

**CITY OF NORWALK
HISTORICAL COMMISSION
DECEMBER 16, 2015
REGULAR MEETING
CONFERENCE ROOM
NORWALK HISTORICAL SOCIETY MUSEUM**

ATTENDANCE: David Westmoreland, Chair; Holly
Cuzzone;
Kathryn Martino; Dana Laird (7:13 p.m.);
Suzanne Betts (7:17 p.m.)

OTHERS: Andrew Fallon, Eagle Scout; Jim Fallon

CALL TO ORDER

Mr. Westmoreland called the meeting to order at 7:05 p.m.

ACCEPTANCE OF MINUTES – October 28, 2015 – Regular
Meeting

**** MS. CUZZONE MOVED TO ACCEPT THE
MINUTES AS PRESENTED
** MS. MARTINO SECONDED
** MOTION PASSED UNANIMOUSLY**

PUBLIC PARTICIPATION

There were no members of the public present this evening.

CHAIRMAN'S REPORT

Mr. Westmoreland announced that the Norwalk Historical Society
Museum was now open.

REPORTS – BOARDS

Norwalk Historical Society

No reports were presented this evening.

Lockwood Mathews Mansion Museum

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No reports were presented this evening.

REPORTS

Cemeteries – Eagle Scout Project: Andrew Fallon

Eagle Scout, Andrew Fallon presented his proposal to fix the damaged bars around the family plots in Pine Island Cemetery. He noted that some may need to be removed; however, the bars that are intact will be painted with a rust inhibitor. In addition, the filigree connectors will be re-attached to the headstones.

Mr. Fallon said that he plans to do this project in early June.

Ms. Laird joined the meeting at 7:13 p.m.

Mr. Westmoreland asked Mr. Fallon to contact him in early spring and he suggested that they try out various paints

**** MS. CUZZONE MOVED TO ACCEPT EAGLE
SCOUT ANDREW FALLON'S PROPOSAL FOR
PINE ISLAND CEMETERY
** MS. LAIRD SECONDED
** MOTION PASSED UNANIMOUSLY**

Buildings

Mr. Westmoreland updated the Commission on the work being done at the Town House. He noted that the kitchen and bath are basically finished and the main room has been emptied.

Ms. Betts joined the meeting at 7:17 p.m.

The painter did the prep work in the front room and he discussed the security system.

Planning and Zoning determined that the Gate Lodge porch is a non-conforming use and requires a variance to complete the reconstruction project. Mr. Westmoreland said that he was told

that an A-2 survey of the entire Mathews Park is required before a variance can be requested.

Mr. Westmoreland reported that he is waiting for the architect to revise the plans for the Jail so they can go out to bid the next phase. He was very pleased to announce that he met with Senator Duff and he submitted a request through him for \$650,000 for streetscape work.

Mr. Westmorland said that Mr. Mauro was injured at home and is unable to work right now.

Cemeteries – (continued)

Ms. Cuzzone reported that 13 burial shafts were discovered during an excavation at Pine Island Cemetery along Crescent Street on November 13th. General Growth Properties paid for the excavation. They found one headstone and some bones. Some of the graves had already been disturbed. If the road expansion is approved, they will move the burials which will right a wrong by respectfully re-burying them. They are waiting for a report from the State Archeologist.

Finance – 2016/2017 Operating and Expense Budgets

Mr. Westmoreland reviewed the operating budget. To date, 69.1% of the budget has been spent. He said that he is asking for a 31% increase over last year (\$66,268). He said that it is very difficult to manager all the buildings and cemeteries with only one part time handyman. Mr. Westmorland is requesting funding to increase Mr. Mauro's hours to 19 hours a week and hire another handyman for 19 hours a week.

Mr. Westmoreland said that the City has a contract with a company to manage their buildings and he wants to submit an RFQ. He is also requesting an increase in building supplies.

Lockwood Mathews Mansion Museum is asking the Commission to increase their grant from \$50,000 to \$75,000.

Mr. Westmorland distributed the capital improvement projects. The request for 2016/2017 is for \$585,000, which is consistent with last year's request.

Mill Hill – roof	\$95,000
LMMM Roof Leak Repair	\$150,000
Lockwood House – ADA/Master Plan	\$180,000
WPA Murals	\$20,000
LMMM Repairs	\$75,000
Museum Collection	\$10,000
Gate Lodge/Mathews Park	\$15,000
Cemetery	\$40,000

OLD BUSINESS

No old business was discussed this evening.

NEW BUSINESS

Mr. Westmoreland reviewed the following requests.

**** MS. BETTS MOVED TO APPROVE PAINTING OF THE TOWN HOUSE INTERIOR FOR AN AMOUNT NOT TO EXCEED \$6,700 FROM ACCOUNT # 01946310 5777 C0374 MILL HILL BUILDINGS**

AND APPROVE VARIOUS ELECTRICAL UPGRADES TO THE TOWN HOUSE FOR AN AMOUNT NOT TO EXCEED \$4,000 FROM ACCOUNT 01946310 5777 C0374 MILL HILL BUILDINGS

**** MS LAIRD SECONDED
** MOTION PASSED UNANIMOUSLY**

**** MS. BETTS MOVED TO ADD AN ITEM TO THE AGENDA**

**** MS. LAIRD SECONDED
** MOTION PASSED UNANIMOUSLY**

**** MS. BETTS MOVED TO APPROVE REFINISHING THE WOOD FLOORS IN THE TOWN HOUSE FOR AN AMOUNT NOT TO EXCEED \$4,700 ACCOUNT NUMERS 01946310 5777 C0374 MILL HILL**

**BUILDINGS, 01946310 5777 C0374 MILL HILL
BUILDINGS, 09156310 5777 C0521**

**** MS. LAIRD SECONDED
** MOTION PASSED UNANIMOUSLY**

Ms. Laird reported that there is a broken headstone at Brookside Cemetery and a fallen tree. Mr. Westmoreland said that he is meeting the tree person at the Cemetery tomorrow.

Mr. Westmoreland asked for support on the budget.

ADJOURNMENT

**** MS. MARTINO MOVED TO ADJOURN
** MS. CUZZONE SECONDED
** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 7:59 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services