

LAND USE AND BUILDING MANAGEMENT COMMITTEE
MEETING

**WEDNESDAY, JUNE 2, 2010,
7:30 PM at City Hall, Room #333**

I. ROLL CALL

II. MINUTES OF PREVIOUS MEETING(S)
May 5, 2010

III. OLD BUSINESS - NONE

IV. NEW BUSINESS

A. Board of Education

- 1. Authorize the Purchasing Agent to issue Purchase Order(s) to RnB Enterprises, Inc. for the purchase of SmartBoards for Board of Education Special Education classrooms for a total not to exceed \$40,970.00. Acct. #09105010-5777-C0112.**
- 2. Authorize the Purchasing Agent to issue Purchase Order(s) to RnB Enterprises, Inc. for the purchase of SmartBoards for various schools for a total not to exceed \$155,000.00. Acct. #09105010-5777-C0112.**

B. Health Department

1. Review recommendation for architectural design services for Health Department Building for building interior improvements and window replacement work and refer recommendation to the Common Council for action:

“Authorize the Mayor, Richard A. Moccia, to execute an Agreement with Gill & Gill Architects to provide architectural

design services for the Health Department Building for a total not to exceed \$ 9,350.00, plus an allowance of \$1,500.00 for reimbursable expenses. Acct. #09102012-5777-C0453”

C. Historical Commission

1. Review proposed Lease Extension for 35 South Smith Street (Old Jail), Unit #1 and refer recommendation to the Common Council:

“Authorize the Mayor, Richard A. Moccia, to execute an one-year lease extension with Leo Esposito for 35 South Smith Street, Unit #1 for \$600 per month with Lessee responsible for all utilities.”

2. Review recommendation for hiring of design consultant for the preparation of Historic Resource Inventory and refer recommendation to the Common Council:

“Authorize the Mayor, Richard A. Moccia, to execute an Agreement with TKS Historic Resources Inc. for consulting services to prepare a Historic Resource Inventory of the Norwalk downtown area for a total not to exceed \$38,500.00 plus an allowance of \$1,500 for reimbursable expenses. Funding: \$20,000 from City Capital Budget and \$20,000 from State through Preservation Trust. Acct. #09096310-5777-C0448”

3. Review request to sublease the Gate House at Mathews Park and refer the following action to the Common Council:

“Approve Western Connecticut Convention & Visitors Bureau’s request to Sublease portion of the Gate House at Mathews Park to Norwalk Arts Commission.”

D. Building Management

1. Review recommendation for security services at Norwalk City Hall and Norwalk Library and refer recommendation to the Council for action:

“Authorize the Mayor, Richard A. Moccia, to execute an agreement with SecurAmerica, LLC to provide security services at City Hall and the Libraries. The fee for the City Hall base contract for FY

2010-11 shall not exceed \$33,829; FY 2011-12 - \$33,829; FY 2012-13 - \$33,829; FY 2013-14 - \$34,289; FY 2014-15 – \$34,289. Overtime for City Hall for FY’s 2011 – 2015 shall not exceed \$19,360 annually.

The fee for the Libraries base contract for FY 2010-11 shall not exceed \$62,375; FY 2011-12 – \$62,375; FY 2012-13 - \$62,375; FY 2013-14 – \$64,246; FY 2014-15 - \$64,246.

Funds for this service are available in the Operating Budget Accounts 014075-5266 for City Hall and 016200-5296 for the Libraries.”

V. MISCELLANEOUS/DISCUSSION ITEMS

1. Update on the proposed Norwalk Fire Headquarters Replacement Project
2. Review proposed City Hall Exterior Lighting Retrofit Project

