

# Memo

To: Members of the Personnel Committee  
From: Nick Sacchinelli, Chairman  
Date: November 23, 2016  
Re: Special Meeting of Personnel Committee – Wednesday, November 30, 2016

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There will be a special meeting of the Personnel Committee on **Wednesday, November 30, 2016 at 7:00 pm** in **Conference Room 123 (first floor)**, 125 East Avenue, Norwalk, Connecticut.

## AGENDA

1. Call to order / roll call
2. Approve minutes from meetings held on September 28<sup>th</sup> and October 4<sup>th</sup>
3. Discuss union contract negotiations and any resolve to date
4. Discuss capital budget request
5. Discuss urgent staffing needs and status of hiring
6. Approve schedule of meetings for 2017
7. Adjourn

The next regular meeting is scheduled for Wednesday, December 28, 2016.

cc: Mayor Harry W. Rilling  
Donna King, City Clerk  
Irene Dixon, Assistant City Clerk  
Bob Barron, Finance Director  
Mario Coppola, Corp Counsel