

**CITY OF NORWALK
HISTORICAL COMMISSION
OCTOBER 28, 2015**

ATTENDANCE: David Westmoreland, Chair; Suzanne Betts; Eric Chandler;
Holly Cuzzone; Lisa Wilson Grant; Glenn Iannaccone;
Kathryn Martino

OTHERS: Diane Jellerette, Norwalk Historical Society

CALL TO ORDER

Mr. Westmoreland called the meeting to order at 7:05 p.m.

ACCEPTANCE OF MINUTES

September 23, 2015 – Regular Meeting

- ** MS. MARTINO MOVED TO ACCEPT THE MINUTES AS PRESENTED**
- ** MR. WESTMORELAND SECONDED**
- ** MOTION PASSED WITH THREE (3) ABSTENTIONS (MR. CHANDLER;
MS. CUZZONE AND MS. WILSON GRANT)**

PUBLIC PARTICIPATION

There were no members of the public present this evening.

CHAIRMAN'S REPORT

Mr. Westmoreland reported that this is budget time and he will be requesting a substantial increase in the operating budget. He gave a brief overview of his proposed requests.

The Common Council approved changing the demolition delay ordinance to 120 days. Mr. Westmoreland said that the Zoning Commission did not act on the request from the Norwalk Preservation Trust to place conditions on the approval for the development of the White Barn property.

Mr. Westmoreland said that he and Mr. Bryant met with the developer of Waypointe; they have a new development project. They are going to remove a great house on High Street and another home on Main Street that survived the burning of Norwalk.

Mr. Westmoreland asked the developer to create a National Historical Registry type report on the buildings in the area and put them in the Norwalk History room at the Library. The Methodist monument located at the intersection of Cross Street and North Avenue will be relocated to the Museum. Mr. Westmoreland suggested designing a new marker that will be placed on the side of the building; this will make the marker more easily read. Mr. Westmoreland said that he felt encouraged that the developer reached out to him and Mr. Bryant.

REPORTS – BOARDS

Lockwood Mathews Mansion Museum

Mr. Westmoreland reported that the Mansion had a successful gala and opened their new exhibit.

Norwalk Historical Society

Ms. Jellerette reported that the Historical Society held their fifth Haunting at Mill Hill and it was their most successful one yet. The new Museum will open on Sunday, November 15th

The holiday open house will take place on Saturday, December 5th and is free to the public. The Gift Shop will open on December 15th. Mr. Westmoreland added that the shop is merchandised very well.

Ms. Jellerette thanked Tulip Tree for clearing up the front of the building. She said that Mill Hill is going through its renovation and looks great. The Historical Society will screen a WPA film in May.

REPORTS

Buildings

Mr. Westmoreland reported that the next phase of the Lockwood Mathews Mansion roof project will start soon. In addition, the reconstruction of the porch will begin soon.

Cemeteries

An Eagle Scout cemetery cleaning project was postponed to the spring. Mr. Westmoreland said that he wants to work on a project for the enclosures at Pine Island Cemetery. He said that some of the enclosures are beyond repair, but there are some in good condition and he wants to use a rust inhibitor on them and then have them painted.

Mr. Westmoreland reported that GGP (General Growth Properties) is tentatively going to do architectural digs at Crescent Street. The area near the train tracks may be used during the WALK Bridge construction project. He said that the WALK Bridge design charrette was delayed.

Finance

Ms. Betts reported that currently there is \$78,931.33 in the operating budget and \$454,394.64 in the capital budget.

OLD BUSINESS

No old business was discussed this evening.

NEW BUSINESS

Mr. Westmoreland explained that the following represents invoices for architectural services provided by David Scott Parker Architects, the Architect of Record.

**** MR. CHANDLER MOVED TO APPROVE PAYMENT OF DAVID SCOTT PARKER ARCHITECTS INVOICE #15-244A AND 15-244B IN THE AMOUNTS OF \$9,030 AND \$161.58 FOR SCOPING, SPECIFICATIONS, BID PACKAGE PREPARATION AND BIDDING SELECTION FOR PHASE III OF THE ROOF REPAIR PROJECT. ACCOUNT # 09166105777 C0092**

AND TO APPROVE PAYMENT OF DAVID SCOTT PARKER ARCHITECTS INVOICE #15-245A, 15-245B AND 15-246 IN THE AMOUNTS OF \$4,115.00, \$2,887.50 AND \$580.00 FOR THE DESIGN, SPECIFICATIONS, AND VENDOR NEGOTIATIONS FOR ELECTRICAL WORK AND SAFETY LIGHTING IN THE SERVANT'S QUARTER AND REPAIR OF ROOF LEAK DAMAGE. ACCOUNTS #09166310 5777 C0186 AND 09166310 5777 C0092

**** MS. CUZZONE SECONDED**

**** MOTION PASSED UNANIMOUSLY**

**** MR. CHANDLER MOVED TO SUSPEND THE RULES TO ADD AN ITEM TO THE AGENDA**

**** MS. WILSON GRANT SECONDED**

**** MOTION PASSED UNANIMOUSLY**

Mr. Westmoreland explained that at the last meeting, the Commission approved the following:

AUTHORIZE THE EXPENDITURE NOT TO EXCEED \$5,500 FOR STAIR CARPET RUNNERS FOR THE NEW MUSEUM FROM ACCOUNT C0449 NORWALK MUSEUM

AUTHORIZE THE EXPENDITURE NOT TO EXCEED \$12,000 FOR REPLACEMENT OF THE FIRE DETECTION AND SECURITY SYSTEMS FOR THE TOWN HOUSE, SCHOOLHOUSE, AND GOVERNOR FITCH LAW OFFICE FROM ACCOUNTS C0374 MILL HILL BUILDINGS AND C0524 MILL HILL ADA

Because of timing issues with other projects, i.e., the opening of the Museum on November 15th and the reconstruction of the Town House bathroom and office area, these two projects needed to happen quickly. Therefore, the Historical Society fronted the funds to move the projects ahead. Mr. Westmoreland asked for a motion to approve reimbursing the Historical Society for these two projects.

**** MR. CHANDLER MOVED THAT THE HISTORICAL COMMISSION AUTHORIZES THE NORWALK HISTORICAL SOCIETY TO PROCEED WITH THE PROJECTS APPROVED AT THEIR SEPTEMBER 23, 2015 MEETING FOR CARPET RUNNERS FOR THE MUSEUM STAIRS, AND THE REPLACEMENT OF THE FIRE DETECTION AND SECURITY SYSTEMS AT THE MILL HILL COMPLEX IN THE AMOUNTS NOT TO EXCEED \$5,500 AND \$12,000 RESPECTIVELY. UPON COMPLETION OF THE PROJECTS, THE CITY WILL REIMBURSE THE HISTORICAL SOCIETY FROM THE HISTORICAL COMMISSION CAPITAL ACCOUNTS SPECIFIED. THE HISTORICAL SOCIETY WILL PROVIDE DOCUMENTATION OF PAYMENTS, ALONG WITH SUPPORTING QUOTES FOR ALL WORK THAT IS CONSISTENT WITH THE CITY OF NORWALK PURCHASING POLICY**

**** MS. CUZZONE SECONDED**

**** MOTION PASSED UNANIMOUSLY**

ADJOURNMENT

**** MS. BETTS MOVED TO ADJOURN
** MR. CHANDLER SECONDED
** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 7:38 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services