



DEPARTMENT OF PUBLIC WORKS

RULES AND REGULATIONS GOVERNING COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE

Effective date: February 2, 1982

Amended date: March 2, 2010 (to take effect April 1, 2010)

The Director of Public Works, or his/her designee, is authorized under Section 94-16 of the Code of the City of Norwalk to implement rules and regulations concerning collection, transportation and disposal of refuse as he may determine to be necessary. Pursuant to the Code the following rules are hereby promulgated:

94-16.1 LICENSE REQUIRED TO COLLECT OR TRANSPORT SOLID WASTE

- a. The Director of Public Works shall be the licensing and registration authority for all solid waste collectors, vehicles and refuse containers operating within the City.
- b. It shall be unlawful for any person to collect or remove solid waste or to transport the same upon or through any street or public place of the City unless such person has been granted a license by the Director to do so.
- c. Each licensed solid waste collector shall obtain a separate registration for each vehicle and/or refuse container he operates within the City. When a vehicle is employed to transport more than one refuse container, each container to be transported as well as the vehicle shall require a separate registration. Registrations shall not be transferable from vehicle to vehicle nor container to container; provided, however, the Director may allow such temporary transfer of registrations in hardship situations, such as a temporary breakdown of an individually licensed vehicle.

94-16.2 VEHICLE REQUIREMENTS

Any person permitted under Chapter 94 of the Norwalk Code to collect, remove or transport solid waste over the streets of the City shall use containers or vehicles provided with tight covers and so constructed and operated as to prevent offensive odors escaping therefrom and refuse from being blown, dropped, spilled or leaked therefrom.

94-16.3 LICENSE AND REGISTRATION - APPLICATIONS AND RENEWALS

- a. Applications for licenses, renewals of licenses and vehicle and/or refuse container registration shall be submitted in writing to the Director of Public Works. Each application shall contain the following information:
 - 1) The name and address of the applicant. If applicant is a partnership firm or partnership, the names of all the members shall be listed; if the applicant is a corporation, the names and titles of each of the officers shall be listed.
 - 2) The purpose for which the license is sought.
 - 3) The area within which the applicant wishes to collect or transport solid waste.
 - 4) The number, kind and capacity of the vehicles and other equipment to be used for such purposes, together with their license plate numbers.
- b. Each application shall be accompanied by the deposit of the license fee, and/or registration fee. Licensed haulers and/or registered vehicles shall not dispose of waste at the Transfer Station without having established a method of paying the appropriate tipping fee. If the application complies with the provisions of Chapter 94, "Collection and Disposal of Solid Waste" the Director shall specify the term for which such license is granted, not to exceed one (1) year, and, as a condition granting the request license and/or registration, may impose such other conditions as he may deem to be in the best interests of the public health and welfare. If a license is not issued, the fee shall be returned to the applicant.
- c. No application for a license by a private collector shall be accepted unless accompanied by a statement acknowledging and authorizing City and/or State inspection of all permitted vehicles and any load delivered to the Norwalk Transfer Station.
- d. All Commercial vehicles not licensed as solid waste haulers shall be registered and be subject to all tipping fees.

94-16.4 LICENSE AND REGISTRATION FEES

The annual license and registration fee rate from July 1 to June 30 of any given year or part thereof shall be as follows:

- a. License Fee for Collection, Removal and Transportation of Solid Waste Regardless of Waste Type:

License fees shall be in accordance with the tare weight of the vehicle measured at the Norwalk Transfer Station Weighing Facility and shall be certified by the weighmaster to the Director. Fee shall be based on the largest vehicle registered.

LESS THAN 12,000 lbs.	\$ 125
GREATER THAN 12,000 lbs.	\$ 500

- b. Registration Fee for Vehicles and/or Containers Engaged in Collection, Removal, and Transportation of Solid Waste Regardless of Waste Type:

Registration fees shall be in accordance with the tare weight of the vehicle measured at the Norwalk Transfer Station Weighing Facility and Shall be certified by the weighmaster to the Director.

LESS THAN 5000 Lbs.	\$ 125
5000 to 12,000 Lbs.	\$ 250
12,000 Lbs and over	\$ 750
Rolloff Containers and Compactors	\$ 25

- c. All Mixed Solid Waste and Bulky Solid Waste License applicants shall provide a Certificate of Insurance naming the City of Norwalk as an additional insured.

94-16.5 TIPPING FEES AND SURETY BONDS

- a. All Licensed Mixed Solid Waste and Bulky Solid Waste Haulers shall pay a tipping fee for disposing of certain types of solid waste as approved by the Norwalk Common Council in the most recent Approved Fee Schedule. Payment shall be made in one of the following methods:

- 1) Account: To establish an account with the City of Norwalk for the monthly payment of expenses a Surety Bond or Certified Check is required for Mixed Solid Waste and Bulky Solid Waste/Landscaping Licenses. The Surety Bond Schedule shall be set by the Director.
- 2) Check For MSW, Bulky and Landscaping Licenses, who do not post a Bond, shall pay by check only as they dump (name, address, phone number and driver's license number required) (\$50/ Fee for Insufficient Funds)

- b. Surety bond schedule for the disposal of mixed solid waste at the Norwalk Transfer Station:

<u>Average 60-day Tonnage Ranges</u>	<u>Bond Amount</u>
1 - 10	\$ 620
11 - 50	\$ 3,100
51 - 100	\$ 6,200
101 - 250	\$ 15,500
251 - 500	\$ 31,000
501 - 1000	\$ 62,000
1001 - 1500	\$ 93,000
1501 - 2000	\$124,000

- c. Surety bond schedule for disposal of bulky/landscape material at the Norwalk Transfer Station: \$ 500. _____
- d. All fees shall be automatically charged to the user's account upon discharge at the stations. Each account holder shall be billed monthly and accounts are due and payable within thirty (30) days from date of billing. Under no circumstances will delinquent accounts be carried beyond 60 days from the date of the original bill. In the event that such account is not paid within the aforesaid sixty (60) days, the license and registrations may be revoked. In addition, the surety bond shall be forfeited in such sufficient amount to cover the delinquent charges.

94-16.6 AUTHORITY TO LIMIT NUMBER OF LICENSES

In order to preserve the public health, safety and welfare, the Director shall have the authority to limit the number of licenses for collection and/or transportation of refuse which may be issued in accordance with the provisions of Chapter 94 of the Norwalk Code. Notice of such limitation shall be posted in the same manner as rules and regulations issued by the Director.

94-16.7 VEHICLE AND CONTAINER IDENTIFICATION

- a. One permit identification marker shall be issued by the Department of Public Works to each vehicle registered. The identification marker shall remain the property of the City of Norwalk and must be returned to the Department upon termination of the license.
- b. All Registered Vehicles shall display the marker along the operator's side of the vehicle easily seen by the weighmaster at the Norwalk Transfer Station.
- c. All non-commercial vehicles shall display the City's Norwalk Recreation and Parks Beach sticker or other authorized sticker. All non-commercial pick-up trucks, vans and cars with trailers shall obtain a registration card, which must be presented to the weighmaster prior to dumping. To obtain a permit, all residents shall present their valid driver's license and vehicle registration to a weighmaster. All license and vehicle registrations shall be registered to a City of Norwalk address.
- d. Two permit identification stickers shall be issued by the Department of Public Works to each container registered. The stickers shall be permanently affixed to the container on the rear right lower and rear left lower corners of the container.
- e. All commercially operated vehicles and/or containers registered under the provisions of Chapter 94 of the Code shall have the following information prominently and permanently displayed on both doors of the vehicle and/or container, the lettering shall be no less than for (4) inches in height: Name of Company, Address, Phone Number

94-16.8 TRANSFERABILITY OF LICENSE

No license granted by the Department, or any interest therein shall be given, sold, assigned, mortgaged or otherwise transferred without prior written consent of the Director.

94-16.9 DISPOSAL FEES

- a. All non-commercial vehicles must display a Norwalk sticker in order to use the Transfer Station and/or Yard Debris Site.
- b. Disposal rates, as reflected in the DPW Rate and Fee Schedule, shall apply to all vehicles disposing of waste other than vehicles of the City of Norwalk, Clean & Green and residential vehicles (other than trucks, large vans and vehicles with trailers).
- c. The disposal fees shall be set at a rate consistent with the current disposal fee to the City of Norwalk. Fees shall remain in effect until revisions have been approved by the Norwalk Common Council.
- d. Norwalk residents who enter the Transfer Station and/or Yard Debris Site without the required sticker will be allowed to dump after having paid a per-trip non-sticker fee as established in the DPW Rate and Fee Schedule.

94-16.10 REVOCATION OF LICENSE

- a. Any license granted by the Director under the provisions of Chapter 94 of the Norwalk Code may be revoked by the Director if the Director finds and determines that the licensee has failed to comply with any of the terms of such license or of Chapter 94 or these rules and regulations duly promulgated hereunder, or fails to render satisfactory collection services.
- b. Revocations and suspension shall become effective only after a public hearing. The Director shall send a written notice of proposed suspension or revocation to said collector, stating the reasons for such action. The Public Works Committee of the Common Council shall, within fifteen (15) days of the date of such written notice hear and decide the matter. Such hearing shall be held in Public Session, provided, however, that the hearing may be held in Executive Session at the request of the collector. The collector, the Director, and other persons invited by either of them or by the Committee may appear and present such testimony and evidence as they may wish. The Committee may revoke the license, suspend the license for a time certain, decline to revoke or suspend the license, or make such other determination as may be appropriate in the circumstances.
- c. The decision of the Public Works Committee shall be final and binding upon the collector. No application for a license revoked under the provisions of Chapter 94 shall be accepted for a period of one (1) year from the date of the Committee's action.
- d. Notwithstanding anything to the contrary herein, the Director shall have the power

to refuse permission to a collector to use the Transfer Station and/or Yard Debris Site when, in his opinion, such collector has violated the provisions of Chapter 94 or any applicable rule or regulation.

94-16.11 VIOLATION AND PENALTIES

- a. Any collector who knowingly dumps more than one cubic foot in volume of solid waste at one time in an area not designated for such disposal shall be liable for a civil penalty of up to ten thousand dollars (\$10,000.00). At the request of the Commissioner of Environmental Protection, the City of Norwalk or the Attorney General may bring an action pursuant to Public Act No. 90-249, as amended and/or supplemented, to enforce this penalty.
- b. Any person violating any of the provisions of Chapter 94 and these rules and regulations shall be deemed guilty of a violation and, upon conviction thereof, shall be fined in an amount as established in accordance with the provisions of Section 90-4, Approval of Rates and Fees. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such hereunder.

94-16.12 OPERATION OF THE NORWALK TRANSFER STATION AND YARD DEBRIS FACILITY

- a. All vehicles bearing commercial and combination license plates shall be weighed prior to entering the Transfer Station Tipping Floor and/or the Yard Debris Facility and, except for vehicles described in b below, shall be charged at the current tip fee rate.
- b. Non-commercial pickup trucks, vans and cars with trailers shall be directed across the weighmaster's scale and weighed at the Transfer Station and Yard Debris Facility. They shall be allowed to annually dispose of one (1) ton of any combination of mixed solid waste, bulky solid waste and/or yard debris at the Transfer Station and/or Yard Debris Site with no charge. In the event that any single vehicle shall deposit additional tonnage over the one (1) ton allotted, that vehicle shall be required to pay the tipping fees for that additional tonnage. Failure to pay for additional tonnage shall result in suspension of privileges to use the Transfer Station and Yard Debris Site.
- c. The practice of scavenging of material deposited at the Transfer Station shall be prohibited.
- d. The Refuse Collection vehicles owned and operated by the City of Norwalk, Department of Public Works, shall be given preference at the Transfer Station.
- e. Disposal Hours of Operation

Transfer Station - Trucks:	Monday thru Friday 7:00 A.M. to 3:00 P.M. Saturday
----------------------------	--

	7:00 A.M. to 2:00 P.M.
Transfer Station - Passenger Vehicles:	Monday thru Friday 7:00 A.M. to 3:00 P.M. Saturday 7:00 A.M. to 2:00 P.M.
Recycling Center:	Monday thru Friday 7:00 A.M. to 3:00 P.M. Saturday 7:00 A.M. to 2:00 P.M.
Yard Debris Site*:	Monday thru Friday 7:30 A.M. to 3:00 P.M. Saturday 7:30 A.M. to 2:00 P.M.

* The Yard Debris Site will generally be closed from early January through late March. It will also be closed during winter storm events that occur before or after that period. Dependent on weather and demand, the Yard Debris Site may be open on Wednesdays during the winter period.

h. The Transfer Station and Yard Debris Site shall be closed on the following holidays:

New Year's Day	Memorial Day
Independence Day	Labor Day
Thanksgiving Day	Christmas Day

i. The following materials are excluded from disposal at the Transfer Station:

Hazardous Wastes as defined below
 Special Handling waste as defined below
 Chemicals of any type or nature
 Liquid Wastes of any type or nature
 Building Demolition

- 1) HAZARDOUS WASTE - Means pathological, biological, cesspools or other human wastes, human and animal remains, radioactive, toxic and other hazardous wastes which according to Federal, State or local rules or regulations from time to time in effect require special handling in their collection, treatment or disposal, including those regulated under 42 U.S.C. Section 6921-6925 and regulations thereunder adopted by the United States Environmental Protection Agency pursuant to the 42 U.S.C. Section 6901, such as cleaning fluids, crankcase oils, cutting oils, paints, acids, caustics, poisons, drugs, fine powdery earth used to filter cleaning fluid and refuse of similar nature.
- 2) SPECIAL HANDLING WASTE - (a) Hazardous Waste; (b) dirt, concrete and other nonburnable construction material and demolition debris; (c) large items

of machinery and equipment, such as motor vehicles and major components thereof, agricultural equipment, trailers and marine vessels, and any other item of waste exceeding six feet in any one of its dimensions or being in whole or in part of a solid mass, the solid mass portion of which has dimensions such that a sphere with a diameter of eight inches could be contained within such solid mass portion, including, in the context of deliveries to the Facility, Bulky Solid Waste: (d) explosives, ordinance materials, oil, sludges, highly inflammable substances, hazardous chemicals, tires and other materials the acceptance of which, in the judgement of the City, reasonably exercised, is likely to cause damage to or adversely affect the operation of the City disposal system, constitute a threat to health or safety, or violate or cause the violation of any applicable Federal, state, or local law, regulation, or judicial or administrative decision or order.

94-16.13 MANDATORY RECYCLING

- a. The Director is authorized under Section 94-3 of the Norwalk Code to establish the necessary rules and regulations to comply with Public Act No. 87-544, entitled "An act Mandating Recycling in Municipalities, and Concerning Source Reduction Planning" as amended and/or supplemented.
- b. Pursuant to The Code the following rules are hereby enacted:
 - 1) **ITEMS REQUIRED TO BE RECYCLED:** The following items shall be recycled from all residential dwellings located within the City of Norwalk:
 - a) Glass food and beverage containers
 - b) Metal food and beverage containers
 - c) Plastic food and beverage containers marked with the number 1 PET (polyethylene terephthalate)
 - d) Plastic food and beverage containers marked with the number 2 HDPE (high density polyethylene)
 - e) Plastics # 3 through # 7, including milk and juice cartons, juice boxes and aseptic containers
 - f) Unsoiled newspapers
 - g) Leaves
 - h) Waste Oil
 - i) Storage and Household Batteries
 - j) Scrap Metal
 - k) Corrugated Cardboard
 - l) Mixed Paper
 - m) Paperboard
 - n) Grass Clippings
 - o) Brush, Logs, Stumps
 - p) Christmas Trees
 - 2) **INSPECTION AND PROPER SEPARATION:** The Transfer Station is operated as a service to its citizen and will therefore only accept refuse generated within its corporate limits. The City reserves the right to investigate and examine all

vehicles entering the site. If it is determined that materials have been deposited which do not originate within Norwalk but rather have been transported from outside sources, collector or hauler shall have his license subject to revocation.

- 3) Vehicles containing mixed loads of acceptable and unacceptable waste shall have the entire load rejected.
- 4) Any collection vehicle operator licensed under the Norwalk Code who fails to comply with a request of authorized Transfer Station personnel to discharge on the tipping floor for the purpose of inspecting the contents of the vehicle, and who subsequently leaves the Transfer Station without discharging the contents, shall be subject to revocation or suspension of his license as outlined within Chapter 94 of the Norwalk Code and these rules and regulations.
- 5) Yard waste delivered by a private collector or hauler will not be accepted unless suitably cut into sections less than four (4) feet. All yard waste shall be deposited at the Yard Debris Site for recycling.
- 6) All lumber must be reduced in size with a maximum width of six (6) inches and a length of four (4) feet.
- 7) All materials i.e., all floor coverings and furniture shall be reduced in size to a length of four (4) feet.
- 8) Wooden pallets shall be dismantled or broken into pieces prior to discharge at the compactor hoppers.
- 9) The City reserves the option to prohibit disposal of specific materials not listed in these regulations which have been determined to be harmful to the compaction equipment and/or final disposal facility during disposal operations.
- 10) The vehicle operator must adhere to the directions of the compactor operators at all times. Failure to do so may result in suspension of license.
- 11) Any license holder who is found to be guilty of illegally dumping at or around the site of the Solid Waste Transfer Station and/or the Yard Debris Site during non-hours of operation shall have his license revoked and subject to whatever additional penalties the law may provide.