



## **2014-15 Solid Waste Registration & License Renewals**

Current Solid Waste Licenses and Vehicle Registrations expire on June 30, 2014. A valid license and vehicle/container registration are required to collect, transport and/ or dispose of solid waste within the City of Norwalk and MUST be renewed no later than **June 30, 2014 (NO EXCEPTIONS OR EXTENSIONS)**. You may submit your registration information either by U.S. Mail or by a scheduled appointment in person:

**By U.S. Mail** A letter on company letterhead signed by a duly authorized official **including contact name, work and cell phone numbers and email address** as well as all information required by checklist below to:

Solid Waste Renewals/Attention: Judy Archer  
Department of Public Works/125 East Avenue  
Norwalk, CT 06851

**In Person** To schedule an appointment, call Judy Archer at 203/854-7831. Appointments are scheduled on **Tuesdays between 9 AM and 12 PM ONLY/NO WALK INS.**

### **REQUIRED LICENSE/REGISTRATION CHECKLIST**

- Payment for license and registration fees and past due disposal fees (debit or credit card only) **WE NO LONGER ACCEPT CHECKS**
- Copy of all vehicle registrations clearly showing each vehicle license plate
- Certificate of insurance for each vehicle with endorsement naming the "City of Norwalk" as additional insured
- Surety Bond (if applicable)
- Tare Weight from the Norwalk Transfer Station for each vehicle
- Connecticut Department of Energy and Environmental Protection's Annual Solid Waste Reporting Form including reporting periods;
  - July 1, 2012 to June 30, 2013 is due by July 1, 2014
  - July 1, 2013 to June 30, 2014 is due by July 31, 2014

Haulers that do not submit annual reports by the deadline will be placed on **"No Dump Status"**, will not have access to City of Norwalk facilities until the report is submitted and will be reported to the CTDEEP for noncompliance.

ANY vehicles collecting or transporting solid waste in the City of Norwalk without current license/registration(s) will be subject to \$250/day fines outlined in Chapter 94 of the City's Solid Waste Ordinance. Regulations strictly enforced.

### **ATTACHMENTS **(to be submitted with application)****

1. 2014-2015 Solid Waste License and Registration Fee Form
2. Annual Solid Waste Reporting Form and Instructions
3. Credit Card Authorization Form