2100 · Accrued Payroll	23,096.52	23,147.28
2104 · Accrued retirement contribution	128.97	729.91
2105 · Accrued Vacation Pay	26,293.03	21,925.89
2106 · Accrued Sick Leave Pay	27,145.74	22,081.17
2200 · Accrued Expenses	33,593.28	37,833.92
2210 · Security Deposit-Entrance House		
2212 · Security Dep - Apt 2 Right	1,350.00	1,350.00
Total 2210 · Security Deposit-Entrance House	1,350.00	1,350.00
2250 · Deferred Revenue		
2251 · Tournament Deposits	1,800.00	1,100.00
2250 · Deferred Revenue - Other	10,595.37	11,553.37
Total 2250 · Deferred Revenue	12,395.37	12,653.37
2400 · Cart Sales Tax Due	425.00	575.00
2500 · Monies due City of Norwalk		
2501 · Bond Due to City of Norwalk	14,736.08	14,062.27
2503 · 150k Capital Debt	531.49	520.19
2504 · 150k Operating Debt	967.55	899.67
Total 2500 · Monies due City of Norwalk	16,235.12	15,482.13
Total Other Current Liabilities	140,663.03	135,778.67
Total Current Liabilities	171,665.01	174,272.95
Long Term Liabilities		
2701 · Consolidated City Debt	2,034,195.80	2,111,209.55
2730 · Capital Debt (150k)	93,361.74	107,922.89
2731 · Operating Expense Debt (150k)	93,364.28	107,925.43
2763 · Wells Fargo Toro Utility	23,300.83	49,890.72
2764 · NBT Truck Loan	19,514.23	24,665.04
2765 · Deere Credit Inc. Hybrid Mower	25,104.25	28,964.70
2766 · Wells Fargo Eq Bandit Chipper	14,474.05	0.00
2767 · Deere Credit, Inc. Sweeper Vac	18,797.50	0.00
2768 · Deere Credit Inc. Greens Roller	14,290.09	0.00
2769 · Deere Credit, Inc. Sprayer	1,221.05	0.00
2770 · Deere Credit, Inc. Gator	25,931.74	0.00
2771 · Yard Card-Skid Mount	3,895.83	0.00
Total Long Term Liabilities	2,367,451.39	2,430,578.33
Total Liabilities	2,539,116.40	2,604,851.28

OAK HILLS PARK AUTHORITY
Balance Sheet 2016
As of November 30, 2016

	<u>Nov 30, 16</u>	<u>Nov 30, 15</u>
Equity		
3000 · Fund Balance		
3010 · Fund Balance - Beginning	-42,873.28	-42,873.28
Total 3000 · Fund Balance	<u>-42,873.28</u>	<u>-42,873.28</u>
3500 · Reserves		
3550 · Reserve for Contingencies	405,368.10	405,368.10
Total 3500 · Reserves	<u>405,368.10</u>	<u>405,368.10</u>
3900 · Retained Earnings	-627,977.01	-591,876.15
Net Income	-8,468.91	100,148.69
Total Equity	<u>-273,951.10</u>	<u>-129,232.64</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,265,165.30</u></u>	<u><u>2,475,618.64</u></u>

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
 November 2016

	Nov 16	Nov 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · REVENUES				
4001 · Golf Revenue				
4010 · Golf Fees	23,462.20	52,002.00	-28,539.80	-54.88%
4020 · I.D. Cards	0.00	50.00	-50.00	-100.0%
4030 · Tournament Fees	500.00	0.00	500.00	100.0%
4050 · Cart Revenue	6,716.00	15,305.00	-8,589.00	-56.12%
4060 · Golf Revenue - Gift Certif.	860.00	663.00	197.00	29.71%
4070 · Gift & Rain Checks Redeemed	-411.00	-792.00	381.00	48.11%
Total 4001 · Golf Revenue	31,127.20	67,228.00	-36,100.80	-53.7%
4200 · Rental Income	1,350.00	1,350.00	0.00	0.0%
4300 · Investment Income	23.21	37.22	-14.01	-37.64%
4400 · Misc. Income	1.02	0.00	1.02	100.0%
4600 · Restaurant Income	6,000.00	6,000.00	0.00	0.0%
Total 4000 · REVENUES	38,501.43	74,615.22	-36,113.79	-48.4%
Total Income	38,501.43	74,615.22	-36,113.79	-48.4%
Gross Profit	38,501.43	74,615.22	-36,113.79	-48.4%
Expense				
5000 · PERSONNEL EXPENSE				
5010 · Management Salary	12,600.09	12,104.36	495.73	4.1%
5030 · Operations	8,279.47	8,235.91	43.56	0.53%
5050 · Course Personnel	25,044.86	22,010.91	3,033.95	13.78%
5060 · Course Personnel O/T	115.94	55.56	60.38	108.68%
5070 · Seasonal Personnel	11,287.84	9,932.96	1,354.88	13.64%
5080 · Seasonal Personnel O/T	9.92	186.51	-176.59	-94.68%
Total 5000 · PERSONNEL EXPENSE	57,338.12	52,526.21	4,811.91	9.16%
5200 · EMPLOYEE BENEFITS				
5210 · Payroll Taxes	4,395.33	4,410.33	-15.00	-0.34%
5230 · State Unemployment	900.60	1,024.31	-123.71	-12.08%
5250 · Health Insurance	4,421.95	4,169.61	252.34	6.05%
5260 · Workmans Compensation	923.92	1,278.83	-354.91	-27.75%
5270 · Retirement Plans	426.08	452.66	-26.58	-5.87%
Total 5200 · EMPLOYEE BENEFITS	11,067.88	11,335.74	-267.86	-2.36%
5400 · ADMINISTRATIVE EXPENSES				
5420 · Telephone	500.13	467.62	32.51	6.95%
5430 · Professional Fees	2,375.00	13,175.00	-10,800.00	-81.97%
5436 · Advertising	1,480.00	330.34	1,149.66	348.02%

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
November 2016

	Nov 16	Nov 15	\$ Change	% Change
5440 · Office Expense	2,203.19	734.61	1,468.58	199.91%
5441 · Bank Charges	-17.30	66.15	-83.45	-126.15%
5442 · Credit Card Fees	1,472.91	1,654.57	-181.66	-10.98%
5445 · Postage	21.50	0.00	21.50	100.0%
5450 · Training and Dues	395.00	765.03	-370.03	-48.37%
5461 · Authority Secretarial Services	290.00	260.00	30.00	11.54%
5469 · Other Outside Services	181.06	477.21	-296.15	-62.06%
5470 · Other Administrative	377.64	1,374.28	-996.64	-72.52%
5480 · Utilities	2,346.29	3,120.62	-774.33	-24.81%
5490 · Water	0.00	142.04	-142.04	-100.0%
5500 · Liability Insurance	3,832.00	4,318.83	-486.83	-11.27%
5520 · Interest Expense	303.62	237.86	65.76	27.65%
Total 5400 · ADMINISTRATIVE EXPENSES	15,761.04	27,124.16	-11,363.12	-41.89%
5700 · PARK MAINTENANCE				
5710 · Water	0.00	3,067.42	-3,067.42	-100.0%
5720 · Heating Fuel	3,121.72	569.38	2,552.34	448.27%
5730 · Grounds Maintenance	0.00	6,769.69	-6,769.69	-100.0%
5740 · Tree Maintenance	2,940.00	0.00	2,940.00	100.0%
5750 · Agriculture and Chemicals				
5751 · Agriculture&Chemicals-Purchase	0.00	14,189.99	-14,189.99	-100.0%
5752 · Agriculture/Chemicals Utilized	336.13	-12,291.85	12,627.98	102.74%
Total 5750 · Agriculture and Chemicals	336.13	1,898.14	-1,562.01	-82.29%
5760 · Irrigation Maintenance	1,497.00	812.94	684.06	84.15%
5770 · Consumable Tools	-278.10	375.28	-653.38	-174.11%
5800 · Equipment Maintenance	1,599.61	4,287.05	-2,687.44	-62.69%
5820 · Building Maintenance	2,945.89	4,406.73	-1,460.84	-33.15%
5860 · Gasoline/Diesel Fuel	0.00	2,927.01	-2,927.01	-100.0%
Total 5700 · PARK MAINTENANCE	12,162.25	25,113.64	-12,951.39	-51.57%
6000 · CART EXPENSE				
6010 · Cart Lease Expense	0.00	399.85	-399.85	-100.0%
6020 · Electricity	874.14	1,460.50	-586.36	-40.15%
6030 · Maintenance	77.41	0.00	77.41	100.0%
6050 · Cart Insurance	400.00	400.00	0.00	0.0%
Total 6000 · CART EXPENSE	1,351.55	2,260.35	-908.80	-40.21%
Total Expense	97,680.84	118,360.10	-20,679.26	-17.47%
Net Ordinary Income	-59,179.41	-43,744.88	-15,434.53	-35.28%
Other Income/Expense				
Other Expense				

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
 November 2016

	Nov 16	Nov 15	\$ Change	% Change
8000 · Depreciation/Amortization	17,957.30	17,957.30	0.00	0.0%
8001 · Capital projects				
8101 · Capital Projects - Financed	27,074.99	0.00	27,074.99	100.0%
8001 · Capital projects - Other	0.00	8,416.52	-8,416.52	-100.0%
Total 8001 · Capital projects	27,074.99	8,416.52	18,658.47	221.69%
8002 · Bond to City	4,762.29	4,762.29	0.00	0.0%
8004 · Capital Debt to City	174.65	174.65	0.00	0.0%
8005 · Operating Debt to City	193.51	193.51	0.00	0.0%
Total Other Expense	50,162.74	31,504.27	18,658.47	59.23%
Net Other Income	-50,162.74	-31,504.27	-18,658.47	-59.23%
Net Income	-109,342.15	-75,249.15	-34,093.00	-45.31%

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
 July through November 2016

	Jul - Nov 16	Jul - Nov 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · REVENUES				
4001 · Golf Revenue				
4010 · Golf Fees	517,697.09	545,624.00	-27,926.91	-5.12%
4020 · I.D. Cards	8,605.00	7,315.00	1,290.00	17.64%
4030 · Tournament Fees	47,409.00	58,051.00	-10,642.00	-18.33%
4050 · Cart Revenue	181,329.00	197,978.00	-16,649.00	-8.41%
4060 · Golf Revenue - Gift Certif.	5,740.00	6,437.00	-697.00	-10.83%
4070 · Gift & Rain Checks Redeemed	-12,594.00	-12,318.00	-276.00	-2.24%
Total 4001 · Golf Revenue	748,186.09	803,087.00	-54,900.91	-6.84%
4100 · Tennis Revenue	27,000.00	24,000.00	3,000.00	12.5%
4200 · Rental Income	6,750.00	6,358.00	392.00	6.17%
4300 · Investment Income	211.59	357.77	-146.18	-40.86%
4400 · Misc. Income	4,304.69	2,058.59	2,246.10	109.11%
4600 · Restaurant Income	30,000.00	30,000.00	0.00	0.0%
Total 4000 · REVENUES	816,452.37	865,861.36	-49,408.99	-5.71%
Total Income	816,452.37	865,861.36	-49,408.99	-5.71%
Gross Profit	816,452.37	865,861.36	-49,408.99	-5.71%
Expense				
5000 · PERSONNEL EXPENSE				
5010 · Management Salary	62,793.64	59,835.77	2,957.87	4.94%
5030 · Operations	85,896.71	70,489.19	15,407.52	21.86%
5040 · Operations O/T	1,735.64	253.99	1,481.65	583.35%
5050 · Course Personnel	126,683.22	114,535.15	12,148.07	10.61%
5060 · Course Personnel O/T	975.32	1,106.47	-131.15	-11.85%
5070 · Seasonal Personnel	66,653.25	54,787.43	11,865.82	21.66%
5080 · Seasonal Personnel O/T	887.92	1,136.31	-248.39	-21.86%
Total 5000 · PERSONNEL EXPENSE	345,625.70	302,144.31	43,481.39	14.39%
5200 · EMPLOYEE BENEFITS				
5210 · Payroll Taxes	27,272.96	23,854.52	3,418.44	14.33%
5230 · State Unemployment	8,557.87	7,916.20	641.67	8.11%
5250 · Health Insurance	21,438.52	19,032.25	2,406.27	12.64%
5260 · Workmans Compensation	4,619.60	6,394.15	-1,774.55	-27.75%
5270 · Retirement Plans	2,133.39	2,023.15	110.24	5.45%
Total 5200 · EMPLOYEE BENEFITS	64,022.34	59,220.27	4,802.07	8.11%
5400 · ADMINISTRATIVE EXPENSES				
5420 · Telephone	2,490.63	1,950.24	540.39	27.71%
5430 · Professional Fees	11,875.00	22,675.00	-10,800.00	-47.63%
5436 · Advertising	6,745.51	3,555.34	3,190.17	89.73%

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
July through November 2016

	Jul - Nov 16	Jul - Nov 15	\$ Change	% Change
5440 · Office Expense	8,187.39	8,760.96	-573.57	-6.55%
5441 · Bank Charges	278.45	329.86	-51.41	-15.59%
5442 · Credit Card Fees	12,981.20	17,016.09	-4,034.89	-23.71%
5445 · Postage	52.50	29.00	23.50	81.03%
5450 · Training and Dues	930.00	765.03	164.97	21.56%
5461 · Authority Secretarial Services	1,070.00	1,340.00	-270.00	-20.15%
5469 · Other Outside Services	1,142.24	1,761.31	-619.07	-35.15%
5470 · Other Administrative	1,169.09	4,922.16	-3,753.07	-76.25%
5480 · Utilities	16,903.01	15,938.72	964.29	6.05%
5490 · Water	682.88	593.83	89.05	15.0%
5500 · Liability Insurance	17,718.00	21,594.15	-3,876.15	-17.95%
5520 · Interest Expense	2,389.99	2,585.86	-195.87	-7.58%
Total 5400 · ADMINISTRATIVE EXPENSES	84,615.89	103,817.55	-19,201.66	-18.5%
5700 · PARK MAINTENANCE				
5710 · Water	46,224.14	55,238.24	-9,014.10	-16.32%
5720 · Heating Fuel	3,975.03	1,093.05	2,881.98	263.66%
5730 · Grounds Maintenance	10,811.12	14,415.64	-3,604.52	-25.0%
5740 · Tree Maintenance	2,940.00	0.00	2,940.00	100.0%
5750 · Agriculture and Chemicals				
5751 · Agriculture&Chemicals-Purchase	73.76	22,611.45	-22,537.69	-99.67%
5752 · Agriculture/Chemicals Utilized	36,495.60	13,105.67	23,389.93	178.47%
Total 5750 · Agriculture and Chemicals	36,569.36	35,717.12	852.24	2.39%
5760 · Irrigation Maintenance	6,753.55	3,108.88	3,644.67	117.23%
5770 · Consumable Tools	473.85	1,230.42	-756.57	-61.49%
5780 · Tee and Green Supplies	124.94	423.80	-298.86	-70.52%
5790 · Other Supplies	0.00	318.60	-318.60	-100.0%
5795 · Janitorial Supplies	781.24	1,131.44	-350.20	-30.95%
5800 · Equipment Maintenance	10,978.59	15,082.88	-4,104.29	-27.21%
5810 · Equipment Rental	0.00	33.92	-33.92	-100.0%
5820 · Building Maintenance	10,954.36	12,116.77	-1,162.41	-9.59%
5840 · Small Equipment	598.00	0.00	598.00	100.0%
5860 · Gasoline/Diesel Fuel	4,342.33	8,737.20	-4,394.87	-50.3%
Total 5700 · PARK MAINTENANCE	135,526.51	148,647.96	-13,121.45	-8.83%
6000 · CART EXPENSE				
6010 · Cart Lease Expense	27,780.54	28,030.73	-250.19	-0.89%
6020 · Electricity	6,676.87	6,370.79	306.08	4.8%
6030 · Maintenance	10,328.16	4,808.85	5,519.31	114.77%
6050 · Cart Insurance	2,000.00	2,000.00	0.00	0.0%
Total 6000 · CART EXPENSE	46,785.57	41,210.37	5,575.20	13.53%
Total Expense	676,576.01	655,040.46	21,535.55	3.29%
Net Ordinary Income	139,876.36	210,820.90	-70,944.54	-33.65%

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
 July through November 2016

	<u>Jul - Nov 16</u>	<u>Jul - Nov 15</u>	<u>\$ Change</u>	<u>% Change</u>
Other Income/Expense				
Other Expense				
8000 · Depreciation/Amortization	89,786.50	89,786.50	0.00	0.0%
8001 · Capital projects				
8101 · Capital Projects - Financed	27,074.99	0.00	27,074.99	100.0%
8001 · Capital projects - Other	5,831.53	32,046.11	-26,214.58	-81.8%
Total 8001 · Capital projects	<u>32,906.52</u>	<u>32,046.11</u>	<u>860.41</u>	<u>2.69%</u>
8002 · Bond to City	23,811.45	30,514.37	-6,702.92	-21.97%
8004 · Capital Debt to City	873.25	907.21	-33.96	-3.74%
8005 · Operating Debt to City	967.55	899.67	67.88	7.55%
8500 · Modification of City Debt	0.00	-43,481.65	43,481.65	100.0%
Total Other Expense	<u>148,345.27</u>	<u>110,672.21</u>	<u>37,673.06</u>	<u>34.04%</u>
Net Other Income	<u>-148,345.27</u>	<u>-110,672.21</u>	<u>-37,673.06</u>	<u>-34.04%</u>
Net Income	<u><u>-8,468.91</u></u>	<u><u>100,148.69</u></u>	<u><u>-108,617.60</u></u>	<u><u>-108.46%</u></u>

Oak Hills Park Authority
2017 Actual vs. Budget

	<u>Nov Act</u>	<u>Nov Bud</u>	<u>Var \$</u>	<u>Var %</u>	<u>YTD Act</u>	<u>YTD Bud</u>	<u>Var \$</u>	<u>Var %</u>
REVENUE								
4000 - REVENUES								
4001 - Golf Revenue								
4010 - Golf Fees	\$23,462	\$37,301	-\$13,839	-37.1%	\$517,697	\$544,922	-\$27,225	-5.0%
4020 - I.D. Cards	\$0	\$51	-\$51	-100.0%	\$8,605	\$8,896	-\$291	-3.3%
4030 - Tournament Fees	\$500	\$0	\$500	#DIV/0!	\$47,409	\$55,180	-\$7,771	-14.1%
4050 - Cart Revenue	\$6,716	\$15,910	-\$9,194	-57.8%	\$181,329	\$201,315	-\$19,986	-9.9%
4060 - Golf Revenue - Gift Certif.	\$860	\$386	\$474	122.5%	\$5,740	\$4,891	\$849	17.4%
4001 - Golf Revenue - Other	-\$411	-\$534	\$123	-23.0%	-\$12,594	-\$11,434	-\$1,160	10.1%
Total 4001 - Golf Revenue	\$31,127	\$53,116	-\$21,989	-41.4%	\$748,186	\$803,770	-\$55,584	-6.9%
4100 - Tennis Revenue	\$0	\$0	\$0	#DIV/0!	\$27,000	\$27,000	\$0	0.0%
4200 - Rental Income	\$1,350	\$1,350	\$0	0.0%	\$6,750	\$6,750	\$0	0.0%
4300 - Investment Income	\$23	\$37	-\$14	-37.2%	\$212	\$375	-\$164	-43.6%
4400 - Misc. Income	\$1	\$0	\$1	#DIV/0!	\$4,303	\$2,984	\$1,320	44.2%
4600 - Restaurant Income	\$6,000	\$6,000	\$0	0.0%	\$30,000	\$30,000	\$0	0.0%
Total Other Revenue	\$7,374	\$7,387	-\$13	-0.2%	\$68,265	\$67,109	\$1,156	1.7%
TOTAL REVENUE	\$38,501	\$60,503	-\$22,002	-36.4%	\$816,451	\$870,879	-\$54,427	-6.2%
EXPENSE								
5000 - PERSONNEL EXPENSE								
5010 - Management Salary	\$12,600	\$11,888	-\$712	-6.0%	\$62,794	\$59,593	-\$3,200	-5.4%
5030 - Operations	\$8,279	\$7,256	-\$1,023	-14.1%	\$85,897	\$69,589	-\$16,308	-23.4%
5040 - Operations O/T	\$0	\$0	\$0	#DIV/0!	\$1,736	\$970	-\$766	-79.0%
5050 - Course Personnel	\$25,045	\$26,040	\$995	3.8%	\$126,683	\$128,138	\$1,454	1.1%
5060 - Course Personnel O/T	\$116	\$73	-\$43	-58.0%	\$975	\$1,461	\$486	33.3%
5070 - Seasonal Personnel	\$11,288	\$11,794	\$506	4.3%	\$66,653	\$63,614	-\$3,039	-4.8%
5080 - Seasonal Personnel O/T	\$10	\$199	\$189	95.0%	\$888	\$1,211	\$323	26.7%
Total 5000 - PERSONNEL EXPENSE	\$57,338	\$57,250	-\$88	-0.2%	\$345,626	\$324,576	-\$21,050	-6.5%
5200 - EMPLOYEE BENEFITS								
5210 - Payroll Taxes	\$4,395	\$3,964	-\$431	-10.9%	\$27,273	\$22,958	-\$4,315	-18.8%
5230 - State Unemployment	\$901	\$905	\$4	0.4%	\$8,558	\$7,827	-\$731	-9.3%
5250 - Health Insurance	\$4,422	\$5,533	\$1,111	20.1%	\$21,439	\$25,588	\$4,150	16.2%
5260 - Workmans Compensation	\$924	\$1,000	\$76	7.6%	\$4,620	\$4,924	\$304	6.2%
5270 - Retirement Plans	\$426	\$408	-\$18	-4.5%	\$2,133	\$1,876	-\$258	-13.7%
Total 5200 - EMPLOYEE BENEFITS	\$11,068	\$11,809	\$741	6.3%	\$64,022	\$63,173	-\$850	-1.3%
5400 - ADMINISTRATIVE EXPENSES								
5420 - Telephone	\$500	\$470	-\$30	-6.4%	\$2,491	\$2,351	-\$139	-5.9%
5430 - Professional Fees	\$2,375	\$2,583	\$208	8.1%	\$11,875	\$12,708	\$833	6.6%
5440 - Office Expense	\$2,203	\$890	-\$1,313	-147.5%	\$8,187	\$10,712	\$2,525	23.6%
5441 - Bank Charges	-\$17	\$129	\$146	113.5%	\$278	\$515	\$237	45.9%
5442 - Credit Card Fees	\$1,473	\$1,724	\$251	14.5%	\$12,981	\$17,725	\$4,744	26.8%
5445 - Postage	\$22	\$0	-\$22	#DIV/0!	\$53	\$0	-\$53	#DIV/0!
5450 - Training and Dués	\$395	\$767	\$372	48.5%	\$930	\$767	-\$163	-21.3%
5460 - Outside Services	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
5461 - Authority Secretarial Services	\$290	\$265	-\$25	-9.3%	\$1,070	\$1,368	\$298	21.8%
5469 - Other Outside Services	\$181	\$505	\$324	64.1%	\$1,142	\$1,863	\$721	38.7%
5470 - Other Admin/Mktng	\$1,858	\$1,867	\$9	0.5%	\$7,915	\$12,427	\$4,513	36.3%
5480 - Utilities	\$2,346	\$2,549	\$203	7.9%	\$16,903	\$16,923	\$20	0.1%
5490 - Water	\$0	\$146	\$146	100.0%	\$683	\$931	\$248	26.6%
Total 5400 - ADMINISTRATIVE EXPENSES	\$11,625	\$11,894	\$268	2.3%	\$64,508	\$78,290	\$13,782	17.6%
5500 - DEBT SERVICE AND INSURANCE								
5500 - Liability Insurance	\$3,832	\$3,832	\$0	0.0%	\$17,718	\$17,719	\$1	0.0%
5520 - Interest	\$304	\$542	\$238	43.9%	\$2,390	\$2,706	\$316	11.7%
Total 5500 - DEBT SERVICE AND INSURANCE	\$4,136	\$4,374	\$238	5.4%	\$20,108	\$20,424	\$316	1.5%
5700 - PARK MAINTENANCE								
5710 - Water	\$0	\$3,022	\$3,022	100.0%	\$46,224	\$54,413	\$8,189	15.0%
5720 - Heating Fuel	\$3,122	\$1,253	-\$1,869	-149.2%	\$3,975	\$3,910	-\$65	-1.7%

Oak Hills Park Authority
2017 Actual vs. Budget

	<u>Nov Act</u>	<u>Nov Bud</u>	<u>Var \$</u>	<u>Var %</u>	<u>YTD Act</u>	<u>YTD Bud</u>	<u>Var \$</u>	<u>Var %</u>
5730 · Grounds Maintenance	\$0	\$7,290	\$7,290	100.0%	\$10,811	\$12,749	\$1,938	15.2%
5740 · Tree Maintenance	\$2,940	\$0	-\$2,940	#DIV/0!	\$2,940	\$0	-\$2,940	#DIV/0!
5751 · Agriculture&Chemicals-Purch	\$0	\$12,748	\$12,748	100.0%	\$74	\$19,360	\$19,286	99.6%
5752 · Agriculture/Chemicals Utilized	\$336	-\$12,213	-\$12,549	102.8%	\$36,496	\$27,834	-\$8,662	-31.1%
5760 · Irrigation Maintenance	\$1,497	\$760	-\$737	-96.9%	\$6,754	\$2,343	-\$4,410	-188.2%
5770 · Consumable Tools	-\$278	\$543	\$822	151.2%	\$474	\$2,490	\$2,016	81.0%
5780 · Tee and Green Supplies	\$0	\$0	\$0	#DIV/0!	\$125	\$266	\$141	53.0%
5795 · Janitorial Supplies	\$0	\$0	\$0	#DIV/0!	\$781	\$1,199	\$418	34.8%
Total 5700 · PARK MAINTENANCE	\$7,617	\$13,403	\$5,786	43.2%	\$108,653	\$124,564	\$15,911	12.8%
5800 · PARK EQUIPMENT								
5800 · Equipment Maintenance	\$1,600	\$2,557	\$957	37.4%	\$10,979	\$15,243	\$4,265	28.0%
5810 · Equipment Rental	\$0	\$180	\$180	100.0%	\$0	\$180	\$180	100.0%
5820 · Building Maintenance	\$2,946	\$1,469	-\$1,477	-100.6%	\$10,954	\$9,187	-\$1,767	-19.2%
5840 · Small Equipment	\$0	\$0	\$0	#DIV/0!	\$598	\$100	-\$498	-498.0%
5860 · Gasoline/Diesel Fuel	\$0	\$4,433	\$4,433	100.0%	\$4,342	\$11,045	\$6,703	60.7%
5880 · Employee work clothes	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
Total 5800 · PARK EQUIPMENT	\$4,546	\$8,639	\$4,093	47.4%	\$26,873	\$35,756	\$8,882	24.8%
6000 · CART EXPENSE								
6010 · Cart Lease Expense	\$0	\$400	\$400	100.0%	\$27,781	\$36,028	\$8,247	22.9%
6020 · Electricity	\$874	\$1,247	\$373	29.9%	\$6,677	\$6,502	-\$175	-2.7%
6030 · Maintenance	\$77	\$0	-\$77	#DIV/0!	\$10,328	\$6,229	-\$4,099	-65.8%
6050 · Cart Insurance	\$400	\$400	\$0	0.0%	\$2,000	\$2,000	\$0	0.0%
6060 · Misc. Cart Expense	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
Total 6000 · CART EXPENSE	\$1,352	\$2,047	\$696	34.0%	\$46,786	\$50,759	\$3,973	7.8%
7001 · Uncategorized Expenses								
TOTAL OPERATIONAL EXPENSE	\$97,681	\$109,415	\$11,735	10.7%	\$676,576	\$697,542	\$20,966	3.0%
TOTAL OPERATIONAL NET INCOME	-\$59,180	-\$48,913	-\$10,267	21.0%	\$139,875	\$173,337	-\$33,462	-19.3%
Depreciation/Amortization								
Restructured Debt	\$4,762	\$10,917	\$6,154	56.4%	\$23,811	\$54,583	\$30,772	56.4%
Capital Funding \$150k	\$175	\$1,384	\$1,210	87.4%	\$873	\$6,922	\$6,048	87.4%
\$150K Operating Debt	\$194	\$1,384	\$1,191	86.0%	\$968	\$6,922	\$5,954	86.0%
Total Other Expense	\$5,130	\$13,685	\$8,555	62.5%	\$25,652	\$68,427	\$42,774	62.5%
NET INCOME BEFORE CAPITAL EXPENSES	-\$64,310	-\$62,598	-\$1,712	2.7%	\$114,223	\$104,910	\$9,313	-8.9%
8000 · OTHER EXPENSE								
8000 · Depreciation/Amortization								
8000 · Depreciation/Amortization Non Cash								
8001 · Capital projects								
8100 - Capital Proj Cash	\$0	\$4,167	\$4,167	100.0%	\$5,832	\$20,833	\$15,002	72.0%
8101 - Capital Proj Financed	\$27,075	\$5,778	-\$21,297	-368.6%	\$27,075	\$28,892	\$1,817	6.3%
Contingency								
Total 8000 · OTHER EXPENSE	\$27,075	\$9,945	-\$17,130	-172.3%	\$32,907	\$49,725	\$16,818	33.8%
NET INCOME	-\$91,385	-\$72,543	-\$18,842	26.0%	\$81,316	\$55,185	\$26,131	-47.4%

Gilden, Frederic

From: Kovacs, Rebecca
Sent: Wednesday, December 21, 2016 12:38 PM
To: Gilden, Frederic
Subject: RE: 2017 Meeting Dates

Confirmed in Council Chambers all dates, except 7/13 you are in 101 due to conflict.

From: Gilden, Frederic
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To: Kovacs, Rebecca
Subject: RE: 2017 Meeting Dates

Finance Committee

Listed Below is the request for Finance Committee Meeting Dates for 7:00 P.M. Second Thursday of each month except as noted below. First Council Chambers Room 231 is second choice. Room 101 is third choice

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Thursday, February 09, 2017
Thursday, March 09, 2017
Thursday, April 13, 2017
Thursday, May 11, 2017
Thursday, June 08, 2017
Thursday, July 13, 2017
Thursday, August 10, 2017
Thursday, September 14, 2017
Thursday, October 12, 2017
Thursday, November 09, 2017
Thursday, December 08, 2016

07 2017

Frederic J Gilden
Comptroller
203 854-7711 office
203 854-7710 fax
fgilden@norwalkct.org email



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Last Revised Date: 1/5/2016

City of Norwalk, Connecticut

SECTION A: OPERATING BUDGET CALENDAR

<u>Date</u>	<u>Description</u>
10/21/2016	Finance Department distributes budget packages to departments and agencies.
12/9/2016	All city departments and grant agencies prepare and file their budget requests, including goals and objectives, with the Office of Management and Budgets. City departments enter line items requests online.
12/13/2016 to 1/12/2017	Finance Department staff meets with each department and grant agency to review requests.
1/17/2017	Board of Education files its budget request with the Office of Management and Budgets. BOE to meet with city Finance on Wednesday, January 18, 2017.
2/13/2017	Finance Department prepares and submits the recommended budget and tax levy in addition to the department requests to the Board of Estimate and Taxation.
2/14/2017	Finance Department prepares and submits the recommended budget and tax levy in addition to the department requests to the Common Council.
2/17/2017	Publish recommended budget, tax levy and Notice of Annual Meeting of the Board of Estimate and Taxation in local newspaper.
2/27/2017 to 3/16/2017	Board of Estimate and Taxation conducts meetings to hear from City agencies and other interested parties concerning budget alterations and formulates tentative budget.
2/28/2017	Common Council establishes operating budget cap.
3/22/2017	Board of Estimate holds public hearing on budget.
4/3/2017	Board of Estimate and Taxation completes its review of the budget and forwards to Common Council.
4/11/2017	Common Council's Regular Meeting sets final cap, but not later than 4/18/2017.
4/21/2017	Publish the tentative budget and tax levy.
5/1/2017	Board of Estimate and Taxation sets final budget and tax levy.