

D: _____ B: _____ L: _____



Check All that Apply:

Encroachment Permit

Major Driveway Permit

Minor Driveway Permit

Sanitary Sewer Permit
Commercial or Residential

Permit #

PERMIT APPLICATION

APPLICATION IS HEREBY MADE FOR A PERMIT TO PERFORM THE FOLLOWING:

1. APPLICANT'S WORK ORDER / JOB NUMBER: _____
If Applicable

2. LOCATION OF WORK: _____ between _____ & _____
Name of Road / Address Cross Road (1) Cross Road (2)

3. PROJECT DESCRIPTION: _____

4. GENERAL DESCRIPTION OF WORK TO BE DONE (IF APPLICABLE):

(a) EXCAVATIONS: _____
Width (feet) Depth (feet) Length (feet) Surface Material

(b) PIPE/CONDUIT: _____
(Type of pipe/conduit: PVC, RPC, etc.) Diameter (inches) (Conveying: Water, Gas, etc.)

(c) OTHER: _____

5. ESTIMATED START DATE: _____ DAYS FOR COMPLETION: _____

6. CALL BEFORE YOU DIG #: _____ ROAD CLASSIFICATION: _____

7. CONTRACTOR'S INFORMATION:

NAME OF FIRM: _____ PHONE NO.: _____

CONTACT NAME: _____ E-MAIL: _____

ADDRESS: _____ ZIP: _____

PLUMBER: _____ LICENSE NO.: _____
(Required if Proposed Work is on Sanitary Sewer Line) Plumber's License (P6 or P7 Required)

8. PROPERTY OWNER INFORMATION

NAME OF PROPERTY OWNER: _____ PHONE NO.: _____

ADDRESS OF PROPERTY OWNER: _____ ZIP: _____
(If Different from Location of Work)

APPLICANT CHECKLIST

See "How to Obtain Approval for a Department of Public Works Permit"

Completed "Permit Application" Form

Proof of Surety Bond and Insurance (See Insurance and Bond Requirements)

Site Plan and/or Sketch – 2 Copies (To Scale)

Traffic Control Plan (also include pedestrian path of travel) – 2 copies

Permit deposit/fee (All Checks to be made out to "The City of Norwalk")

WPCA Signoff & Approval, Fee Paid (if applicable)

P&Z Signoff & Approval (if applicable)

Parking Authority Payment Receipt (if applicable)

Note:

- Applicant understands that the City offers copies of maps for subsurface utilities, if available. (See Engineering Division). The DPW advises that subsurface information be verified with the utility companies.
- Issuing of permits may take up to two weeks to review and process.